



**OTTER STUDENT UNION AT CSU MONTEREY BAY**  
**BOARD OF DIRECTORS**  
**ORGANIZATIONAL AND BUSINESS MEETING MINUTES**

Friday, October 6, 2023

8:00 AM - 9:15 AM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/85070318720>

**I. CALL TO ORDER**

Berenice Lemus motions to start the meeting.

Meeting started at **8:05AM**.

**II. ROLL CALL**

Board Directors:

- a. Dylan Woodbridge, Chair - Present
- b. Jianshan Chen Khalsa, Vice Chair - Present
- c. Berenice Lemus, Treasurer - Present
- d. Lesley Solano, Secretary - Present
- e. Citlaly Jauregui, Student - Absent
- f. Thomas Nigro, Student - Present
- g. Kassandra Fimbres, Student - Present
- h. Caleb Hernandez, Student - Absent
- i. Ana Ruiz, Student - Present
- j. Megan Redican, Student - Absent
- k. Muhammed Ali Ghazali, Student - Present
- l. Patterson Emesibe, Alumni Representative - Present
- m. Babita Gupta, PhD, Faculty - Present
- n. Jenny McAdams, Community - Absent
- k. Jeff Rensel, OSU Director - Present
- l. Ben Corpus, VP for EMSA - Absent

**III. APPROVAL OF AGENDA 09.8.23**

Dylan Woodbridge asks for approval for agenda items.

Jeff Rensel motions to approve.

All approved the motion.

The motion passes 11-0-0 at **8:07 AM**.

**IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

[\(https://csumb.edu/osu/board-directors/agendas-minutes/\)](https://csumb.edu/osu/board-directors/agendas-minutes/)

Dylan Woodbridge asks for approval for Minutes.

Lesley Solano seconds the motion.

The motion passes 11-0-0 at **8:08AM**

## **V. BUSINESS ITEMS**

### **A. Monthly Meeting/Agenda**

*Lesley Solano presents*

- a. Overview of today's meeting and what we will be discussing.

### **B. Special Guests/Presentations:**

*Betsi Solis presents - El Centro Co-Director*

#### a. El Centro / Center for Latiné Student Success

##### i. El Centro is a center for Latiné students:

1. El Centro is working to promote services that are already here on campus and highlight them for Latiné students. They hope to give latine students guidance and awareness of those services through referrals, 1-on-1s , advocacy, etc.
2. Their center's goal is to service underserved populations; BIPOC populations, First-Gen students, AAPI etc. They also want to highlight voices on campus who may not always have the chance to host their own events.
3. 3 goals of El Centro:
  - a. Create a sense of belonging
  - b. Increased Retention and Graduation
  - c. Connect students to services on campus
4. They currently have 4-5 Student Coordinators as well as their pro-staff who have worked to create this new center on campus.
5. Center's Location is in Building 12 - Rm125
  - a. They hold open hours
  - b. Spanish tutoring with CLC - Tuesdays
  - c. PGCC - Let's talk (biweekly)
6. El Centro Upcoming Events
  - a. Informationals with UROC
  - b. Financial Literacy workshops
  - c. Mentorship programs
  - d. Posole and Poetry
  - e. Dia de Los Muertos

*Robin Fishman Presents*

#### b. Inter Club Council

##### i. Topic of Storage for Clubs in the OSU

1. Chess club, Otter Club, other larger clubs, etc. are needing storage in the OSU since students cannot always house all of their necessary items in their own spaces. They would like to ask if the OSU would be able to accommodate them with space for storage.

2. Jeff is figuring out ways to address the needs of the clubs, perhaps a locker system or if any other students have suggestions. Perhaps a checkout process, or a single storage unit.
3. Building 12 closes at 5pm and may not be an accessible option for clubs that meet in the evenings. The Ballroom storage unit in the OSU is very full with Dining, Starbucks, OSU tables/chairs etc, so that may not be an option either.
4. Dan Burfeind may give better insight on this issue as well as Jeff Rensel. Jeff will work to stay in contact with these clubs and entertain the conversation of storage options.

