



Hello Monte Rey,

Welcome to the first-ever Housing Newsletter! To help keep your inbox clutter-free, we've created this newsletter to centralize all the important information for September. **Reading through this newsletter and saving this email is essential to stay updated with the latest housing information.**

SEPTEMBER 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Second Payment is Due	2 Office is Closed	3	4	5	6 Move-In Survey Closes	7
8	9 Room Change Application Opens	10	11 Meal Plan Request Form Deadline	12 Main Campus Evacuation Drills	13	14
15	16	17 Dining Commons Take Over: Hispanic Heritage Month	18 Encanto Movie Night	19 Otter Thursday: La Pachanga y Mercado	20 Dance: La Gozadera	21
22	23	24	25	26	27 Room Change Application Deadline	28
29	30					

Student Housing and Residential Life Events ●
 Application, Form, and Survey Dates ●
 Important Dates ●

Check your CSUMB email account to view the September Housing Newsletter, or scan the QR code to view it online.



Contact us: student_housing@csumb.edu 831-582-3378

IMPORTANT ANNOUNCEMENT

Meal Plan Request Form

Deadline to fill out the form: [Wednesday, September 11, 2024](#)

Are you interested in adding, changing, or canceling your meal plan for the Fall 2024 semester?

If so, here are some essential details you should know regarding meal plan change or cancellation requests:

- You can only request to cancel your meal plan if you are currently assigned to a housing area that does not require one (i.e., Strawberry Apartments, Promontory, or East Campus).
- After the university ADD/DROP date (Sep. 11), students can only request to add or upgrade their meal plan for the Spring 2025 semester.
- The form should only be used for **residential meal plan** change or cancellation requests for the Fall 2024 semester.

Before you fill out the form, please review Section 21 of the [2024-2025 Housing and Dining Plan License](#). We also recommend visiting the Dining Services webpage on [Meal Plans](#).

Fall 2024 Meal Plan Change Request

Room Change Application

Application Opens: [Monday, September 9, 2024](#)

Application Deadline: [Friday, September 27, 2024](#)

Please know we will continuously review all available options; however, room changes are based on availability within the housing inventory. So, by filling out the Room Change Application, you are **NOT** guaranteed a room change.

Key Points to Consider:

- **Application Process:** You will complete the Room Change application on MyHousing Dashboard. For further details on the room change process, please visit our [website](#).

- **Review Frequency:** Room change requests are reviewed throughout the weeks, and a staff member will follow up on your application within 10 business days.
- **Room Change Fee:** A \$50 fee per person applies to all room changes.
- **Room Rates:** Please review the updated room rates online. Any charges for approved room changes will be adjusted based on the new room rate and the length of your stay.

[Room Change Website](#)

Take our Move-In Survey for a Chance to Win \$50!

Deadline to fill out the survey: [Friday, September 6, 2024](#)

We want to hear your feedback from Move-In. Please fill out the survey by clicking the button below. By completing the survey, you will be entered to win a \$50 gift card to the bookstore.

[Move-In Survey](#)

MANDATORY SESSIONS

Evacuation Drills

Date: [Thursday, September 12, 2024](#)

Student Housing and Residential Life will conduct bi-annual evacuation drills for all Main Campus Housing, including North Quad, Promontory, Area 1, and Area 2. These drills ensure all students are familiar with emergency evacuation procedures.

East Campus residents do not have an evacuation drill, but please review our [Student Housing Evacuation Plans website](#).

What to Expect:

- **Activation:** Audible sirens and flashing lights will be used in an emergency simulation.

- **Evacuation:** Follow your Residential Advisor's directions to your designated emergency assembly point.
- **Re-entry:** Wait to re-enter the building until clearance is given.
- **Pets:** Residents with approved animal(s) should bring their animal(s) with them during the evacuation drill.

Evacuation Map and Routes: Visit the [Student Housing Evacuation Plans website](#) for detailed evacuation locations and exit routes.

Need Help?

- If you require early notification or need other accommodations, please immediately contact your Resident Advisor or Residential Life Coordinator.

[Evacuation Map](#)

RESIDENTIAL LIFE EVENTS

Dining Commons Take Over: Hispanic Heritage Month

Date: Tuesday, September 17, 2024

Time: 11 a.m. - 2 p.m.

