



**Summer 2025**

HOUSING LICENSE AGREEMENT

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Key sections of the License are listed below. Particular items in each section are noted, but are not inclusive of all terms and conditions in that section.

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This License Agreement ("License" or "Agreement") is entered into by the student executing this License Agreement ("Licensee") and the Trustees of the California State University (on behalf of California State University Monterey Bay ("CSUMB"), and the University Corporation at Monterey Bay ("Corporation") (together referred to as "University" or "Licensor"). Unless otherwise noted, CSUMB Student Housing and Residential Life ("SHRL") office administers this License on behalf of the University and Greystar Real Estate Partners, LLC (Greystar). Greystar is Corporation's agent as property manager of the Frederick Park student housing area in CSUMB's East Campus. This License for housing is for the Summer 2025 period. This Agreement is considered accepted by the University and Licensee on the date which the Licensee provides a digital signature for the License.

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## **ADHERENCE TO RULES AND REGULATIONS**

The Licensee shall at all times abide by this License and the rules, regulations, policies, and prohibitions set forth in [Title 5 of the California Code of Regulations](#), Sections 42000-42103, (insofar as they pertain to student conduct, generally, or specifically student housing), the CSUMB Student Conduct office (<https://csumb.edu/studentconduct/>), and [SHRL policies and community standards](#).

**1. LICENSE.** Under this License, Licensor grants permission to Licensee to use the housing facilities during the "Fee Period" (as described in *Section 2. Occupancy and Fee Period*) in exchange for Licensee's timely payment of the applicable housing fees, and Licensee's compliance with all provisions of this License. This License is for a limited time for the use of a bed space within a living unit assigned to the Licensee. Submission and acceptance of an application does not guarantee space in student housing or a specific housing living unit. Licensee agrees to make payments to the University or its designee as set forth in the payment schedule and fees referenced in this License for an assigned living unit. This License is not intended to create any interest in real property, taxable, possessory, or otherwise.

Any reference to roommate(s) or shared space is applicable to Licensees eligible for an Individual License, not a Family License.

## **2. OCCUPANCY AND FEE PERIOD.**

Licensee may reserve a bed space for the approved summer Fee Period from those offered during the Summer 2025 term, as indicated in Section 2a. Summer 2025 Fee Period. Licensee will retain access to Licensee's assigned space throughout the approved summer Fee Period as further specified below.

**2a. Summer 2025 Fee Period:** Licensee is permitted to occupy a bed space within the housing facilities for the approved summer Fee Period. This will consist of one of the below summer Fee Period options, based on eligibility, and agreed upon through the housing application:

Fee Period	Eligibility	Session Start Date	Session End Date
Session 1	Must have Spring 2025 bookings or be graduating Summer 2025	May 23, 2025	June 30, 2025
Session 2	Must be enrolled for Fall 2025 semester	June 27, 2025	July 25, 2025

Session 3	Must be enrolled for Fall 2025 semester	May 30, 2025	July 25, 2025
Session 4	Must have Spring 2025 and Fall 2025 bookings, or be graduating Summer 2025	May 23, 2025	July 25, 2025

**2b.** Licensee shall timely transition between their Spring 2025 and Summer 2025 and Fall 2025 assigned bed spaces.

**2b1.** For students residing on campus for Spring 2025, and participating in Session 1 and Session 4, transitions from Spring assignments to Summer assignments will occur from May 23, 2025 - May 26, 2025. Keys will be picked up by May 23, 2025, licensee spring assignment keys must be turned in by May 26, 2025. A daily rate will be assessed from the end of the licensee's Spring semester to the start of the summer session during that transition period.

**2b2.** For students residing on campus for Fall 2025, transitions from Summer assignments to Fall assignments will occur from July 25, 2025 - July 28, 2025. Keys must be picked up by July 25, 2025 and summer assignment keys turned in by July 28, 2025. A daily rate at licensee summer rate until allowed to transition and charged until the start of the AY 2025-2026 license.

**2c.** The University shall not be liable for any delay in the delivery of occupancy of premises.

### **3. ELIGIBILITY.**

**3a.** Licensee must be enrolled during Summer 2025 term, or enrolled for Fall 2025, in pursuit of a degree at CSUMB to be eligible for occupancy under this License. The Licensee must qualify for housing eligibility at all times and agrees to maintain eligibility throughout the term of this License. The University may revoke the License Agreement if the resident fails to meet this requirement.

**3b.** Dropping below the course unit minimum may result in termination of this License by the Licensee, but will not release the Licensee from the obligation to pay any housing related fees due.

**3b1.** Failure to maintain eligibility may result in the revocation of this License.

**3b2.** Eligibility for occupancy also includes satisfactory payment history with the University.

**3b3.** If Licensee withdraws or is disenrolled, Licensee is responsible for notifying SHRL immediately in writing. Licensee will be financially responsible for their space until their withdrawal process is finalized.

**3c.** For an Individual License in the East Campus housing area, the Licensee must also meet the following requirement:

**3c1.** Be residing in the East Campus housing area for the Spring 2025 academic term and be approved for Same Space residency for the 2025-2026 academic year.

**3d.** A Licensee eligible for a Family License in the East Campus housing area is permitted to occupy all the bed spaces within one living unit in Frederick Park for the approved summer Fee Period. Licensees must reside in the same space from the Spring 2025 semester to the AY 2025-2026 term. A Licensee qualifies for a Family License by meeting the following requirements:

**3d1.** Licensee must be 18 years of age or older and be a full-time student at CSUMB as defined herein; and,

**3d2.** Licensee must:

- a. Be married; or,
- b. Be part of a Domestic Partnership (according to California State Family Code Section 297; or,
- c. Have one or more dependent children under age 18 residing with Licensee.

