



OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES

Friday, February 7, 2025

1:30 PM - 2:45 PM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/86201709396>

I. CALL TO ORDER

Lesley Solano motions to start the meeting.

Meeting started at **1:38 PM**.

II. ROLL CALL

Board Directors:

- a. Lesley Solano, Chair - Present
- b. Jianshan Chen Khalsa, Vice Chair - Present
- c. Phillip Gianino, Treasurer - Present
- d. Sarah Walter, Secretary - absent (notified - personal matter)
- e. Jasmyn Meyer, Student Director - Present
- f. Milo Drake, Student Director - Present
- h. Thomas Nigro, Student Director - Present
- i. Blanca Herrera, Student Director - Present
- j. Ashley Hancock, Student Director - absent (notified - personal matter)
- k. Izabella Zavala, Student Director - Present
- l. Carisse Ballard, Alumni Representative - Present
- m. Babita Gupta, PhD, Faculty - Present
- n. Jenny McAdams, Community - Present
- o. Jeff Rensel, OSU Director - Present
- p. Ben Corpus, VP for EMSA - Present

III. APPROVAL OF AGENDA 02.07.25

Lesley Solano asks for approval for agenda items.

Lesley Solano motions to approve.

All approved the motion.

The motion passes 11-0-0 at **1:39 PM**.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

<https://csumb.edu/osu/board/agendas-minutes/>

Lesley Solano motions to approve.

All approved the motion.
The motion passes 11-0-0 at **1:40 PM**.


V. BUSINESS ITEMS

A. Monthly Meeting/Agenda

Sarah Walter presents

- a. Overview of today's meeting and what we will be discussing.

B. Special Guests/Presentations:

- a. Special Guest: Resilience Central Coast Campaign
 - i. [Resilient Monterey County](#)
 1.  RCC Overview for CSUMB OSU.pdf
 2. Claire Gregory - Program Coordinator - Community Resilience
 - a. The organization offers opportunities for people to expand their impact by getting involved in community actions. This includes educational activities to learn more about climate solutions and practical steps to implement them locally.
 - b. The platform outlines 100+ actions that can help lower your resource usage in your household and save you money on utilities, all while providing an online space to connect with your community.
 - i. It advocates for zero-emission travel methods such as walking or biking.
 - ii. It educates the community on safety measures during natural disasters, such as floods. They provide resources on what to do and how to stay safe when floodwaters rise quickly and become dangerous.
 - iii. Provides resources that are accessible to local residents.
 - ii. Register your household on the platform:
 1. <https://www.resilientmontereycounty.org/register>
 - iii. Join the OSU BOD Community Group!
 1. <https://resilientmontereycounty.org/community-group/join/9927>
 - iv. Climate Action Community Survey
 1. Lesley is working on her capstone project as part of Ecology Action and the RCCC, and has a community survey for folks to participate in: [Resilient Central Coast - Community Survey](#)

1:53 PM

- C. **Public Forum** (At this time members of the public may approach the OSU Board about items not already listed on this agenda. Public comment is an opportunity for members of the public to directly address the OSU Board on any item affecting the OSU or the campus community.)

- a. No public comment was noted.

1:53 PM

D. Committee Updates

Lesley Solano Presents

- a. Art Committee
 - i. Hijos del Sol
 - 1. We are working with them for the actual implementation of the project, but the art is now being designed by a student (Maria)
 - ii. Possibly work with VPA/Hector?
 - 1. More meaningful to collaborate with the VPA.
 - 2. Jeff will reach out to Hector.
 - iii. Otter Alebrije drafts, produced by OSU MarComm student Maria Ruiz were shown to the Board for review and discussion.
 - iv. Board members liked the design and would like to move forward with this design and color palette (#4 option) with some amendments to this proposed artwork.
 - 1. Amendments:
 - a. Solidifying the patterns - respecting the indigenous/cultural significance
 - b. Holding an Urchin - Sea Otter
 - c. CSUMB Color Palette
 - d. Student ownership - working with VPA
 - 2. Ben Corpus motions to approve.
Jeff Rensel seconds the motion.
Motion Passes 12-1-0
 - v. Otter Statue Updates
 - 1. Updated renderings of the Alumni Association Otter Statue were shown. The unveiling is scheduled for Thursday, April 17th, 12pm during Otter Thursday.
 - 2. Jeff shared an invitation to the board to be present during the unveiling of the statue.
 - 3. Lighting will be added to the area where the statue is being installed, per Carisse.