### **C. Public Forum**

*Thomas Nigro Presents*

- i. Topic of the soda refills at the OSU and at the Otter Express. How they now cost money and how we can try to get rid of it and get it back to how it was last year.
  1. We previously addressed this similar issue at our last meeting;
    - a. *Otter Kitchens is in charge of the soda fountains so the OSU board is not able to make an impact on this issue but will relay the message to Campus Dining.*
  2. We understand student concerns and we can entertain the idea of bringing Dining/Otter Kitchens in and holding a public forum with them so that students can have the space to ask these questions and voice their concerns with the changes made to Dining this year.
  3. We can also bring up this issue with them ourselves to allow Dining to provide a response to these concerns or come out and directly address this topic at a later date.
  4. Jeff will contact Dining/Otter Kitchens for additional information.

### **D. Committee Updates**

#### a. Art Committee

*Lesley Solano Presents*

- i. What direction do we want the Art Committee to go?
  1. The Art committee was established and had their first meeting on 9/25.
  2. All members of the committee are new this term, so there was some confusion on the direction in which the Board may want for the Art Committee to go in. And also what had already been established or begun work on before the summer break.
  3. Some Recommendations that Jeff Rensel makes are:

- a. Art Committee can ask students for art they would like to contribute to the OSU
  - i. Possible Contributors - Anisha and Hannah, who are both Alum of CSUMB, and may be interested in submitting art to the OSU.
  - ii. Calling all artists - set up a submissions system for students on our campus to submit their own works for display
  - iii. Community Outreach - organizations in the community were reached out to before and garnered no response, so perhaps we can try to reach out again, and also to different organizations.
- b. Identify the spaces we can use for this art. The committee can physically go around the OSU and identify spaces that we believe could benefit from an art display. This can also give us a better idea of what kinds of art we would like to display (Murals or paintings, etc.)
- c. The Marketing/Communications team can help to facilitate some of the artist bio/information once we have the artwork selected.

b. Monte's 5k Participation

*Jeff Rensel Presents*

- i. 200 participants have registered to run the race.
  - 1. October 14th, 8AM-11AM
  - 2. Callout for volunteers for start/finish line, check in, bag check, bibs, others.
 Volunteer sign ups:  
<https://raceroster.com/events/2023/77845/montes-5k/volunteer>
- ii. OSU Board Tabling
  - 1. If anyone on the Board would like to volunteer to table at the 5k and serve as a representative of the Board please contact Jeff.

c. OSU Policy and Procedure Committee

*Berenice Lemus presents*

- 1. First OSU Policy and Procedure Committee meeting on 10/4. Discussed the process for reviewing policies and bringing suggestions to the board.
- 2. Jeff and Vania will review policies and bring them forward for initial review at the next meeting. Jeff mentioned we do not want to rush any policy changes and, therefore, will take care to review policies closely.

d. Otterlands

*Lesley Solano presents*



- b. Patterson Emesibe volunteers to help Lesley as well, perhaps a small team can be established within the Board to work on these items.
    - c. Peter Xiong brings up the point that the student members of the board have other responsibilities and may not have capacity to take on Marketing responsibilities. It can't just be one person on the board handling this extra workload.
  - 5. Jeff Rensel asks if there is a student liaison from the Mar/Com team that we can contact to help the OSU Board.
    - a. Karina is the social media lead and everything can be run by her as far as the making of the posts, the timing of the posts, etc.
  - 6. We need to establish a timeline of what we are going to produce and when we would like to actually see it uploaded.
    - a. This is something that can be addressed later on, but for now Lesley will finish the edits to the initial Introduction posts so we can have something uploaded.

## **E. OSU Suggestion Box**

*Kassandra Fimbres Presents*

The suggestion box is a small box at the front desk of the OSU where students can submit suggestions to be taken into consideration by our board.

a. Items submitted for board discussion:

i. Hiring Questions

- 1. Students have had questions on whether the OSU is hiring.
  - a. We are indeed hiring and there are Otter Jobs listings currently up for different positions.
  - b. Perhaps this is something that can be better promoted as well so students can know where to apply.

ii. Emergency Charging Stations in OSU

- 1. Having chargers available for students who hangout/study in the building.
- 2. There are many outlets here in the OSU, perhaps we can work to make them more known.
- 3. Another idea is to purchase chargers that can be checked in/out by students. We would need to look into budgets and if this becomes a larger concern we can get back to this topic again.

