

OTTER STUDENT UNION AT CSU MONTEREY BAY

**BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING AGENDA**

Thursday, September 1, 2022

6:15 PM - 7:30 PM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/88626463278>

I. CALL TO ORDER

Time: 6:16 p.m.

II. ROLL CALL

Board Directors

- a. Andres Mena, Chair, present
- b. Sean Meeks, Vice Chair, absent
- c. Dylan Master, Treasurer, present
- d. Anisha Jadhav, Secretary, present
- e. David Ledesma, Student, present
- f. Kassandra Fimbres, Student, present
- g. Nawied Amin, Student, present
- h. Patterson Emesibe, Alumni, present
- i. Babita Gupta, PhD, Faculty, present
- j. Chris Illig, Community, absent
- k. Jeff Rensel, OSU Director, present
- l. John Fraire, PhD, Interim VPSA, present

III. APPROVAL OF AGENDA 09.01.22

Jeff Rensel moves to approve agenda

Dr. Babita Gupta seconds

Motion passes 10-0-0

IV. APPROVAL OF MINUTES FROM 06.01.22

(<https://csumb.edu/media/csumb/section-editors/otter-student-union/June-1,-2022.pdf>)

Nawied Amin motions to amend the minutes to spell their name correctly. Dylan Master moves to approve minutes with amendment from Nawied Amin.

Patterson Emesibe seconds

Motion passes 10-0-0

V. BUSINESS ITEMS

- i. OSU Board Retreat - review of 2022-2023 priorities/initiatives-discussion

Jeff Rensel thanked the board for attending the retreat and contributing to productive conversations. Additionally, he created a document for the 2022-2023 priorities/initiatives.

Andres Mena introduced each priority and initiative and asked for discussion and input
Campus food options-Jeff Rensel provided an update on dining updates including the Boost app, which facilitates food orders and is open to everyone. Moreover, campus dining is looking into keeping the sea store open longer. Jeff suggests inviting campus dining for further updates. Campus dining has some marketing on their recent updates on social media and with table tents in the Forager's Cove. Patterson asked about a space to lock the ghost kitchen orders and Jeff will follow up.

History of OSU/activities- Andrew suggests possibly using the Black Box Cabaret as an option to display this history of the OSU. Jeff informs the board that Karina (OSU marketing) can help on this project.

Charging stations at the OSU- Kassie explained her vision of having laptop charging stations in the OSU.

Additional seating options at The Bayview Terrace (3rd floor of the OSU)- Jeff informed the board the OSU staff is looking into additional seating options for the building.

Student organizations not knowing about the OSU and its amenities- Jeff suggested that the OSU Operations Specialist help with student organizations outreach and get SELD involved in this outreach effort.

Art and featuring local artists at the OSU- Jeff recommends creating an art advisory committee that can assist in this initiative. The Otter Cross Cultural Center helped bring art to the OSU last semester. Dylan mentioned that Monterey has local art galleries and it would be beneficial to reach out and see if they're interested. Conversation about how creating a subcommittee would be beneficial and Jeff clarified that advisory committees of the board can be established anytime, needs at least three directors, and the board needs to create a charge statement for the subcommittee.

Community garden and indoor plants at the OSU- Jeff suggests having conversations with campus partners to facilitate this initiative as they might share the same interest.

International students support- Andres highlighted the lack of support for international students at CSUMB. Would like to collaborate with international student departments for a waiting area, luggage storage, and support when moving to CSUMB. Patterson mentioned his position as a resident assistant and can assist in leading this initiative.

Family friendly spaces in the OSU. David elaborated on the lack of family friendly study spaces in the OSU.

Permanent gender neutral signs educating people on the why- Jeff volunteered himself and Karina to work on this since it has been done for bigger events at the OSU in the past. Signage/ information boards and another TV for student organizations only to promote their efforts.

Andres suggests creating a poll of the priorities/initiatives and have the board vote on their top three. Jeff recommends that the executive board create the poll and send it out to the

board. Additionally, Jeff clarified that some of these are part of the OSU staff's responsibilities and we can report back to the board with any updates and progress.

ii. OSU Policy and Procedure review-

Jeff Rensel would like to entertain a motion to create a subcommittee to review the OSU policies and procedures and bring them to the OSU board for discussion and approval.

Dr. Babita Gupta motions

Patterson Emesibe seconds

Motion passes 10-0-0.

Committee Charge - (provided by Jeff via email): The purpose of the OSU Policy and Procedure Committee shall be as follows:

- Conduct a review and evaluation of the OSU Board of Directors Policy Manual (a copy will be shared at the next board meeting)
- Identify and recommend updates, changes, and new additions to the Policy Manual to the OSU Board
- Ensure all recommendations of the committee are consistent with and adhere to the CSU Auxiliary Organizations Compliance Guide, and CSU Auxiliary Organizations Sound Business Practices Guidelines.

An outreach will be sent to the board to create this committee.

iii. OSU Board Meeting schedule-

Jeff Rensel will work with Anisha Jadhav to send future board meetings for the fall semester meetings.

VI. OSU UPDATES

i. Jeff Rensel - Otter Student Union (OSU) Director-

The OSU/OC3 staff introduced themselves:

- Rudy Medina, OC3 Director
- Karina Rios Alvarez
- Diana Ballesteros, Associate Director Operations
- Emily Urrutia, OSU Operations Specialist
- Vania Silveira,
- Javier Tamayo
- Reno Bianchi
- Victoria

The OSU hosted 409 attendees at the OSU Late Night event and has hosted other successful events in the building.

VII. OC3 UPDATES

i. Rudy Medina - Otter Cross Cultural Center (OC3) Director-
OC3 Block Party had an estimated 250 attendees. OC3 has completed training and are focusing on the planning for the upcoming year. They highlighted upcoming events:
9/14 Echale Ganas
9/15 Curanderismo
9/15 Keynote Speaker
Additionally, they're working on creating the committee for work witch auditions and their internship recruitment applications are live.

VIII. ANNOUNCEMENTS

- i. World Suicide Prevention Week/[HSI Week](#) (Jeff)
Suicide prevention week is taking place next week. The OSU is partnering with Health & Wellness to bring information to the main lobby on the 2nd floor of the OSU and culminates with the suicide prevention day training on Friday. Hispanic Serving Institution week will start on September 12th. The link for the events can be found on the agenda
- ii. The OSU Marketing team would like to highlight the OSU Board to the community if they feel comfortable. Karina Rios Alvarez will send a google form.

IX. ADJOURN

Nawied Amin motions to adjourn the meeting
Meeting adjourned at 7:14 p.m.

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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at secretary@otterstudentunion.org. Notification at least forty-eight (48) hours prior to the meeting will enable the OSU Board of Directors to make reasonable arrangements to ensure accessibility to the meeting.

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