#### **4. ENHANCEMENT OF EDUCATIONAL EXPERIENCE.**

The University shall maintain professional staff to work with students to develop community on the premises, in order to enhance the social, educational, and recreational experiences of the students. The University shall provide opportunities for input from Licensees on the development of the community. Licensee agrees to recognize the importance of maintaining the premises/student housing building and grounds as an environment conducive for fellow Licensees to study, live, and sleep in the student housing facilities. While in this community, Licensee agrees not to disturb this environment.

#### **5. APPLICATION, FEES, RATES.**

##### **5a. Application and Reservation Fees.**

**5a1.** To apply for on-campus housing, housing applicants must be admitted to the University. No reservation fees shall be due for this application if the application is filled out the application deadline, February 21st, 2025, after this deadline a \$75 late registration fee. These payments, the online housing application, and an electronically signed License must be submitted in full before the housing application is accepted by the University. This application is considered accepted by the University and Licensee on the date which the Licensee provides a digital signature for the License. Applications will not be processed without these payments and failure to remit correct payment could result in delayed processing of or loss of Licensee’s option for certain housing space. Prior to confirming a room assignment, Licensee’s past balances must be paid in full for any housing fees from previous Fee Periods.

##### **5b. Rates and Other Fees.**

**5b1.** All Licensees are subject to the approved summer Fee Period rates for the assigned living unit and bed space.

**5b2. Main Campus:** Residents approved to reside in Main Campus facilities during the summer will pay the following rates during the license approved summer Fee Period. Summer residents that will transition to their Fall booking during the transition dates will have their Fall housing rate start on when you move into your AY 25-26 room assignment.

Fee Period	Promontory Single Rate	Promontory Double Rate
Session 1	\$2,470	\$1,824
Session 2	\$1,820	\$1,344

Session 3	\$3,640	\$2,688
Summer 4	\$4,095	\$3,024

**5b3. East Campus:** Residents approved to reside in East Campus units during the summer will continue to pay the Spring 2025 monthly rate through May 31, 2025. Summer residents that will continue to reside in their current space for Fall will continue to pay the next Academic Year rate start on June 1, 2025

**6. PAYMENTS.** License may not be issued a housing room key or may be restricted building or room access until after tuition, student fees, housing fees have been timely paid to University for the semester. For tuition only, payment of CSUMB student fees and the initial installment of a tuition payment on a CSUMB-approved Tuition Installment Payment Plan (IPP) will satisfy the payment of tuition for move-in purposes. See <https://www.csumb.edu/cost/installment-payment-plan> regarding terms and conditions for a tuition IPP. Housing License Fees may be paid accorded to the following Payments Schedule and methods and financial aid may apply per conditions outlined below:

**6a. Schedule.**

**6a1.** Licensee’s License Fees are required and due according to the following Payment Schedule unless paid in full in advance of the approved summer Fee Period. Due dates are firm, even those that fall on weekends or holidays as payments may be made online, 24 hours per day.

**6a2. Payment Schedule**

Summer Housing Session	Payment Due Date
Session 1	May 30, 2025
Session 2	July 4, 2025
Session 3	June 6, 2025
Session 4	May 30, 2025

**6a3.** Late fees will be assessed on all late or insufficient payments and recurring monthly on overdue balances.

**6a4.** Licensee agrees to review account balance information regularly through their student account (Oasis) and make a payment on or before the published Payment Schedule due dates.

**6b. Financial Aid and License Fee Deferment.**

**6b1.** The Reservation Fee, consisting of the application fee and the License Prepayment, is waived for this License, if the application is completed before the end of the application period, if application is completed after February 14, 2025, licensee will be subject to a \$75 late fee.

**6b2.** If any financial aid/scholarship is awarded to the Licensee and there are funds remaining after tuition and fees are paid, these funds are applied toward other University debts on the Licensee’s account for housing related fees. Agreement to this License authorizes and directs the University to

deduct payments directly to University for any debt obligation of Licensee arising out of this License and shown in Licensee's student account. Licensee shall receive any remaining balance after all outstanding University fees, including housing fees, have been paid. Payments made by or on behalf of Licensee will be applied in this order to University-held debts on Licensee's student account, to tuition and student fees, then housing fees. If a financial aid/scholarship award does not fully satisfy License Fee balances due, the Licensee is required to make payments according to the Payments Schedule until their account balance is paid in full.

**6b3. Deferment:** The remaining balance of housing Fees will be deferred for a Licensee who is receiving enough federal, state or other financial aid to cover the balance of the housing fees and that such aid will be distributed to the Licensee at or no later than the add/drop deadline of the approved summer Fee Period. No deferment shall continue beyond this add/drop deadline for the respective semester without pre-approval of SHRL.

- a. Such aid will be distributed to the Licensee at or no later than the add/drop deadline of the approved summer Fee Period.
- b. No deferment shall continue beyond this add/drop deadline for the summer semester without pre-approval of SHRL.
- c. It is Licensee's responsibility to understand and follow financial aid processes and timelines to ensure their aid is disbursed on time and sufficient to avoid late fees.

**6b4.** A payment deferment will not decrease the amount owed for housing fees.

**6b5.** Licensee is responsible for paying the License Fees that are not covered by financial aid according to the Payment Schedule.

## **6c. Payment Methods.**

**6c1.** Licensee agrees to make timely payment of all fees and charges due. Individual bills are not sent to Licensee by mail, email, or other means for any payments due, including the Payments Schedule dates for the full balance due or payments.

