



University Corporation at Monterey Bay  
100 Campus Center, Building 201 Seaside, CA 93955-9001

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## Justification Statement for Procurement

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Pursuant to the Exigent Circumstance Exemption to the Procurement Card Manual, I was unable to abide by the prior approval required for Computer Equipment. The exigent circumstances were unforeseeable and are specifically:

This is a gift card that is legitimate University Corporation business. The business specifically is:

Other justification/how it fulfills scope of grant or contract involving Sponsored Project Funds:

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Printed name of cardholder

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Signature of cardholder

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Date

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Printed name of approving official

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Signature of approving official

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Date

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Grants & Contracts Signature (needed if involving Sponsored Project Funds):

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Date

Revised 3/2007