Location: Dining Commons

Encanto Movie Night

Date: Tuesday, September 18, 2024

Time: 7 p.m. - 9 p.m.

Location: Otter Student Union Inter-Garrison Plaza

Otter Thursday: La Pachanga y Mercado

Date: Tuesday, September 19, 2024

Time: 11:30 a.m. - 1:30 p.m.

Location: Otter Student Union Main Quad Plaza

Dance: La Gozadera

Date: Tuesday, September 19, 2024

Time: 8 p.m. - 11 p.m.

Location: Otter Student Union Ballroom

[Join MyRaft](#)

REMINDERS

Your Second Payment is Due September 1st

Due Date: [Sunday, September 1, 2024](#)

Upcoming Payments:

- **Third Payment:** Sunday, October 1, 2024
- **Fourth Payment:** Friday, November 1, 2024
- **Fifth Payment (Final):** Sunday, December 1, 2024

Please note: If you are unable to pay each monthly payment in full by these dates, you will be charged a \$35 late fee per installment. We are unable to process requests for extensions or different monthly payment due dates.

Do you have any Financial Aid?

- **Financial Aid covers all of your first and second installments:** No action is needed. After your aid is disbursed, please check your account to ensure the remaining balance will be applied to your next payment.
- **Financial Aid covers your first installment and part of your second:** Please pay the remaining fees for the second installment by the due date. To determine the remaining balance, please subtract your financial aid amount from the first and second installments.
- **Financial Aid only covers your first installment:** Ensure you've accepted all your Financial Aid in OASIS, and make your payment for the second installment.

To learn how to make a payment, please visit our [Installment Payment website](#).

[Learn More](#)

Click below to make your second payment today!

[Make a Payment](#)

The Office is Closed on Labor Day

Day: [Tuesday, September 2, 2024](#)

We are closed on Labor Day. If you need to contact someone regarding a housing issue (lockout, maintenance issue, etc.), please contact your RA on Duty.

Area	Time	Contact
Main Campus (Residence Halls, North Quad, Promontory)	Weekdays: 8 a.m. - 5 p.m.	Student Housing Office (831-582-3378)
Main Campus (Residence Halls, North Quad, Promontory)	Weekdays: 5 p.m. - 8 a.m. Weekends & Holidays: 24/7	RAs on Duty <ul style="list-style-type: none"> • Area One: 831-402-5498 • Area Two: 831-402-5496 • North Quad: 831-402-9027 • Promontory: 831-402-5503
East Campus	Weekdays: 9 a.m. - 6 p.m.	East Campus Office (831-582-4811)
East Campus	Saturdays: 10 a.m. - 4 p.m.	East Campus Office (831-582-4811)
East Campus	Weekdays: 5 p.m. - 8 a.m. Weekends & Holidays: 24/7	RAs on Duty <ul style="list-style-type: none"> • Frederick Park I: 831-402-5507 • Frederick Park II: 831-402-5499 • Schoonover Park: 831-402-5499

Work Order & Facilities

Knowing how to submit a work order is key to keeping your space in great condition! If you live in the Residence Halls, North Quad, or Promontory, simply submit a work order through your MyHousing portal. For our East Campus residents, submit your work order through [RentCafe](#). To learn more, please visit our website.

Packages

Our office receives a large number of packages. Please note that your package will be ready for pick-up once you receive an **email notification to your CSUMB account from Pitney Bowes**.

Click the button below to learn how to send and receive packages.

[Learn More](#)

CAMPUS RESOURCES

Check Out The Wave!

East Campus Loop Operation Hours: Monday - Friday: 6 a.m. - 11 p.m.

Main Campus Loop Operation Hours: Monday - Friday: 7 a.m. - 11 p.m.

Did you know our campus offers free shuttle services? It's called [The Wave!](#) This is a great resource, especially if you live in East Campus. Click the button below to find your shuttle today!

[Find Your Shuttle](#)

Have questions or concerns?

Please contact the Student Housing and Residential Life Office. We are here to help!

OFFICE HOURS: 9 a.m. to 6 p.m. (Main office and Promontory)

CONTACT: Email us at student_housing@csumb.edu or call 831-582-3378

LOCATION: Student Center, 3116 Inter-Garrison Rd, Seaside, CA 93955



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