**6c2.** Payments shall be made in US dollars only.

**6c3.** All housing payments may be made:

- a. At the Campus Service Center located at the Student Services Building, Building 47, first floor;
- b. Online using a credit card or electronic check at Online Payments via Licensee's CSUMB Dashboard within the OASIS Self Service/Student Center Online. There is a 2.75% non-refundable convenience fee for credit card payments. Online payments received after 5 pm may be recorded the following business day;
- c. By mailing a check or money order. Only checks for funds drawn from a US bank are accepted. Mailed payments are recorded as paid when received by the University. University is not responsible for payments that are lost, late, misdirected, mutilated or delayed. Make the check payable to "CSUMB" and include your full name and Student ID number on the check. (Do NOT mail cash payments as it will not be accepted.) Mail check payment to: Campus Service Center, California State University Monterey Bay, 100 Campus Center, Seaside, CA 93955; or,
- d. For international Licensees, students may utilize Flywire. See <http://www.csumb.flywire.com>.

## **7. ASSIGNMENTS.**

**7a.** Living units and bed spaces are assigned based on availability at the time assignments are made. University shall assign each Licensee to a specific living unit or bed space and Licensee must occupy only the assigned living unit or bed space. The Licensee agrees to accept the assigned roommate(s).

### **7b. Temporary Housing Accommodations**

**7b1.** The University may require a Licensee to move to a different living unit or bed space for reasons, such as but not limited to:

- a.** Maintenance or closure of an area;
- b.** Changes of use in space;
- c.** Crisis, safety, or emergency situations;
- d.** Student Code of Conduct violations;
- e.** Unresolvable incompatibility of roommates; or
- f.** Occupancy management needs, including, but not limited to those supporting accommodations for disability, consolidation of space, etc.

**7b2.** The University Housing Office reserves the right to assign Licensees to temporary housing accommodations on campus in cases of extenuating circumstances. In situations of high occupancy where on campus accommodations are unavailable, the Housing Office may place Licensees in off-campus housing facilities as necessary.

**7b3.** Licensees will be required to relocate within a time frame of 24 to 48 hours, depending on the urgency of the situation. Failure to vacate original assigned space and return suite, room/bedspace keys to the respective housing office within the specified time frame may result in a fine of \$75 per day for each day the Licensee remains in the original assigned space. Additionally, should the Licensee fail to vacate and cause damages to the original housing space, the Licensee may be held financially responsible for such damages.

**7c.** Licensee will not be allowed a change of assignment at Licensee's request during the approved summer Fee Period. No transfers of Licensees to other bed spaces, rooms or living units will be allowed.

**7d.** Any unapproved transfer by a Licensee or occupation or utilization of a bed space or any other part of a housing building or living unit that is not assigned to a Licensee will result in the Licensee returning to their original living unit, a fine of \$100 per day liquidated damage charges and any additional fees for cleaning bed spaces or living units and/or common area spaces, as well as disciplinary action.

**7e.** Bed space or area of this License may not be assigned, transferred, or sublet by Licensee.

**7f.** No Licensee shall cohabitate in any bed space, room or living unit with a person other than their approved family members for Family License or assigned roommate(s) for Individual License. No other persons may occupy the bed space, room or living unit.

**7g.** University reserves the right to assign new residents to unassigned rooms or bed spaces at any time without prior notice. Accordingly, all unassigned living units, rooms and bed spaces must remain vacant and available for immediate occupancy by new residents. As a courtesy, SHRL will endeavor to notify



roommates of an incoming resident; however, in some cases, advanced notice may not be reasonably practicable and will not be required. Licensees who choose to occupy unassigned living units, rooms, and bed spaces may be charged minimum of \$150 liquidated damage charges and any additional fees for cleaning bed spaces or living unit, and/or common area spaces; an additional daily rate equivalent to the value of the occupied unassigned living unit, room, or bed space; and subject to disciplinary action.

**7h.** For a Licensee eligible for an Individual License, or if there is an increased need for housing space on campus it may be necessary to modify the design of the living units to maximize bed spaces. An Individual Licensee may also be offered the opportunity to occupy a living unit at a different rate, including buying out another bed space within a room or living unit.

**7i.** Inability of University to provide Licensee's assignment or roommate preferences, roommate/community related issues or failure to receive a housing assignment electronically or by mail are not grounds for cancellation.

**7j.** In the event that a bed space or living unit is destroyed or becomes unavailable as a result of conditions not reasonably foreseen at the time this License is made and University has no available alternative living unit or bed space, University and Greystar shall have no liability to Licensee except to promptly refund the pro-rata share of any license payments charged or paid applicable to periods after Licensee was required to vacate. Refunds do not include non-refundable fees assessed to Licensee due to damages or violation of the terms of this License. Such conditions include, but are not limited to, health and safety emergencies, damage caused by floods, landslides, fire, earthquake or other natural disasters and vandalism; compliance with state or federal law; unanticipated interruption of basic services; and a drop in the rate of cancellations not reasonably foreseen by the University, if such a drop results in an overbooking of available housing facilities.

**7k.** SHRL, in partnership with campus the Student Disability and Accessibility Center (SDAC), is committed to meeting the needs of residents who request reasonable accommodation in housing due to a disability impairment, when possible. If Licensee would like to be considered for a reasonable accommodation, Licensee must [contact SDAC](#) to submit a [housing accommodation request](#). Requests made after the advertised housing accommodation priority consideration period may be limited in terms of options and availability of housing space. NOTE: Some University Housing facilities are accessible to Licensees in wheelchairs (including bathrooms). If a Licensee identifies as someone who requires assistance for safe exiting from a residence during an emergency, they must notify SDAC and SHRL who will consult with Licensee on an individual basis to develop an emergency evacuation plan.