Phillip Gianino & Carisse Ballard Present

- b. Audit Committee
 - i. Auxiliary Audit Committee scheduled for Friday, May 9th, 10-11am

Phillip Gianino Presents

- c. Budget Committee
 - i. Next meeting to be scheduled late Feb/early March to review Q2 financials
 - 1. Being completed by corporation right now. Will be ready for us to review at the next board meeting.

Phillip Gianino Presents

- d. Policy and Procedure Committee

- i. Members: Carisse, Jianshan, Philip, Jeff
- ii. Awaiting Corporation policy adoption - propose April updates

2:12 PM

E. Business Items

Lesley Solano-Alonso & Jeff Rensel Presents

a. Old Business Items

- i. The board is still considering an OSU Board Community Service project in the Spring 2025 semester. There are some tree planting events coming up:

1. [HSP](#) Tree Planting events
 - a. Fort Ord Saturday, February 8th, 10am-1pm
 - b. Fort Ord Saturday, February 15th, 10am - 1pm
 - c. Fort Ord Saturday, March 1st, 10am - 1pm
2. Volunteer groups of 10 or more please RSVP by contacting Laura Lee Lienk at llienk@csumb.edu
3. [Waiver](#)
4. Marina Dunes Tree Planting
 - a. Feb 22nd
5. Additional information will be shared at a later date

ii. Otterlands

1. Jeff Rensel shared that the date of concert is March 21st
2. Jeff asked if a member of the board could join as a Committee Member/Volunteer
 - a. OSU BOD representative - Izabella Zavala volunteers to participate in the Committee.
 - b. Meetings will be held at 4pm Wednesdays and Izabella will be invited moving forward.

iii. AS Elections Committee

1. Committee membership - looking for volunteer
 - a. Discussion that Thomas Nigro is ICC Representative and could be OSU Board representation as he is already on the Elections committee.
 - b. Thomas to inquire with Associated Students.

iv. OSU is still interested in offering bulk supplies and refills stations, per discussion at the summer retreat. This could be a collaboration with Sustainability and Basic Needs. Ideas from the board are:

1. Shampoo, detergent, etc. for students
2. Re-use of containers (sustainability)
3. Collaborating with AS (Destiny - AS Sustainability Chair)
4. Jeff introduced Vendor opportunity: [Wonderfil](#)
 - a. Jeff had an initial meeting with the vendor and plans to have another meeting soon..
 - b. Board interest in partnering with them for a demo in the OSU.

- i. Possible April timeline for the demo.
 - c. Board interest in partnering with the Basic Needs to let them know about this initiative and see if they would be interested and want it in their space or ours. Student life/housing should be partners as well.
 - d. Wonderful offers a mixed model, offering different pricing.
- 5. Discussions to continue with Wonderful and campus partners and will be discussed at the next meeting for possible implementation.

Jeff Rensel Presents

b. New Business Items

- i. Jeff introduces an [OSU Board Resolution](#)
 - 1. Aimed to improve governance and alignment of the OSU with CSUMB through clarification of roles, structure and oversight of key areas.
 - a. Jeff reviewed the resolution and purpose with the board.
 - b. Jeff motions to approve this resolution
 - c. Carisse seconds
 - d. Motion passes. 13-0-0
- ii. OSU Board Selection Committee
 - 1. Introduction of the Selection Committee
 - a. Section 5.8 Board of Directors Selection Committee
 - i. The Selection Committee makes recommendations to the President of California State University, Monterey Bay, who will officially appoint officers for one-year academic terms. The board should establish the Board of Directors Selection Committee by the first meeting of Spring semester. The committee should consist of no more than 4 board of directors and a minimum of 3 board of directors. The committee should be overseen by the OSU Director. The board should approve the committee at the board meeting.
 - ii. Carisse, Lesley, and Jianshan volunteer to serve on the selection committee with Jeff.
 - iii. Jeff motions to approve these members for the selection committee.
 - iv. Lesley seconds
 - v. Motion passes 13-0-0
 - b. Selection committee will present a timeline and plan at the next board meeting.
 - 2. Review of the selection process

- a. Section 6.2 Selection of Officers
- b. The Officers of OSU shall be selected through a process determined by the Selection Committee of the Board of Directors. The Selection Committee makes recommendations to the President of California State University, Monterey Bay who will officially appoint Officers for one-year academic terms. Officers may be reelected for successive terms without limit.

