

# OSU Board Resolution

**Resolution to Align the Otter Student Union Board of Directors with California State University, Monterey Bay's mission and strategic goals.**

**Whereas**, the Otter Student Union (OSU) is a campus auxiliary organization pursuant to the California State University ("CSU") policies and is a vital component of the California State University, Monterey Bay ("the University") community, providing essential services and programs to University students; and

**Whereas**, it is desirable to establish a governance structure for the OSU that ensures its autonomy, accountability, and alignment with the University's mission; and

**Whereas**, a student-majority OSU Board of Directors can help achieve the goal of effectively representing the interests of the University students and providing oversight of the OSU's operations;

**Therefore, be it resolved** by the University President and the OSU Board of Directors that:

1. **Governance of the Board of Directors:** Pursuant to the OSU Bylaws, Section 4.3, the OSU shall be governed by a student-majority Board of Directors, composed of 8 to 11 students, one (1) faculty member, one (1) alumnus, and 1 community representative, all of whom are appointed by the President of the University annually for one-year terms; and by the OSU Director or designee and the Vice President for Enrollment Management and Student Affairs or designee, who are designated Directors of the Board.
2. **Reporting Relationship:** The OSU Board of Directors shall report jointly to the University President and the University Vice President for Enrollment Management and Student Affairs ("VP EMSA").
3. **Fiduciary Responsibility:** The OSU Board of Directors, subject to the direction and approval of the University President, shall be responsible for applying funds and properties that come into its control toward furthering the educational programs and services carried on or approved by the University President or a designee. To that end, the OSU Board of Directors shall be responsible for ensuring the financial integrity of the OSU and shall work with and communicate financial reports, audits and substantive OSU financial matters to the University President, VP EMSA and the University Chief Financial Officer (CFO) or their designee.
4. **Authority and Responsibilities:** The OSU Board of Directors shall have the authority to:
  - **Appoint and Remove the OSU Director:** The OSU Board of Directors and the University Vice President for Enrollment Management and Student Affairs, as a designated board member, shall jointly appoint and/or remove the OSU Director and OC3 Director with support from the personnel department.
  - **Approve the OSU budget:** The University CFO or designee, the OSU Director, the University Treasurer, and the University Vice President for Enrollment Management and Student Affairs shall serve on the OSU Budget Committee and the Board shall provide oversight of major transactions of the Otter Student Union.
  - **Establish policies and procedures for the OSU:** The Board shall, in collaboration with the OSU Director and OSU personnel, develop, review, adopt, and provide oversight of policies and procedures of the OSU.
  - **Oversee the OSU's operations:** The OSU staff shall serve as liaisons to the Board of Directors.

- **Represent the OSU to the university community and external stakeholders**
- 5. **Role of the Vice President for Enrollment Management and Student Affairs:** The Vice President for Enrollment Management and Student Affairs, as a designated board member, will serve as the day-to-day supervisor of the OSU Director and OC3 Director. The Vice President for Enrollment Management and Student Affairs will provide the annual performance evaluation, approve time off, and provide guidance on matters related to student affairs and the university's overall mission per the respective job description.

This resolution shall take effect upon its passage.

***Date Adopted by the Board - Feb. 7th, 2025***