



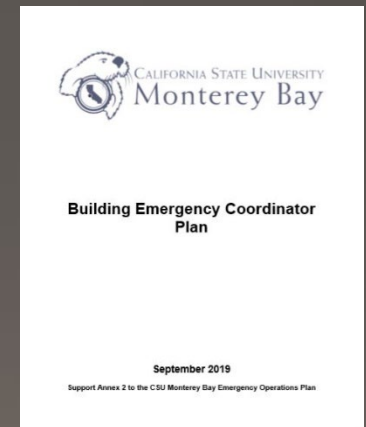
CALIFORNIA STATE UNIVERSITY
Monterey Bay
UNIVERSITY POLICE DEPARTMENT

Building Emergency Coordinator Program

Orientation Meeting

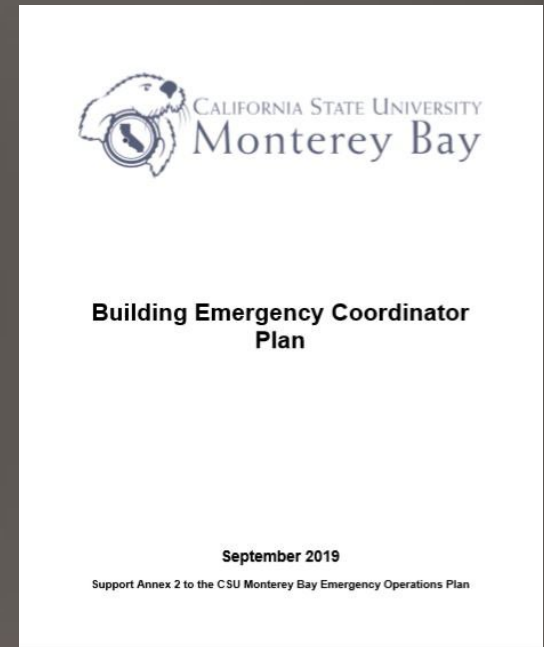
Agenda

- ① Welcome
- ① Introductions
- ① Emergency Management Program Goals
- ① BEC Responsibilities
- ① The BEC role in Emergency Management
- ① Your Go Bag – BEC Equipment
- ① BEC Training Requirements
- ① Building Evacuation
- ① Questions



Introductions

- Who are you?
- What building are you in?
- What do you know about the program?



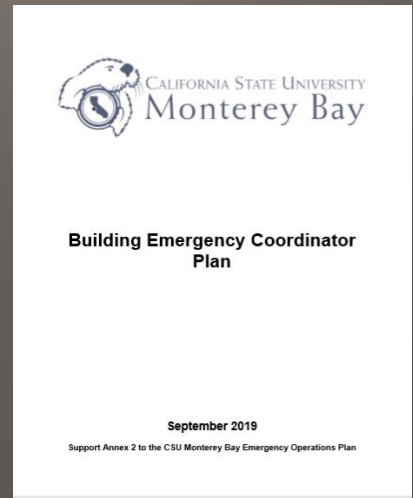
Emergency Management Program Goals

- ④ Safety of students, faculty, staff, partners
- ④ Effective initial response strategies & priorities
- ④ Rapid understanding of the situation
- ④ Accurate size-up of facilities, resources, and services
- ④ Clear understanding of scope of damage
- ④ Timely communication with Campus Community



BEC Responsibilities

- ① Familiar with BEC plan
- ① Complete required training
- ① Familiar with the physical layout and emergency systems and procedures
 - ① Know the building population (faculty, staff, students)
 - ① Exits and Evacuation Routes
 - ① Location of Evacuation Assembly Areas
 - ① Fire extinguisher locations
 - ① Location of BEC equipment



BEC Responsibilities

- ④ Conduct preparedness activities
- ④ Maintain communication with the Emergency Manager
 - ④ Ken Folsom – Cell Phone – 831-392-5663 Office 831-582-3589
- ④ Maintain communications with EOC during incidents
- ④ Maintain training



The BEC's role in the Emergency Management Program

- Emergency Management Program
 - The Phases of Emergency Management
Do you have a role in each?
- The BEC is an essential part of the CSUMB Emergency Operations Plan
- The BEC Program was established to enhance emergency preparedness and coordinate initial emergency procedures.