Ashley Hancock and Izabella Zavala Present

- c. OSU Suggestion Box - *The suggestion box is a small box at the front desk of the OSU (and virtually) where students can submit suggestions to be taken into consideration by our board.*
 - i. Izabella shares that there are no Online responses
 - ii. Izabella shared 7 written responses
 - 1. Student asked if we could purchase Pico Park 2 for the Nintendo Switch in the game room.
 - a. Jeff informed the board that the OSU can purchase the game.
 - 2. Discussion about students asking for a wave schedule (visual schedule/posters).
 - a. The wave does not have a set schedule, but we can work on reaching out to them if they have any materials.
 - b. We can develop and provide a QR code for students to scan so that they can see the schedule online.

2:40 PM

VI. OSU UPDATES

Jeff Rensel Presents

- A. Welcome Back Week achieved its goal of reconnecting and engaging students with strong attendance across a variety of events. Signature events like the Winter Formal Ball (460 attendees) and Bingo Night (340 attendees) continued to be popular events. Additionally, several new events were hosted with great participation - MLK Day of Service (66 attendees), Esports-Mario Kart Tournament (61 attendees). A big thanks to the OSU Operations, AV, and Marketing teams for their efforts in making these events successful.
- B. The wall graphics in support of the Otter Welcome Center (OSU 208, campus tours) were installed on Jan. 28th. The new graphics showcase campus pride and aim to help enhance the visitor experience on the 2nd floor and provide a warm and inviting atmosphere for students and visitors to our campus.
- C. The [Amazon Locker Hub](#) was expanded over the break to include more rows of lockers for use by the campus community.

- D. The OSU will be sending 3 staff members to the Annual [Association of College Unions International conference in New York City](#), March 16-20: Diana Ballesteros, Marlana Truong, and Karina Rios Alvarez will be representing the OSU and CSUMB.
- E. The OSU is launching an “[OSU Meeting Space Survey](#)” to capture thoughts, comments, concerns, and suggestions to help us fulfill our mission and vision in regards to our meeting spaces and services. Event organizers utilizing the OSU will receive a link to the survey after an event is completed to provide feedback.
- F. OSU Satisfaction Survey Launch (on behalf of Diana)
- G. The OSU will be launching several wellness initiatives during the Spring 2025 semester, including a coloring corner, an inspiration/positivity wall, and bringing “Blue”, CSUMB’s therapy dog to the OSU each month. We hope these initiatives will promote connection and belonging through mindful/creative activities.
- H. We are excited to announce the Spring 2025 OSU Movie Night line-up:
 - a. Feb. 13th - Movie Title: **Valentine's Day** (2010) - Hosted by SELD/Swifties
 - b. Feb. 15th (special matinee time) - Movie Title: **Matilda** (1996) - Hosted by Basic Needs
 - c. March 5th - Movie Title: **Pitch Perfect** (2012) - Hosted by AS
 - d. March 15th (special matinee time) - Movie Title: **Moana 2** (2024) - Hosted by Basic Needs
 - e. April 14th - Movie Title: **Clueless** (1995) Hosted by SHRL
- I. The top-selling items at the OSU Sea Store for the Fall 2024 semester:
 - a. Smart Water
 - b. Takis Fuego
 - c. Chicken Caesar Salad

2:45 PM

VII. OC3 UPDATES

Lesley Solano, OC3 Student Coordinator, Presents (on behalf of OC3 professional staff)

- A. OC3 is out on their annual Ignite! Social Justice Leadership Retreat.
- B. Upcoming Events:
 - a. Tues, Feb 11th Self-Care is not Consumerism
 - b. Friday, Feb 21st Tattoos & Taboos
 - c. Tues, Feb 25th Muslim Womxn's Panel
 - d. Thur, Feb 27th Matriarchal Mastery: We are not Homesteaders
- C. All Black Gala
 - a. Sunday, February 23, 2025, 4:00pm — 6:00pm (OSU Ballroom)
 - b. Speaker: Dr. Lori Patton Davis.
 - c. [Registration](#) for the event is now open!
 - d. Volunteers wanted: [All Black Gala Volunteer Sign-Up Form](#)
- D. International Womxns Day
 - a. Friday, March 7th
 - i. 5 events, from 10am-10pm
 1. Accelerating Action: Student Panel Brunch - 10:00am-11:30am
 2. Círculo with Campesina Womb Justice - 12:00pm-1:30pm

3. Reset. Rewind, Restore: Yoga & Radical Rest - 2pm-3pm
 4. A Day without Lesbians, is a Day without Sunshine - TBD
 5. Channeling our Inner Goddess: Ceramic Sculptures - 3:30pm-5pm
 6. All Gurl's Dance Party - 7pm-10pm
- ii. Falls on the same day as our next board meeting so we encourage the board to please attend any events before or after!

