



OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES

Friday, June 7th, 2024

10:00 AM - 11:15 AM

Zoom Only - Annual Meeting

<https://csumb.zoom.us/j/89363402882>

I. CALL TO ORDER

Jianshen Chen Khalsa motions to start the meeting.

Meeting started at **10:02AM**.

II. ROLL CALL

Board Directors:

- a. Dylan Woodbridge, Chair - Absent
- b. Jianshan Chen Khalsa, Vice Chair - Present
- c. Berenice Lemus, Treasurer - Present
- d. Lesley Solano, Secretary - Present
- e. Citlaly Jauregui, Student - Present
- f. Thomas Nigro, Student - Present
- g. Kassandra Fimbres, Student - Present
- h. Caleb Hernandez, Student - Present
- i. Jenna Slusser, Student - Present
- j. Muhammed Ali Ghazali, Student - Absent
- k. Patterson Emesibe, Alumni Representative -Present
- l. Babita Gupta, PhD, Faculty - Present
- m. Jenny McAdams, Community - Present
- n. Jeff Rensel, OSU Director - Present
- o. Ben Corpus, VP for EMSA - Absent

Introduction of incoming members:

Philip Gianino - Treasurer (Present)

Sarah Walter - Secretary

Jasmyn Meyer - Student Director

Milo Drake - Student Director (Present)

Carrise Ballard - Alumni Representative

III. APPROVAL OF AGENDA 6.7.24

Jianshen Chen Khalsa asks for approval for agenda items.

Lesley Solano motions to approve.

All approved the motion.
The motion passes 10-0-0 at **10:07AM**.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

(<https://csumb.edu/osu/board-directors/agendas-minutes/>)

Jeff Rensel motions to approve.
Patterson Emesibe seconds the motion.
The motion passes 11-0-0 at **10:08AM**.

V. BUSINESS ITEMS

A. Monthly Meeting/Agenda

Lesley Solano presents

- a. Overview of today's meeting and what we will be discussing.

B. Special Guests/Presentations:

- a. Hijos Del Sol
 - i. Art project updates:
 1. Hijos del Sol were unable to attend the meeting, but details were shared in the Art Committee updates.

10:09AM

C. Public Forum (At this time members of the public may approach the OSU Board about items not already listed on this agenda. Public comment is an opportunity for members of the public to directly address the OSU Board on any item affecting the OSU or the campus community.)

- a. No members of the public were present for this meeting.

10:09AM

D. Committee Updates

Lesley Solano Presents

- a. Art Committee
 - i. Timeline of mural projects
 1. Outside staircase: Summer Completion
 - a. Hijos del Sol has been asked to work on completing the mural in the summertime before students return to campus
 2. Community mural: Welcome Back Week (Fall)
 - a. The mural is set to be painted by students and the campus community sometime during the first week of Fall semester.
 3. The art committee has been in contact with Hijos del Sol and they have begun sharing sketches of the potential mural artwork.

Berenice Lemus, Dylan Woodbridge & Jeff Rensel Present

- b. OSU Board Selection Committee

- i. The committee has shared their process with the Board along the way for the candidates they had and are excited to welcome new members to the OSU Board of Directors for the coming year.
- ii. The following students and individuals have been appointed to serve the OSU Board for the 2024-2025 Academic Year:
 1. Lesley Solano - Chair
 2. Jianshan Chen Khalsa - Vice Chair
 3. Philip Gianino - Treasurer
 4. Sarah Walter - Secretary
 5. Thomas Nigro - Student Director
 6. Kassandra Fimbres - Student Director
 7. Jasmyn Meyer - Student Director
 8. Milo Drake - Student Director
 9. Jeff Rensel - Director
 10. Ben Corpus - VP EMSA
 11. Babita Gupta - Faculty Representative
 12. Carrise Ballard - Alumni Representative
 13. Jenny McAdams - Community Representative
- iii. First meeting of next year will be held at the start of the fall semester (details to come) and we will work to find a new meeting time that works for everyone then.

Berenice Lemus Presents

- c. Budget and Audit Committee
 - i. [2024-2025 OSU Budget Proposal](#)
 - ii. Proposed budget for 2024 will be \$1,830,000.
 1. Various things such as fluctuations in student enrollment, increases in operating costs, and inflation across various sectors have impacted the budget.
 - a. The proposed budget assumes a net revenue from student union fees with scheduled OSU construction bond payment and associated fees assessed/administered.
 - b. The proposed budget assumes that all full-time employee positions are filled.
 - c. The target minimum Operating Reserve Fund is equal to one month of operating expenses.
 - d. With the proposed budget the OSU will continue to use the student fees it collects and operate to provide resources to the students on our campus.
 - iii. Vote for 2024-2025 OSU Budget.
 1. Jeff Rensel motions to approve the proposed budget.
 2. Dr. Babita Gupta seconds the motion.
 3. Motion passes 12-0-0 at **10:24 AM**.
 - iv. Next Audit Committee meeting is scheduled for Monday, June 24th at 3 pm via Zoom.