**7l.** If Licensee moves out of housing or abandons the space before the last day of the approved summer Fee Period for any reason, the Licensee will remain responsible for full payment for the entire approved summer Fee Period.

**7m.** A Licensee who has obtained permission for a Family License is authorized to allow other family member occupants to reside in the living unit by uploading additional documentation to the Licensee's housing application. The Licensee's approved spouse or domestic partner will also be required to sign the License via AdobeSign. . Additional occupants may not have an outstanding balance with the University or Greystar.

**7m1.** "Other family member occupants" is limited to a spouse, domestic partner, or dependent under the age of 18.

**7m2.** Family unit occupancy limit is 5 residents per 2 bedroom unit.

## 8. LICENSEE REQUIREMENTS.

### 8a. Licensee will:

**8a1.** Permit no visitors or guests to enter the Housing Facility except as permitted by [SHRL policies and community standards](#). The Licensee must escort their guest(s) at all times. Licensees are responsible for the conduct of their guests and are liable for all negligent or intentional damage(s) caused by their guests who are bound to the same regulations which govern resident conduct;

**8a2.** Not make alterations in the housing facilities without express consent from SHRL (or Greystar for East Campus licensees);

**8a3.** Not possess any firearms, components used in the creation of firearms, or ammunition, highly flammable materials, burning/lit candles or incense, fireworks, explosives, weapons or any other material or instrument that in the opinion of the University authorities pose an unreasonable risk of damage to property or personal injury;

**8a4.** Comply with all fire safety rules and requirements, including restrictions of candles, incense, and open flames on campus;

**8a5.** Timely notify SHRL through SHRL-designated processes (or Greystar for East Campus Licensee) of needs for maintenance, repairs, bug infestation, health conditions; however, Licensee will not be allowed to perform or arrange for others to perform any repairs to damages or any corrections of deficiencies in the facilities whether during the Licensee's residency or upon cancellation of the License;

**8a6.** Give reasonable care, wear, and tear to the assigned bed space and living unit and furnishings, and to make payment for any damage or loss promptly upon notice by SHRL or Greystar;

**8a7.** Make reasonable efforts to conserve energy within Licensee's bed space, room or living unit (including turning room lights and appliances off when not in use and/or use of Energy Star appliances and conserving water).

**8a8.** Maintain the bed space, room, living unit in clean, safe, and sanitary condition, and vacate it in the same condition, reasonable wear and tear expected. The bed space, room or living unit shall be considered vacated after all areas including parking and storage areas are clear of Licensee's belongings and SHRL's and Greystar's checkout procedures are completed including, but not limited to, turning in keys to bed space, room or living unit and mailbox key, if applicable;

**8a9.** For any known service or emotional support animal needs, make appropriate arrangements prior to the beginning of each academic term, occupancy of the assigned bed space, and be solely responsible for care, conduct, and sanitation of and from such approved animals; and,

**8a10.** Not use the bed space, room or living unit, including common areas and the residential

community grounds, as a business address or to conduct business activities or to engage in illegal acts or for illegal purposes. "Conducting business activities" includes, without limitation, using the living unit address as a mailing address for business-related activities, hosting websites and use of residential space and utilities to earn compensation. The bed space and living unit is licensed for residential use only; and,

**8a11.** Not use dining or living rooms, closets or storage areas, kitchens, garages, or common areas as bedrooms or bed spaces.

**8a12.** Not tamper with windows, window latching mechanisms, or windows screens.

**8a13.** Not lean against, hang from, hang out of, climb through, or otherwise misuse their bedroom and/or suite/apartment windows.

**8a14.** Submit work orders through the MyHousing portal in order to loft any bed and use University-provided safety rails and ladders rails for lofted beds. Students will not remove these safety rails or ladders, except as authorized by SHRL. Items that may cause students to trip or fall may not be hung on or attached to the safety rails or ladders. Beds, whether a bunk bed or not, must not impede escape or rescue during a fire or other disaster and must not obstruct, block or be placed at or adjacent to windows or doorways. Lofted beds are subject to SHRL inspection prior to and periodically during the Fee Period.

**8a15.** Not bring or use their own mattresses without inspection by and written approval of SHRL. Mattress toppers must provide at least 5-inches of clearance between the top of the topper and the top of the rail(s) and must be used in accordance with bunk bed manufacturer guidelines.

**8b. Required immunizations and screenings.** Per the California State University Executive Order 803, all CSUMB students, including those licensed to live in student housing, should note the following:

**8b1. Required:** Hepatitis B (Hep B) – Ages 18 and younger as per California law (HSC sections 120390-120390-7), enrollees who are 18 years of age or younger are required to provide proof of full immunization against the hepatitis B virus prior to enrollment. Supporting documentation and/or exemption requests must be submitted to [CSUMB Health and Wellness Services](#).

**8b2. Recommended:** See [Viewing Immunization Requirements \(policystat.com\)](#) for more information, including other recommended Immunizations and Screenings.

**8c. Emergency Contact Information.** Licensee agrees to provide emergency contact information prior to move-in date.

**8d. OtterAlert.** Licensee agrees to sign up for OtterAlert, an alert and warning communication system designed for warning students, staff, and faculty in the event of a natural disaster or other emergency on campus.

**8e. Keys.** Room and mailbox keys shall not be duplicated. Installation or change of any lock, locking device or bolt or latch on doors or windows by Licensee is strictly forbidden.