2:46 PM

VIII. ANNOUNCEMENTS

- A. Speakers for next meetings (Sarah)
 - a. March - Sustainability - Derek Martin
 - b. April - Dining Presentation - Angelo Casiano
 - c. May - Facilities Management - Julie Wyrick or Matt McCluney
- B. April meeting
 - a. Board agreed to move our April Board meeting to April 11th because of spring break.

2:47 PM

IX. ADJOURN

Lesley motions to adjourn the meeting.
Jeff seconds the motion.
All approved the motion.
Meeting adjourned at **2:47 PM**.

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

Legal Compliances Notices:

In compliance with the *Gloria Romero Open Meetings Act of 2000, California Education Code 89306.(a)* (1), any member of the campus community or public shall have the ability to directly address the OSU Board on any item on the agenda. Participation beyond addressing the committee more than once may be regulated if necessary in the interest of time.

In compliance with the American with Disabilities Act (ADA) of 1990 (42 U.S.C. Sec. 12132), if individuals need special assistance to access the OSU Board of Directors Meeting location or otherwise participate in the meeting, including auxiliary aids or services, please contact the Secretary at secretary@otterstudentunion.org. Notification at least forty-eight (48) hours prior to the meeting will enable the OSU Board of Directors to make reasonable arrangements to ensure accessibility to the meeting.


In compliance with the California Public Records Act aka CPRA (California Government Code 6250-6270), this agenda packet and all meeting materials distributed during this public meeting shall be made available upon request and if requested, in an appropriate alternate format to accommodate a person with a disability.








1

Our Initiatives

Our work is united through a shared mission to help people act now to reduce carbon emissions.



						
<p>Active transportation initiative powered by Ecology Action</p>	<p>A low-carbon transportation initiative powered by Ecology Action</p>	<p>A climate resilience initiative powered by Ecology Action</p>	<p>Water stewardship initiatives of Ecology Action</p>	<p>A sustainable food retail initiative powered by Ecology Action</p>	<p>A commercial building efficiency B Corp subsidiary of Ecology Action</p>	

2



3

Over 25 partners help make the program possible

RESILIENT CENTRAL COAST

 A collection of logos for various partner organizations, including Santa Cruz, Monterey County, San Benito County, and others, arranged around a map of the Central Coast region. The map shows the coastline and inland areas, with the Central Coast highlighted in green. The logos include:

- Santa Cruz (City of Santa Cruz)
- Monterey County (Monterey County Seal)
- San Benito County (San Benito County Seal)
- Ecology Action (Community Climate Solutions)
- Patagonia
- City of Watsonville (City of Watsonville Seal)
- City of San Simeon (City of San Simeon Seal)
- Monterey Bay Aquarium
- City of Capitola (City of Capitola Seal)
- City of Marina (City of Marina Seal)
- Community Environmental Council
- One Climate (One Climate Logo)
- City of Capitola (City of Capitola Seal)
- Regeneracion (Regeneracion Logo)
- Central Coast Community Energy
- 3C REN (3C REN Logo)
- Santa Barbara County Regional Climate Collaborative
- Ventura Regional Energy Alliance
- Seymour Marine Discovery Center
- Sustainability Division
- County of Ventura
- Micro Community Collaborative
- Central Coast Climate Collaborative
- Green California Green Business Network