The BEC's role in the Emergency Management Program

- The duties you as BEC's perform prior to and during an emergency will help in the strategic response priorities.
 - Allocation of resources
 - Timely emergency communications – to the campus and external community



The BEC's role in the Emergency Management Program

- The Preparedness and Prevention Phase: The BEC role
 - Self Emergency Preparedness – Are You Prepared?
 - Know the BEC Plan – Have you read the plan?
 - Know your building – What does this include?
 - Know your building population – Why is this so important?
 - Training – BEC, NIMS, and Fire Safety/Extinguisher
 - Participate in Evacuation Drills



The BEC's role in the Emergency Management Program

- The Response Phase: The BEC's role
 - Report immediate life-threatening emergencies – Call *911*
 - Assess your building's impact of the event
 - Facilitate an orderly evacuation of your building and assist evacuees
 - Accountability of evacuees



The BEC's role in the Emergency Management Program

- The Response Phase: The BEC's role continued
 - Attempt to extinguish small fires if safe to do so.
 - REPORT building status to the University EOC
 - Secure Building – Keep people from reentering the building
 - Maintain communication/coordination with the EOC
 - Conduct a rapid visual assessment of the building



The BEC's role in the Emergency Management Program

- The Mitigation Phase: The BEC's role continued (Lessen the effects of the emergency or disaster)
 - The BEC Program
 - Equipment – AED
 - Ensure an Emergency Preparedness Attitude



The BEC's role in the Emergency Management Program

- The Recovery Phase: The BEC's role continued
 - Business Continuity Plan (BCP)
 - Is you building an essential service
 - Disaster impact on the building population
 - Disaster impact on you – Critical Incident Stress
 - Relocation



Your Go Bag, what is in it?

- 1 - Red Bag
- 1 – High-visibility Safety Vest
- 1 – Helmet
- 1 – Pr. Safety Goggles
- 1 – Flashlight
- 1 – Lanyard & Whistle
- 1 – Barrier Tap
- 1 – First Aid Kit
- 1 – Red BEC Folder
- 1- Clipboard



What extras do you put into
your Go Bag?

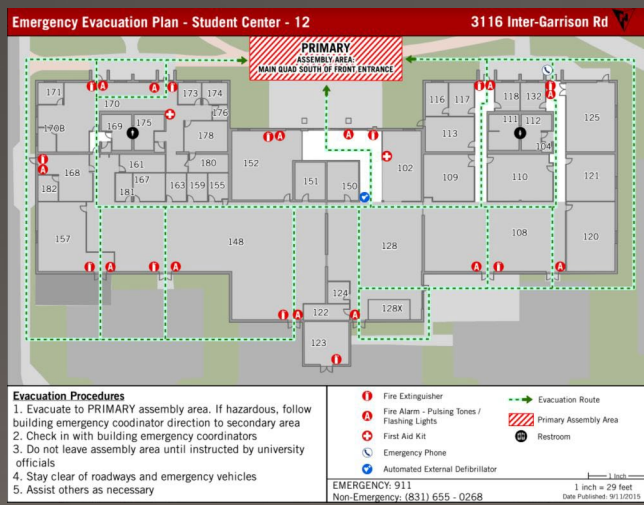
BEC Training Requirements

- Complete Staff and Faculty required training
 - *Emergency and Disaster Preparedness – Cal OSHA (Skill Port)*
 - *Fire Safety and Prevention (Skill Port)*
 - *Disaster Service Worker (DSW) Virtual Academy (UPD Web site)*
 - *University Police Department Active Shooter Training Presentation*
- Building Emergency Coordinator Orientation
 - *Complete Additional BEC Training*
 - *ICS-100HE – Online training*
 - *ICS-200 – Online training*
 - *IS -700 – Online training*
 - *CPR/AED*
- Attend BEC Annual Training



Building Evacuation

- Assist when a building evacuation is ordered or a fire alarm activation.
- Know your building evacuation plans.
- Participate in evacuation drills.
- Assist those individuals that may need assistance evacuating.



Closing Comments

Ken Folsom, Emergency Manager

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