**8f. Use of Parking Area.** The authority to establish and enforce vehicle and parking regulations is

granted to the CSUMB Police Department under the provisions set forth Section 21113 of the California Vehicle Code (CVC) and Sections 42200 and 42201 of Title 5 of the California Administrative Code. Such regulations are enforceable on all property under the control and jurisdiction of CSUMB including Schoonover Park and Frederick Park housing areas. Unless otherwise provided herein, all provisions of the California Vehicle Code are adopted as University Policy, and can be viewed at <https://csumb.edu/parking/regulations/>. Licensee will adhere to all CSUMB Police Department and California Vehicle Code parking regulations. Permit types are determined by Licensee room assignment. Licensee may only park in the areas designated by permit type. All permit types must be fully visible on the vehicle dash to be considered valid.

**8f1. Promontory.** Permit valid only in Promontory residence parking lot. Limited number of permits available. \* No other permits are valid.

**8f2. East Campus.** Any parking spaces and driveways used by Licensee, or Licensee's guests or invitees shall be used only for the parking of passenger automobiles or vehicles used for personal transportation of the Licensee. There shall be no parking of commercial trucks, trailers, recreational vehicles, or boats in any such space and any such vehicle whose ownership is unknown or which is not moved on demand may be towed away and stored at owner's expense. Parking spaces, driveways or common areas shall not be used for painting or repair of vehicles. Storage of personal belongings/items in the parking areas, including driveways and common areas, is prohibited and will be removed by Greystar and University at the owner's expense.

## **9. INSURANCE.**

**9a.** University and Greystar assume no responsibility for any property of Licensee, which is stolen, damaged, vandalized or destroyed in a housing facility or on the campus, including parking areas, at any time and including periods when Licensee is not in occupancy or after the term of the occupancy has expired and including if due to circumstances beyond the reasonable control of the University, including acts of nature, e.g. flood, earthquake, and unusual weather conditions. Licensee is responsible for any damages or injuries caused by Licensee to the person or property of other residents as well as damages to University and Corporation property. The University partners with GradGuard to provide renter's insurance to Licensee, at Licensee's expense and billed through rental rates, that includes personal liability for damage to University property and personal property coverage. Licensee understands that they are not able to opt out of this coverage regardless of whether they have renter's insurance from another provider. For more information, please visit <http://gradguard.com/renters/csumb>.

**9b.** The University and Greystar do not maintain individual or group health and accident insurance for students. It is highly recommended that Licensee obtain health and accident insurance.

## **10. DAMAGES.**

**10a.** All Licensees are individually responsible for loss or damage to their rooms. Throughout the year, if Licensee fails to maintain the living unit in good order and repair, Licensee shall pay the University the reasonable costs incurred in returning the living unit to a condition of good order and repair. At the end of the approved summer Fee Period, or upon vacating the room for any other reason, Licensee shall be responsible for restoring the premises and furniture to the same condition and location they were in at the start of occupancy, including cleaning. Reasonable wear and tear are expected. Licensee agrees to bear the cost of the repair of any damage, cleaning or restoration of the building, equipment or furnishings resulting from acts or omissions of the Licensee, Licensee's guest(s), or other person for

whom the Licensee is responsible.

**10b.** All Licensees of a room, floor, suite, or apartment, with access to a certain common area, shall be held jointly liable under the University's discretion for loss or damage to that common area where individual responsibility cannot be determined.

## **11. CANCELLATION.**

**11a.** The License conferred by this Agreement shall expire on the date specified in *Section 2. Occupancy and Fee Period* of this Agreement. Cancellation is a request submitted by the Licensee to end the License before the approved summer Fee Period is scheduled to end.

**11b.** Any cancellation request by Licensee automatically includes consideration of both the housing and the dining plan (if applicable), unless otherwise agreed by the University.

### **11c. Notifying any other University office does not satisfy the obligation to notify SHRL.**

The cancellation request date will be considered the date the Cancel Housing form, submitted via the MyHousing portal with appropriate supporting documentation, is received by SHRL through mail or electronic means.

**11d.** Cancellation of this License shall not release Licensee from the obligation to pay any charges due and payable under this License including, but not limited to, daily prorated charges for housing for each day from the beginning of the approved summer Fee Period through the Licensee's Vacate Date, nonrefundable fees and liquidated damages related to this License.

**11e. Cancellation Deadlines and Fees.** Before prescribed dates listed below, the Licensee may request cancellation by logging into their MyHousing portal and canceling their housing application. The chart below outlines the following applicable cancellation deadlines and fees unless other conditions are stipulated and met. The Licensee's application fee is non-refundable in all cases.

#### **11e1. Session 1**

- a.** Cancellations submitted prior to Friday, May 9, 2025 will not be charged a cancellation fee. Licensee is still responsible for any late summer application fees.
- b.** Cancellations submitted between Saturday May 10, 2025 and Thursday, May 22, 2025 will be charged a \$100 fee.

#### **11e2: Session 2**

- a.** Cancellations submitted prior to Friday, June 13, 2025 will not be charged a cancellation fee. Licensee is still responsible for any late summer application fees.
- b.** Cancellations submitted between Saturday June 14, 2025 and Thursday, June 26, 2025 will be charged a \$100 fee.

#### **11e3: Session 3**

- a.** Cancellations submitted prior to Friday, May 16, 2025 will not be charged a cancellation fee. Licensee is still responsible for any late summer application fees.
- b.** Cancellations submitted between Saturday May 17, 2025 and Thursday, May 29, 2025 will be charged a \$100 fee.

**11e4: Session 4**

- a. Cancellations submitted prior to Friday, May 9, 2025 will not be charged a cancellation fee. Licensee is still responsible for any late summer application fees.
- b. Cancellations submitted between Saturday May 10, 2025 and Thursday, May 22, 2025 will be charged a \$100 fee.

