



OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES

Friday, May 3rd, 2024

10:00 AM - 11:15 AM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/89363402882>

I. CALL TO ORDER

Dylan Woodbridge motions to start the meeting.

Meeting started at **10:06 AM.**

II. ROLL CALL

Board Directors:

- a. Dylan Woodbridge, Chair - Present
- b. Jianshan Chen Khalsa, Vice Chair - Present
- c. Berenice Lemus, Treasurer - Present
- d. Lesley Solano, Secretary - Present
- e. Citlaly Jauregui, Student - Present
- f. Thomas Nigro, Student - Present
- g. Kassandra Fimbres, Student - Present
- h. Caleb Hernandez, Student - Absent
- i. Jenna Slusser, Student - Present
- j. Muhammed Ali Ghazali, Student - Absent
- k. Patterson Emesibe, Alumni Representative - Absent
- l. Babita Gupta, PhD, Faculty - Absent
- m. Jenny McAdams, Community - Present
- n. Jeff Rensel, OSU Director - Present
- o. Ben Corpus, VP for EMSA - Absent

III. APPROVAL OF AGENDA 4.5.24

Dylan Woodbridge asks for approval for agenda items.

Jeff Rensel motions to approve.

All approved the motion.

The motion passes 9-0-0 at **10:08AM.**

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

[\(https://csumb.edu/osu/board-directors/agendas-minutes/\)](https://csumb.edu/osu/board-directors/agendas-minutes/)

Berenice Lemus motions to approve.

Kassandra Fimbres seconds the motion.

The motion passes 9-0-0 at **10:09AM.**

V. BUSINESS ITEMS

A. Monthly Meeting/Agenda

Lesley Solano presents

- a. Overview of today's meeting and what we will be discussing.

B. Special Guests/Presentations:

- a. Enrollment Management Update
 - i. Dr. Ben Corpus did not make it to the meeting.

10:10 AM

C. Public Forum *At this time members of the public may approach the OSU Board about items not already listed on this agenda. Public comment is an opportunity for members of the public to directly address the OSU Board on any item affecting the OSU or the campus community.*

- a. No members of the public were present at this meeting.

10:10 AM

D. Executive Board Evaluations (closed session)

- a. Closed Session began at **10:11AM** to discuss Executive Board members evaluation and compensation.
- b. Executive Board members were asked to leave the meeting for Closed Session.
- c. Jeff reviews the Executive Board Evaluations (self-evaluation, peer evaluation) with the OSU Board.
 - i. After some discussion, full compensation has been approved for all Executive Board Members.
 - ii. Motion approved 5-0-1
- d. The Executive Board was invited back into the meeting at **10:23AM**.
 - i. The Board feels that the Executive Board has done a great job this term in being representative of the OSU and its goals and values.

10:25 AM

E. Committee Updates

Berenice Lemus, Dylan Woodbridge & Jeff Rensel Present

- a. OSU Board Selection Committee (Dylan, Berenice, Jeff)
 - i. Board Slate 2024-2025 Presentation
 1. [2024-2025 OSU Board Slate](#)
 2. The new members coming in had great interviews, and the roles they have been assigned for the next term align well with what they expressed about themselves.
 3. We have two incoming freshmen joining the board, which will bring new perspectives to our board and be very valuable to us in the future.
 4. Our returning board members are greatly appreciated in their roles and their continuity with the OSU Board of Directors.

Vote on approval of next year's 24-25 OSU Board appointment recommendations.

Jeff Rensel motions to approve the slate in its current state.

Dylan Woodbridge seconds the motion.

Motion passes 10-0-0 at **10:30AM.**

- ii. The Board for next year has been selected and will be sent to the CSU President for appointment. They will also be invited to our Annual Meeting on June 7th.

10:31 AM

b. Budget and Audit Committee

- i. Audit Meeting is scheduled for May 9th at 12:15pm
 - 1. Closing the financials of this year.
 - 2. Audit Firm Selection
- ii. Budget Committee meeting is scheduled for May 15th at 4:00pm
 - 1. We have had an increase in revenue from events held in the building for the 2023-2024 year.
- iii. Budget to be presented and approved on June 7th at the Annual OSU Board Meeting.

10:33 AM

Lesley Solano & Jianshen Chen Khalsa Present

c. Art Committee

- i. Hijos del Sol Project Updates
 - 1. Community Mural Project
 - a. The painting of the community mural was planned to take place on Tuesday May 7th, as part of the events for Finals Week but there is a delay with Hijos Del Sol so the project may be postponed until next semester instead.
 - i. We don't want to rush into such an important project, so the new timeline will hopefully get the project painted during Welcome Back Week in the Fall semester.
 - b. Our goal is to have at least the sketches or initial ideas shown to the current board members before the term ends, and hopefully they can return once the projects are completed to view them in person.
 - c. A plaque will be placed with the mural recognizing all of the Board members who helped make this mural possible.
 - 2. Other Projects
 - a. Outdoor Stairs Mural & Indoor Stairs Decals
 - i. Summer Completion possibly, but the art committee is still in discussions with Hijos Del Sol at the moment.
- ii. OSU Artist Submission
 - 1. Because of the delays in the murals being completed, we want to work to hang student art in the building in the meantime.
 - 2. Outreach will be done to those who submitted projects to the form, in collaboration with the MarComm team.