Dylan Woodbridge, Jianshan Chen Khalsa, Berenice Lemus, Jeff Rensel Presents

- d. Policy and Procedure Committee
 - i. Bylaw Update Article 4, § 4.4 Appointed Directors of the Board
 1. Current language:
 - a. Faculty. The Academic Senate shall nominate a faculty member for appointment by the President of California State University, Monterey Bay prior to the Annual Meeting.
 2. Recommended addition:
 - a. In the event a nominated faculty member is unable to fulfill the appointed position, the Provost or designee shall appoint a replacement faculty member; or the Provost or designee shall serve on the Board on an interim basis until a faculty member is appointed.
 3. Jeff Rensel motions to approve the OSU Bylaw change.
 4. Berenice Lemus seconds the motion.
 5. Motion passes 12-0-0 at **10:26AM**.

10:26 AM

E. Additional Items

Dylan Woodbridge Presents

- a. OSU Board Thank You
 - i. OSU 2023-2024 Re-Cap video
 - ii. <https://drive.google.com/file/d/1XJihZVv2825rFDSNMBjReQwKXfK41NUO/view?resourcekey>
 - iii. We want to express our sincere gratitude for your service on the OSU Board of Directors for the 2023-2024 academic year. Your dedication and commitment to the OSU and CSUMB is greatly appreciated.
 - iv. We hosted numerous signature programs including Werk Witch, Otterlands, and 9 Affinity Celebrations. We hosted over 1276 events in the OSU, hit over 3,772 followers on our Instagram page and supported over 131 events with AV services. We gave out 2138 Monterey Bay Aquarium Tickets and helped to launch Monte's 5K with 300 participants as part of Raft Weekend.
 - v. We continued to host Otter Thursday as a spirit initiative for the campus community, opened the Otter Esports Lounge, and have had over 110,000 visits to the OSU since July 2023
 - vi. Thank you for all of your support and dedication over the past year.

10:30AM

F. OSU Suggestion Box

Diana Ballesteros Presents

The suggestion box is a small box at the front desk of the OSU where students can submit suggestions to be taken into consideration by our board.

- a. Items submitted for board discussion:
 - i. Clear the ice chunks in the lactation room fridge.
 - 1. Will be taken care of by the OSU Operations Team

10:32 AM

VI. OSU UPDATES

Jeff Rensel, Otter Student Union Director Presents

- A. Update on suggestion box purchases/initiatives
 - a. Air Purifier has been added to the Meditation Room.
 - b. Power access for public spaces. Purchase Steelcase Thread Power hubs.
 - i. https://store.steelcase.com/accessories/thread?cclcl=en_US
 - 1. Make accessing power more convenient for people all over the building.
 - 2. Power stands will be added around the furniture in the OSU.
 - c. OSU Lobby & Game Room Sound System Project with [NeptuneRadio](#)
 - i. The goal is to be able to use licensed music throughout the building without the use of a Spotify account.

10:35 AM

VII. OC3 UPDATES

Peter Xiong, Otter Cross Cultural Center ProStaff Presents

- A. General updates & Announcements
 - a. Affinity Ceremony Wrap-up
 - i. Thank you for the OSU's help in the ceremonies and to those who volunteered in helping at the ceremonies.
 - ii. Rise in participation from graduates.
 - b. End of Year Reports
 - i. Rudy Medina is working on the executive summary and will share later on.
 - c. Staff is working on student training, if anyone would like them to present please reach out to the OC3 staff.
 - d. OC3 team will be out of office for various conferences and cultural events in the coming weeks.

10:40 AM

VIII. ANNOUNCEMENTS

- A. Upcoming Events
 - a. Communications Bootcamp - 6/11-6/12
 - i. Campus wide marketing and communication bootcamp, Jeff Rensel and Karina R. Alvarez will be participating.
 - b. Transfer Orientation - 6/20-6/22
 - c. New Student Orientation - 6/27-6/29
 - d. August 31st will be the OSU BOD Retreat (TBD).

10:41 AM

IX. ADJOURN

Dr. Babita Gupta motions to adjourn the meeting.

Jeff Rensel seconds the motion.

All approved the motion.

Meeting adjourned at **10:42AM**.

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

Legal Compliances Notices:

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