**11e3.** No License cancellations will be approved or credited for any reason during the last 2 weeks prior to the end of assigned approved summer Fee Period.

**11f. Cancellation After Cancellation Deadline.** After the approved summer Fee Period starts, Licensee may submit a Request to Cancel License Agreement form to request cancellation of the license and notify the University of the Licensee’s intention to vacate the housing facilities on or after the beginning of the approved summer Fee Period. The notice must be given a minimum of 15 days prior to the date the Licensee intends to vacate the facilities and/or terminate the License.

**11f1.** The University will review Licensee’s request to vacate the facilities and cancel the License based on the following cancellation exception standards:

- a. Licensee is a member of the International Program on a one-semester only exchange;
- b. Licensee is to participate in a CSUMB approved academic program and living on campus would not be possible;
- c. Licensee graduates from CSUMB;
- d. Licensee withdraws from CSUMB, transfers to another school, or takes educational leave from the University and does not re-enroll at the University during the approved summer Fee Period;
- e. Licensee is academically disqualified from CSUMB;
- f. Licensee has orders for Military Active Duty deployment during the approved summer Fee Period; or,
- g. Licensee demonstrates through written appeal and supporting documentation that the request to vacate is due to extraordinary causes or a serious, compelling, and unforeseen medical or financial circumstance that the Licensee encountered since the License was signed and clearly beyond the control of Licensee.

**11f2.** If a cancellation is approved, Licensee is responsible for the housing Daily Rate through the last day of occupancy, the official withdrawal date or termination effective date, whichever is later (“Vacate Date”), and other fees as set forth herein:

Applicable Cancellation Fee	Basis for Cancellation Approval
No Cancellation Fee	Participation in CSUMB approved academic program off campus during summer semester; Military Active Duty
\$100 Cancellation Fee + 15 Days Daily Rate	Academic Withdrawal; Leave of Absence; Academic Disqualification; Transfer to another institution; Extenuating circumstances

**11g.** If a cancellation is NOT approved, the License will not be canceled and Licensee will be responsible for housing fees for the full approved summer Fee Period.

## **12. REVOCATION OF LICENSE BY UNIVERSITY.**

**12a. Revocation by the University.** Revocation means the University or SHRL revokes the License before the approved summer Fee Period is scheduled to end. The University may terminate this Agreement and initiate removal and/or banishment of a License upon the occurrence of any of the following reasons:

**12a1.** Disciplinary action against Licensee pursuant to sections 41301-41304 of Article 2 of Subchapter 4 of Title 5 of the California Code of Regulations, and CSU Executive Order 1098.

**12a2.** Licensee is convicted of any misdemeanor or felony committed on University property, or involving any member of the University community (e.g. students, staff, or faculty) whether on or off University property, or that is otherwise University-related.

**12a3.** Breach of any term or condition of this License Agreement or of any addendum hereto, specifically including, but not limited to, Licensee's failure to pay required housing charges, fees, or insufficient funds debt;

**12a4.** Failure to maintain status as a student at the University due to academic dismissal or all other withdrawals. Licensee must be regularly enrolled in an approved academic program as a matriculated student at CSUMB unless otherwise approved by the Director of SHRL;

**12a5.** Possession of any weapon, including but not limited to replicas, firearms (defined as any gun from which a shot, readily capable of producing death or physical injury, may be discharged; rifles, pistols, or handguns designated to fire bullets, BBs, pellets, or shots, including paintballs, airsoft guns, Nerf guns, regardless of propellant used or if no propellant is used as in starter or blank guns/pistols), and "Electronic dart or stun guns". Knives, unless specifically used for culinary activities, (including, but not limited to, hunting, switchblade, gravity, "Butterfly," sport, daggers, cane swords, decorative, or throwing of any size or any large blade kitchen knife displayed in public areas); bows and arrows, crossbows, slingshots, or similar devices; ammunition; noxious materials, or any unauthorized hazardous materials or chemicals; other weapons, such as batons, Billy clubs, nightsticks blackjacks, slapjacks, slap gloves, brass knuckles, Pilum ballistic knives, "Chuka sticks", "Kung Fu stars", or other martial arts equipment; explosives and fireworks of any sort or any other weapon described in the California State Penal Law are prohibited on University property.

**12a6.** If the continued presence of the Licensee poses a danger to other residents, staff, faculty, or other members of the University community. For residents who pose a danger to themselves, the university reserves the right to address the behavior to mitigate disruptions to other residents, staff, faculty or other members of the university community;

**12a7.** Falsification of any legitimately required information requested by the University;

**12a8.** An emergency in which the peaceful and orderly operation of the University, or the health and safety of any person, is or may be jeopardized; or,

**12a9.** Administrative necessity of the University. Administrative necessity exists when any condition not reasonably foreseen at the time of confirming a reservation, issuing a license, or renewing a license occurs and prevents the university from making or continuing to make a housing facility available to the licensee. Such conditions shall include, but are not limited to, damage caused by

floods, slides, fire, earthquake, other natural disasters and vandalism; civil disorder; compliance with state or federal law; or interruption of basic services because of labor strife. Such conditions shall also include a dramatic increase in demand for housing oversupply not reasonably foreseen by the campus, if such demand results in an overbooking of available housing facilities.

**12a10.** Any resident who poses a safety concern may be asked to leave the housing community and/or their assigned bed space, denied access to the housing community and/or their assigned bed space, and/or required to commit to a behavior contract as prescribed by a SHRL staff member. SHRL reserves the right to remove any individual exhibiting behavior deemed by the University as a threat to the community.”