10:38AM

F. Additional Roles

Jeff Rensel and Diana Ballesteros Presents

- a. [OSU Satisfaction Survey 2024](#)
- b. 38 responses: 84% of respondents were students.
 - i. 53% of patrons satisfied or very satisfied with our hours of operation
 - ii. Top 3 reasons people come to the OSU: Eating, Attending an event, and to Socialize
 - iii. 57% of patrons agree or strongly agree with the statement that the OSU is the heartbeat of campus
 - iv. 73% of patrons agree or strongly agree with the statement that the OSU creates thriving student-centered spaces that support empowerments, authenticity and otter pride
 - v. 73% of patrons agree or strongly agree with the statement that they found the building to be functional
 - vi. 92% of patrons agree or strongly agree with the statement that they found the building to be comfortable
 - vii. 81% of patrons were satisfied or very satisfied with the overall cleanliness of the OSU
 - viii. 52% of patrons have read the OSU digital signage
 - ix. Top 3 types of programs patrons want to see: Arts & Crafts, Movies, and Social justice programs
- c. Feedback:
 - i. Dining comments
 1. Hours of operations should be extended.
 2. Healthier, less processed food options should be offered in the Sea Store.
 - ii. More private meeting spaces for individuals are needed and more quiet spaces in the OSU.
 1. The OSU can work to provide more accessible quiet spaces for folks to use.
- d. Berenice Lemus is doing her Senior Capstone project on the OSU and has some feedback and suggestions as well through the research she did.
 - i. Her Capstone presentation will be held on May 16th at 1:30pm in the BIT building.
- e. Jeff Rensel is also working on other initiatives in the OSU to improve the building and bring in more engagement.

10:48 AM

Dylan Woodbridge Presents

- a. Associated Students Liaison Updates
 - i. AS had a discussion about Admitted Otter Day, and the student organizations that were protesting against CSUMB's campus conditions.
 - ii. The new AS members for the next term have been inaugurated.

- iii. The Board will continue to collaborate with AS and possibly bring them into our meetings during next year's term.

10:50 AM

G. OSU Suggestion Box

Kassandra Fimbres Presents

The suggestion box is a small box at the front desk of the OSU (and virtually) where students can submit suggestions to be taken into consideration by our board.

- a. Items submitted for board discussion:
 - i. Sea Store should carry more drugstore items
 - 1. One of the three vending machines we are planning to install in the building will carry drugstore items.
 - 2. Jeff Rensel will work to ensure these items are added in, we will also be looking for specific item recommendations that people want to see available.
 - ii. Air filter in the meditation room or window opening
 - 1. That room has no window to it, but we can work to purchase a Hepa filter in that space to help with air circulation.
 - iii. Replace lights in the building with pink lights
 - 1. Fun suggestion, but not very practical. However if they have a specific space, like the Rookery or Esports Lounge they want to see that in, then we can work on it.
 - iv. Suggestions for campus gym
 - 1. We can relay them, but these do not pertain to the OSU.
- b. The OSU has also discussed setting up a system in which we can reply back to those who make suggestions to let them know if we were able to follow through and make a change, and get their feedback on our suggestions processes as well.

10:53 AM

VI. OSU UPDATES

Jeff Rensel, Otter Student Union Director Presents

- A. Otter Esports Lounge Grand Opening
 - a. Lounge is open daily Monday through Saturday
 - b. Looking forward to new programming/offerings in the Fall semester
 - c. Video walk-through
- B. Otterlands
 - a. Successful event on April 19 - Collaborative effort between Associated Students, Otter Media, OSU Operations, OSU AV team
 - i. Pre-Show (Otter Media/AS) - 11 bands, 150 attendees
 - ii. Otterlands Concert - DJ Baby Dizzle, Pak Joko, Flipp Dinero - 312 attendees (27 guests, 285 students)
- C. End of Year Celebration Invitation/Reminder
 - a. Wednesday, May 8 - OSU Ballroom, 5-7pm
 - i. Baked Potato Bar, Graduate Recognition, Painting activity
- D. Study Rooms in the OSU

- a. The OSU will be offering an expansion of hours to accommodate student studying
 - i. May 10-16th open until 12am
 - ii. Additional space open for study rooms (211, 311)
 - iii. Food/beverages will be offered at 9pm
- E. Summer Hours of Operation
 - a. Summer Hours will begin May 18th
 - i. 9am - 5pm M-F, closed on weekends (except when an event is scheduled)
 - ii. Game Room closed (except when a reservation is requested)
- F. Last Otter Thursday is May 9th

11:00 AM

VII. OC3 UPDATES

Rudy Medina, Otter Cross Cultural Center Director Presents

- A. Upcoming Events
 - a. Affinity Ceremonies
 - i. 9 ceremonies coming up
 - ii. Need Volunteers: <https://forms.gle/UfpJ6zdH7BibCQC2A>
- B. General Updates & Announcements
 - a. Rainbow Raft Pride Center opening: May 8th at 12pm in building 12.

11:02 AM

VIII. ANNOUNCEMENTS

- A. June 7th Meeting
 - a. We will be holding the meeting over Zoom (same link as always).
 - b. The new board members will be introduced at this meeting.
 - c. We understand that it is summer break, but everyone please try and arrange your schedules so you can make our final meeting for this term.
 - d. The OSU Board budget approval happens at this meeting, so attendance is important so that we can vote on that.
- B. Graduating Seniors and Outgoing Board Members
 - a. Jenny McAdams has offered to write any of our outgoing board members letters of recommendation in her City Council capacity and as their colleague on the OSU Board. They can contact her directly for more information.

11:04 AM

IX. ADJOURN

Dylan Woodbridge motions to adjourn the meeting.

All approved the motion.

Meeting adjourned at **11:05AM.**

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line “OSU Agenda Item”
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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