4

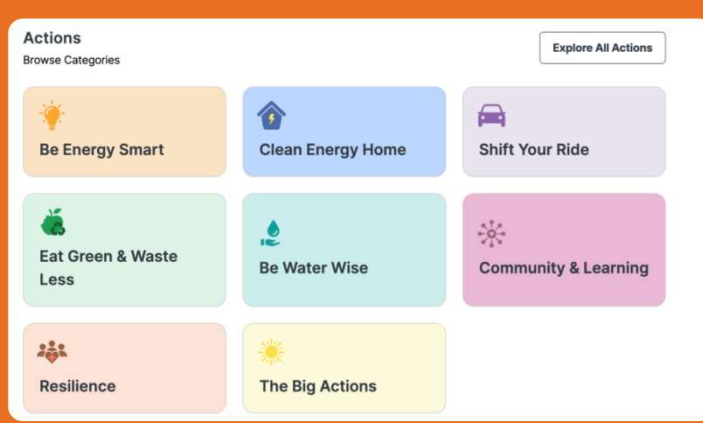
Platform Highlights



- Nearly 100 household actions, Eng/Sp
- Robust carbon calculator
- Local- and household-specific metrics
- Immediate feedback about savings while connecting with others
- Agency partners use metrics to help inform local Climate Action Plans

5

Action Categories



7 Action Categories featuring 100+ actions

- Overview videos of impact
- Matches residents to local, state & federal rebate programs
- Filters to help sort: Youth Friendly, Renter & Big Action
- Set your own timelines, earn points & view metric savings

6

Resilience Action Category

Learn how to prepare your home for extreme weather events and disasters & work with your neighbors to create a more resilient and connected community.

- Know your risks
- Get prepared
- Get connected



7

Activate Your Community

Community groups (civic, youth, church) are activating their memberships to take climate action together!

We have a **Team Leader Toolkit** to make it easy for you to work through action categories together.

Our EA team is here to support you!



8

Join the OSU Group on RCC!

Create your account and join the OSU group with this link:


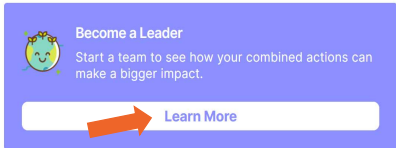

<https://resilientmontereycounty.org/community-group/join/9927>


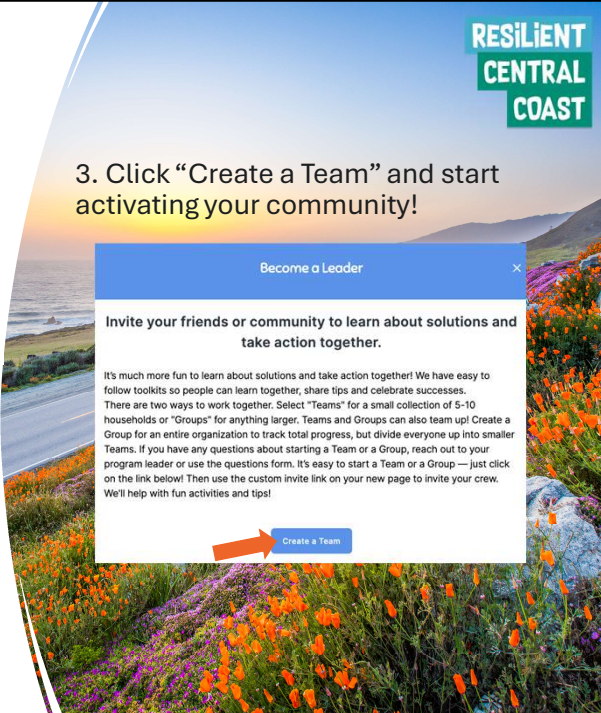




9

Create your Team!

1. Create your account and automatically join the CSUMB OSU Group with this link:
 
2. Click "Learn More" under the "My Groups" section.
 
3. Click "Create a Team" and start activating your community!
 

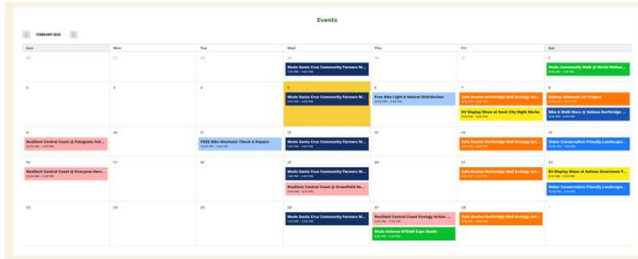



10

**RESILIENT
CENTRAL
COAST**

Join us at
upcoming events!