**12b.** Removal of a Licensee will generally be preceded by a three-day removal notice; however, depending on the severity of the situation found to warrant removal, shorter notice may be permitted and necessary.

**12c.** Licensees who have had a previous license terminated or revoked may be denied future occupancy.

**12d.** In the event that the University revokes the License Agreement, Licensee will be assessed charges as noted in Section 11 herein.

**12e. Eviction/Suspension Payment.** As per Section 11, if a Licensee is evicted, Licensee shall owe the full approved summer Fee Period of the License (summer session), plus any charges for damages, cleaning, and all nonrefundable fees as described in the Payment Information section of this License Agreement.

**12f. Trespass.** Residents who have been evicted are considered banned and no longer permitted to be a Licensee or visitor to any Student Housing facilities or grounds per California Penal Code section 602(m). Should an evicted person return to the Student Housing community, that individual is subject to conduct action and potentially arrest for trespassing.

### **13. VACATING OR MOVING OUT OF THE HOUSING FACILITY.**

Unless otherwise instructed by SHRL, Licensee shall vacate the housing facility on the expiration of the approved summer Fee Period or upon cancellation or termination of this License, whichever comes first. For failure to timely vacate the facilities Licensee may be charged the Daily Rate for housing fees, and may be subject to eviction in the manner provided by the laws of the State of California. The University and/or Greystar may charge any other applicable fees or charges.

### **14. ABANDONMENT BY LICENSEE.**

Unless approved by the University under any other section herein, abandonment of assigned space by Licensee shall not release Licensee from paying any obligation for the full approved summer Fee Period due under this License to University if Licensee is fully enrolled in University courses.

### **15. ABANDONED PROPERTY.**

Any property of the Licensee remaining in a housing facility after expiration, cancellation or termination of the license shall be deemed abandoned property and University may take possession of and dispose of such property in any manner it deems appropriate in accordance with University regulations and applicable law, without any liability to the University. Licensee may be liable to the University or



Greystar for any costs incurred in the hauling, storage, and disposal of any property presumed abandoned whether such work was done by the University or a third party.

## **16. OTHER FEES.**

**16a. Application Fee.** No application fee is required when applying for on-campus housing for Summer 2025, unless the application is filled out after the February 21st, 2025 deadline.

**16b. Late Fees.** Late payment penalties are assessed at the rate of \$35 monthly on accounts. Late payment also includes not paying the full balance currently due. Late fees will continue to be assessed every 30 days on delinquent accounts and are due the day after they have been assessed. Once a student account becomes past due and late fees are assessed, you must also pay past due charges and late fees to bring the account current.

**16c. Improper Checkout Fee.** Failure to complete the proper check-out procedures may result in Licensee being charged a \$75 improper check-out fee.

**16d. Keys.** Lost or damaged keys will result in a minimum of a \$50 rekey fee subject to the area in which the Licensee is assigned according to the room damages schedule. Rekey fees can range up to \$250 depending on the community.

**16e. Returned Checks.** Checks (paper and electronic) returned to the University by the bank upon which they were drawn will be subject to a non-refundable \$25 returned check fee the first time and a non-refundable \$35 returned check fee the second or any subsequent time. Licensees are liable for balance due plus fees under Civil Code Section 1719 for triple the amount of the check (a minimum of \$100 and a maximum of \$500) if funds necessary to cover the check are not received within ten (10) calendar days following a written notice. Licensees may also have their License terminated for nonpayment of a dishonored check debt. If Licensee gives the University two (2) successive checks that are returned for nonpayment during the term of this License, then any future amounts due hereunder shall be payable only by cashier's check or money order. This policy will be applicable throughout the balance of either the initial term or any renewal or extension thereof.

**16f. Reinstatement Fee.** If an action is taken by the University such as applying a No Show Cancellation Fee or reviewing Licensee's request to cancel or vacate the license, whether approved or denied, and Licensee requests and is approved to reinstate their License, there may be a \$100 Reinstatement Fee charged to Licensee for administrative services in addition to any other previously incurred fees.

**16g. Liquidated Damages.** Liquidated damages are imposed under certain conditions as set forth in this license. The Licensee agrees that the noted liquidated damages are reasonable and are presumed to be the amount of damage sustained by the University because it is impractical or extremely difficult to fix the actual damage.

## **17. REFUNDS.**

The University shall authorize refunds only as provided for in Title 5 of the California Code of Regulations, this License and University policy. The University or Greystar shall refund all money collected in excess of

Licensee's obligations as soon as reasonably possible. Any refunds or fee changes will be submitted to the Licensee's account at CSUMB, which will be subject to refund, disbursement, and business hold policies authorized per §41802 and Title 5 of the California Code of Regulations and other applicable law. Credits held in a Licensee's student account will be applied to any outstanding charges for University services on the Licensee's student account. The Licensee agrees that the balance of any refunds will be carried as a credit balance on the Licensee's student account, unless the Licensee requests disbursement of the credit balance. This Refund process also applies to a Licensee who is no longer registered as a student at the University. No interest or other earnings will be credited to the Licensee's account.

**17a.** Refunds shall not be granted for loss of use of room, bed space, unit, or community for reason of facilities failure or issue if Licensee if provided a temporary assignment.