## **VI. OSU UPDATES**

*Jeff Rensel, Otter Student Union Director Presents*

- A. Wellness Initiative
  - a. Decals/Posters will be going up around the OSU and campus very soon. The designs will have positive messages to remind students to take care of themselves. As well as a QR to scan for PGC student resources.
  - b. YOU@CSUMB campaign for student wellness.
- B. Esports/Amazon Hub Locker updates
  - a. Esports lounge is slowly coming together
    - i. The space is starting to come together, Chairs/Tables are all set up in the lounge.
    - ii. Gaming computers and IT are coming soon.
  - b. Amazon hubs
    - i. *AKIL* is now live.
    - ii. Students/staff/faculty can use this amazon locker in the OSU for their own packages. This will help for students who live on campus and receive amazon packages, as well as help expedite faculty/staff deliveries and orders as well.
- C. Otter Thursdays
  - a. Shoutout to Cassandra Fimbres for helping out every week at Otter Thursdays!
  - b. Otter Thursdays take place every Thursday outside the OSU.
- D. [Annual Report 2022-2023](#)
  - a. The annual report for 2022-2023 is now live and available online.
  - b. The annual report is an overview of the last academic year.
- E. Audit Committee
  - a. Callout for volunteers for the audit committee.
  - b. The OSU is audited as an auxiliary organization.
  - c. Next meeting will take place: October 13th 1-3 on Zoom
  - d. Interest from Thomas Nigro and Patterson Emesibe to join the committee.

**9:09AM**

## **VII. OC3 UPDATES**

*Peter Xiong, Otter Cross Cultural Center Pro-staff Presents*

- A. Upcoming Events for October
  - a. Wed, Oct 4th Social Justice Dialogue #1 Maui Wildfires 1:00pm - 2:00pm @OSU 310 -- Event organizers: Julianne & Peter
  - b. Tues, Oct 3rd East Campus Collab: Paint & Pizza Night 6pm-8pm @East Campus -- Event organizers: Julianne & Victoria
  - c. Fri, Oct 6th Make Your Own Fans 12pm-2 @Makerspace -- Event organizers: Victoria & Lesley
  - d. Wednesday, Oct 11 Social Justice Dialogue #2 Tuition Increase 4:00-5:30pm @ OSU 310 -- Event organizers: Julianne & Peter
  - e. Fri, Oct 13th Werk Witch 7:00pm-9pm @OSU Ballroom -- Event organizers: Victoria & Lesley

"When you snooze you lose" - Tickets open tonight (10/6) at 5pm!

- f. Fri, Oct 20th BIPOC Rock Climbing 4:00pm-8:00pm @Sanctuary -- Event organizers: Karen & Victoria
  - g. Thur, Oct 26th What's popping? 4pm - 6pm @ OSU Ballroom -- Event organizers: Monce & Peter
  - h. Wed, Oct 25th Papel Picado 3pm-5pm @OC3 -- Event organizers: Citlaly & Peter
  - i. Mon, Oct 23rd Mask Making 5pm-7p @OC3 -- Event organizers: Citlaly & Peter
  - j. Thur, Oct 26th What's popping? 4pm - 6pm @OSU Ballroom -- Event organizers: Monce & Peter
  - k. Tues, Oct 31st Maskqueerade 7-10pm @OSU Ballroom -- Event organizers: Citlaly & Peter
  - l. Thur, Nov 2nd Dia De Los Muertos 5-8pm @VPA Bldg 70 -- Event organizers: Citlaly & Peter
- B. General updates & Announcements
- a. Weekly MOCA meetings RM308 1-2pm
  - b. Weekly OC3 staff meetings 3-4pm
  - c. Launched our Social Justice Scholars Program!
  - d. QT LGBT+ Community Learning for students register now! Nov, 4
  - e. Subscribe to our Newsletter What's the Chisme!
  - f. Mental Health Youth Summit - Victoria Gomez will be OC3 representative  
**9:12AM**

## **VIII. ANNOUNCEMENTS**

- C. Upcoming Events
- a. Werk Witch (OC3)
    - i. Friday October 13th. Kickoff show for Raft Weekend
  - b. RAFT Weekend
    - i. Saturday 10/14
      - 1. Monte' 5K
    - ii. Sunday 10/15
      - 1. Mb Madness
      - 2. Brunch with President
  - c. Otter Thursdays  
**9:13AM**

## **IX. ADJOURN**

Ana Ruiz motions to adjourn the meeting.  
 Dr.Gupta seconds.  
 All approved the motion.  
 Meeting adjourned at **9:14AM.**

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\*Electronic submissions of agenda items:

- Email Secretary at [secretary@otterstudentunion.org](mailto:secretary@otterstudentunion.org)
- Include in the subject line “OSU Agenda Item”
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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