Ecoact.org/events



11

Together we
can make a world
of difference

Join us at
resilientcentralcoast.org

For questions:
Claire Gregory
Claire.Gregory@ecoact.org

**RESILIENT
CENTRAL
COAST**



12

Colors are darker



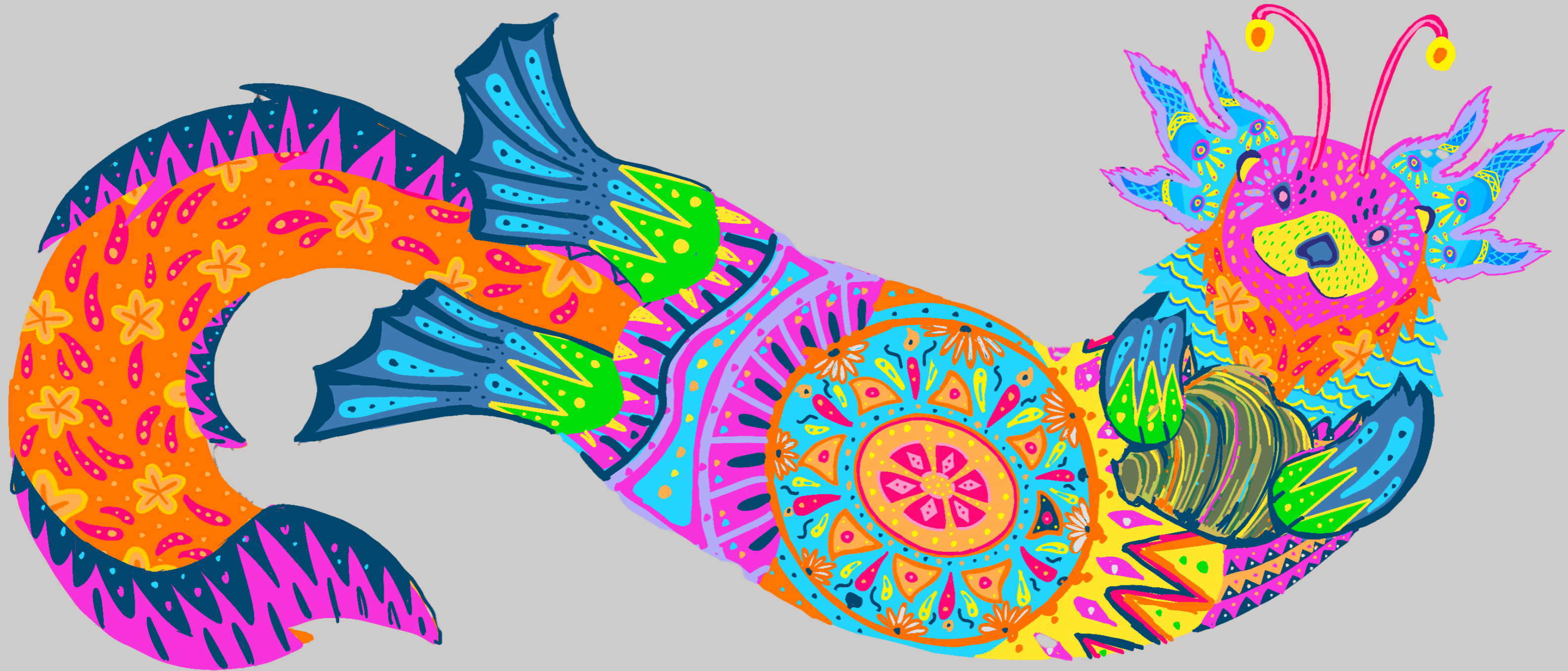
Pastel/Dark cooler colors



Colors are shifted towrds red hue

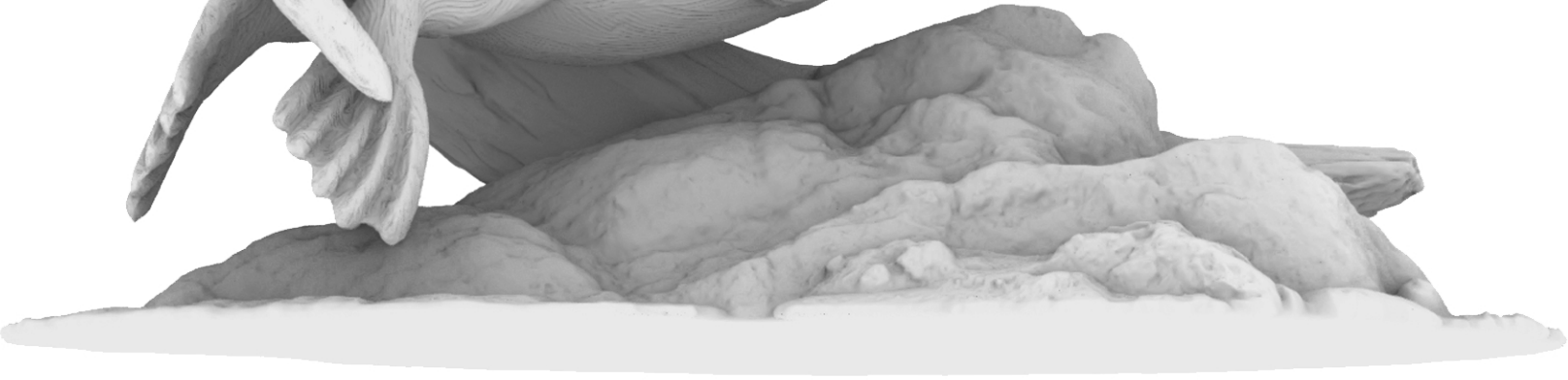


Original/ Brighter colors





Otter Sculpture
3D Model



EDWARD EYTH





EDWARD EYTH

Cal State
Monterey Bay



9' Sculpture Height



OSU Board Resolution

Resolution to Align the Otter Student Union Board of Directors with California State University, Monterey Bay's mission and strategic goals.

Whereas, the Otter Student Union (OSU) is a campus auxiliary organization pursuant to the California State University ("CSU") policies and is a vital component of the California State University, Monterey Bay ("the University") community, providing essential services and programs to University students; and

Whereas, it is desirable to establish a governance structure for the OSU that ensures its autonomy, accountability, and alignment with the University's mission; and

Whereas, a student-majority OSU Board of Directors can help achieve the goal of effectively representing the interests of the University students and providing oversight of the OSU's operations;

Therefore, be it resolved by the University President and the OSU Board of Directors that:

1. **Governance of the Board of Directors:** Pursuant to the OSU Bylaws, Section 4.3, the OSU shall be governed by a student-majority Board of Directors, composed of 8 to 11 students, one (1) faculty member, one (1) alumnus, and 1 community representative, all of whom are appointed by the President of the University annually for one-year terms; and by the OSU Director or designee and the Vice President for Enrollment Management and Student Affairs or designee, who are designated Directors of the Board.
2. **Reporting Relationship:** The OSU Board of Directors shall report jointly to the University President and the University Vice President for Enrollment Management and Student Affairs ("VP EMSA").