**17b.** Refunds shall not be granted for loss of use of any amenities within room, bed space, unit, or community.

## **18. NONPAYMENT OF LICENSE FEES.**

**18a.** Failure of Licensee to satisfy the financial obligations of this License may result in any one or a combination of the following:

**18a1.** Assessment of a late fee as stated in the fee schedule. In addition to the late fee, failure to pay, as agreed, may result in interest at 10% per annum on any delinquent amounts during the period of the delinquency;

**18a2.** Withholding of university services pursuant to Section 42381, et. seq., Title 5, California Code of Regulations, which includes, but is not limited to, denial of registration, adding or dropping classes, and/or withholding of services and access to or use of facilities;

**18a3.** Revocation of the License Agreement with financial penalties, as noted in Sections 12 and 13;

**18a4.** Notification of default to credit bureau organizations;

**18a5.** Offset of loans, grants or scholarships payable through the university, or tax refunds through the Franchise Tax Board; and,

**18a6.** Legal action, including employment of a collection agency, to collect all delinquent amounts or enforce rights. Any attorney fees and other reasonable collection costs and charges accrued during the collection of said amounts are the responsibility of the Licensee.

**18b.** Licensee agrees that housing fees are an extension of credit for living expenses and are considered an educational debt.

## **19. GENERAL.**

**19a. Communication.** Official information to Licensee on housing matters will be communicated through the Licensee's CSUMB email account. Residents are responsible for checking for email communications on a regular basis and are responsible for being aware of the information and following instructions they

receive through these messages. Licensee agrees that University also may provide alert and time sensitive information to Licensee by text (SMS) notification. The number Licensee provides is deemed private and will be used by University for official notification for business purposes only. There is no cost to users for the SMS notification service; however, mobile users will pay their wireless provider their normal rates for cell and text message usage. Licensees who do not want to receive text (SMS) messages will be allowed to opt out of the system. Additional communications may be sent by the University to the on-campus housing mailbox or posted in housing buildings.

**19b. Modifications.** The University reserves the right to make other rules and regulations related to housing as in its judgment may be necessary for the safety, care, and cleanliness of the premises and for the preservation of the educational function of the University. The Licensee agrees to abide by all additional rules and regulations that are adopted. Violations of these rules and regulations may become the basis for disciplinary action. Notification to Licensee may be done by posting the change in central areas of the housing units, sent to Licensee's CSUMB email, or delivery to the Licensee at their assigned unit. No modification of this License shall be effective unless given in writing by an authorized representative of University within thirty (30) days' written notice. Neither the Licensee nor University may rely on any oral License or representation or any understanding of fact or law that is not expressed in writing. The validity of this License and any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be interpreted and construed pursuant to and in accordance with the laws of the State of California. Venue is any action respecting this License or to enforce it shall be in Monterey County, California.

**19c. Right of Entry.** The University or its agents, including Greystar, shall have the right to enter the premises occupied by Licensee for the purposes of emergency, health, safety, maintenance, management of applicable rules and regulations, or for any other lawful purpose including , but not limited to, monthly inspections of the residential and common living and bathroom areas. The University shall exercise these rights reasonably and with respect for Licensee's right to be free from unreasonable searches, and intrusions into study or privacy. Animals must be appropriately secured and contained throughout the duration of these visits. The Licensee will be given reasonable notice of intent to enter a living unit, except in cases of:

**19c1.** Life, health, or safety emergencies or building evacuation;

**19c2.** Room inspections will be conducted for occupancy management purposes to verify that spaces are available and prepared for new occupants.

**19c3.** Abandonment of the living unit by either the Licensee or Licensee's roommate(s);

**19c4.** The Licensee, Licensee's roommate(s), or Licensee's adult family member consents at the time of requesting service for maintenance (e.g., electrical, plumbing, water, repairs, etc.). During normal working hours when the Licensee or Licensee's licensed roommate(s) have requested service, notice is only waived for the purpose of the requested service.

**19c5.** Utility maintenance (e.g. - electrical, plumbing, water).

**19d. Force Majure.** The University is not responsible for the continuation of mail, heating, maintenance, or security service at normal levels in the event of a state, county, city, or campus closure; natural disaster; pandemic; strike or lockout of public employees or suppliers' employees; power, water or sewer interruptions from on- or off-campus sources; or in the event of other causal events beyond the University's control or reasonable anticipation. The University is not responsible for construction noise or

disruptions associated with nearby construction sites or activity.

**19e. Non-Waiver.** The waiver of any breach of a term or condition of this License shall not constitute a waiver of any subsequent breach.

**19f. Hold Harmless.** Licensee shall indemnify, defend and hold harmless the State of California, University Corporation at Monterey Bay, California State University Monterey Bay, Trustees of California State University, Greystar Real Estate Partners, and their officers, agents, affiliates, auxiliaries and employees, predecessors and successors ("University Parties") from any and all claims, injuries or damages caused by Licensee's negligent, willful or intentional conduct, including attorneys' fees and costs. Licensee further agrees to indemnify and hold the University Parties harmless from any and all claims arising from Licensee's use or occupancy that is improper, illegal, or a violation of this Agreement and/or state or federal laws, where applicable.

**19g. Campus Safety Act.** In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University Monterey Bay has made crime reporting statistics available online at <https://www.csumb.edu/clery>. Printed copies are available in the library and by request from the CSUMB Office of Public Safety and the Office of the Vice President for Student Affairs.

**19h. Megan's Law.** Pursuant to Section 290.46 of the California Penal Code, information about specified registered sex offenders is made available to the public via an internet web site maintained by the Department of Justice at: <http://www.meganslaw.ca.gov>. Depending on an offender's criminal history, the information will include either the address at which the offender resides or the community of residence and ZIP Code in which they reside.

**19i.** The University retains the right to transfer its interest and obligations under this Agreement. The Licensee may not assign or transfer their rights or obligations under this Agreement without the written permission of the University.

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Student signature

\_\_\_\_\_

Date Signed

\_\_\_\_\_

Student Name

\_\_\_\_\_

Student Number