3. **Fiduciary Responsibility:** The OSU Board of Directors, subject to the direction and approval of the University President, shall be responsible for applying funds and properties that come into its control toward furthering the educational programs and services carried on or approved by the University President or a designee. To that end, the OSU Board of Directors shall be responsible for ensuring the financial integrity of the OSU and shall work with and communicate financial reports, audits and substantive OSU financial matters to the University President, VP EMSA and the University Chief Financial Officer (CFO) or their designee.
4. **Authority and Responsibilities:** The OSU Board of Directors shall have the authority to:
 - **Appoint and Remove the OSU Director:** The OSU Board of Directors and the University Vice President for Enrollment Management and Student Affairs, as a designated board member, shall jointly appoint and/or remove the OSU Director and OC3 Director with support from the personnel department.
 - **Approve the OSU budget:** The University CFO or designee, the OSU Director, the University Treasurer, and the University Vice President for Enrollment Management and Student Affairs shall serve on the OSU Budget Committee and the Board shall provide oversight of major transactions of the Otter Student Union.
 - **Establish policies and procedures for the OSU:** The Board shall, in collaboration with the OSU Director and OSU personnel, develop, review, adopt, and provide oversight of policies and procedures of the OSU.
 - **Oversee the OSU's operations:** The OSU staff shall serve as liaisons to the Board of Directors.

- **Represent the OSU to the university community and external stakeholders**
- 5. **Role of the Vice President for Enrollment Management and Student Affairs:** The Vice President for Enrollment Management and Student Affairs, as a designated board member, will serve as the day-to-day supervisor of the OSU Director and OC3 Director. The Vice President for Enrollment Management and Student Affairs will provide the annual performance evaluation, approve time off, and provide guidance on matters related to student affairs and the university's overall mission per the respective job description.

This resolution shall take effect upon its passage.

Date Adopted by the Board - Feb. 7th, 2025