



OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES

Friday, December 6th, 2024

12:00 PM - 1:15 PM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/87673577270>

I. CALL TO ORDER

Lesley Solano motions to start the meeting.

Meeting started at **12:03 PM**.

II. ROLL CALL

Board Directors:

- a. Lesley Solano, Chair - Present
- b. Jianshan Chen Khalsa, Vice Chair - Present
- c. Phillip Gianino, Treasurer - Present
- d. Sarah Walter, Secretary - Present
- e. Jasmyn Meyer, Student Director - Absent
- f. Milo Drake, Student Director - Present
- h. Thomas Nigro, Student Director - Absent
- i. Blanca Herrera, Student Director - Present
- j. Ashley Hancock, Student Director - Absent
- k. Izabella Zavala, Student Director - Present
- l. Carisse Ballard, Alumni Representative - Present
- m. Babita Gupta, PhD, Faculty - Present
- n. Jenny McAdams, Community - Present
- o. Jeff Rensel, OSU Director - Present
- p. Ben Corpus, VP for EMSA - Present

III. APPROVAL OF AGENDA 9.13.24

Lesley Solano asks for approval for agenda items.

Lesley Solano motions to approve.

All approved the motion.

The motion passes 13-0-0 at **12:05 PM**.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

<https://csumb.edu/osu/board/agendas-minutes/>

Lesley Solano motions to approve.

All approved the motion.
The motion passes 13-0-0 at **12:07 PM**.

V. BUSINESS ITEMS

A. Monthly Meeting/Agenda

Sarah Walter presents

- a. Overview of today's meeting and what we will be discussing.

B. Special Guests/Presentations:

- a. [Athletic Director Kirby Garry](#)

- i. The athletics teams are a great representation of the University across all the spaces they are in.
- ii. We have 274 Student Athletes over 14 sports.
 1. Student Athletes & Coaches are priorities
- iii. This past year, their goals were to ensure long term financial sustainability, support student-athletes' academic goals, position all sports for competitive success, establish our athletic program as a DII leader, and enhance community awareness of CSUMB athletics.
- iv. They started a Hall of Fame, which had an in-person event. They are hoping to have another in-person Hall of Fame event soon.
- v. CSUMB Baseball has won 3 straight conference championships. Men's golf won a championship last year as well. Last year was Otter Athletics' most competitive year ever.
- vi. #1 in the conference in regards to the number of student-athletes on the All-Academic honor roll. Student-athletes have a cumulative GPA of over 3.3 and a graduation rate of 84%.
 1. They recruit athletes with a high academic profile, and receive support from the university. Each program has their own approach to academic support (ex: Freshmen study hall), but all of the coaches take a holistic approach (they care about the whole student, not just the athlete).
- vii. Last year they collaborated with the OSU on "Dive into the Kelp Bed." This year's event will be **January 30th**.
 1. New promotions with sponsors for giveaway. They installed a new sound system last week.
 2. Possible collaboration with the OSU for a pre-Kelp Bed rally or walk from the OSU to the Kelp Bed. We will have an Otter Thursday that day.
- viii. They collaborated with a lot of local organizations last year, including camps, clinics, and athletic events such as 5k races.
- ix. They are in the California Collegiate Athletics Association (CCAA) and NCAA Division II. They have 11 coaches, and they recruit primarily from California.
- x. Kirby was named Division II Athletic Director of the Year!

12:30 PM

C. Public Forum (At this time members of the public may approach the OSU Board about items not already listed on this agenda. Public comment is an opportunity for members of the public to directly address the OSU Board on any item affecting the OSU or the campus community.)

- a. No members of the public were present at this meeting.

12:31 PM

D. Committee Updates

Lesley Solano Presents

a. Art Committee

i. Hijos del Sol has provided us with initial sketches for otters.

1.  Art Committee

2. [Alebrije Otter](#)

3. Hijos del Sol lost their graphic designer and have been delayed in the process of completing the designs we have asked for.

4. We will be asking students to help with the design, and asking HDS to help with the execution of the project.

5. Board Feedback:

a. Student involvement would be great ; getting students and alumni involved gives the project more meaning

b. Making sure this is a Sea Otter, not a river otter

c. We should adjust how much we are paying HDS because they will not be as involved in the process now that we are wanting to bring in students.

ii. The Stairwell project is on hold. All concentration is on the community mural right now.

iii. Statue is a work in progress right now as they are redesigning the project to be Sea Otters

Phillip Gianino & Carisse Ballard Present

b. Audit Committee

i. In the recent Audit Auxiliary meeting, the Audit came back clean. The most significant item was that our enrollment is up.

Phillip Gianino Presents

c. Budget Committee

i. [OSU Budget Committee Report](#)

ii. Our surplus does not show in the Q1 Financial Statement because it hadn't been deposited yet - it will show in the Q2 Financial Statement.

iii. Our insurance rates will increase every year.

iv. Everything is on budget. Trends will start to show in Q2.

v. Other operating revenues have decreased, due to A/V team not being booked as much.

vi. Supplies and services have increased, which makes sense because there is more maintenance as the building gets older.

- vii. Utilities have increased, because there is more usage of the OSU.
- viii. We still need to establish a reserve fund - planned for January.

Philip Gianino Presents

- d. Policy and Procedure Committee
 - i. 3 policies will be updated after the corporation updates- Travel Policy, Document Retention, and Procurement. They will be shared at the next meeting.
 - ii. Haven't yet formed the Policy and Procedure Committee - does anyone want to join?
 - 1. Carisse Ballard and Jianshen Chen Khalsa will join.

12:45 PM

E. Business Items

Jeff Rensel Presents

- a. Old Business Items
 - i. OSU Board Community Service
 - 1. MLK - Day of Service (January 20th)
 - a. We would like the board to participate as part of this date.
 - b. We are hoping to have one large site where everyone can participate in helping out our local community or a local non-profit organization.
 - ii. Otter Welcome Center Graphics
 - 1. [Package approval](#)
 - 2. Working with the enrollment and admissions team on these graphics - they are student designed.
 - 3. Jeff Rensel motions to approve the designs.
 - 4. Phillip Gianino seconds.
 - 5. All approved the motion.
 - 6. The motion passes 14-0-0.

Lesley Solano Presents

- b. Spring Schedule
 - 1. We want to continue meeting on First Fridays of the month, the only change we would make would possibly be the meeting time itself (ideally earlier).
 - a. 1:30 pm proposed time. We will check with absent board members to make sure they can attend.
 - b. Next meeting will be February 7th at 1:30 pm.

Jeff Rensel Presents

- c. New Business Items
 - i. Bulk supplies (Sustainability and Basic Needs) - discussion pushed to next meeting
 - 1. Shampoo, detergent, etc. for students
 - 2. Re-use

- ii. OSU Board to select committee member request for Otterlands planning meetings - let Jeff know if you are interested.
- iii. OSU Board Selection Committee - to be selected next meeting.
 - 1. Section 5.8 Board of Directors Selection Committee
 - a. The Selection Committee makes recommendations to the President of California State University, Monterey Bay, who will officially appoint officers for one-year academic terms. The board should establish the Board of Directors Selection Committee by the first meeting of Spring semester. The committee should consist of no more than 4 board of directors and a minimum of 3 board of directors. The committee should be overseen by the OSU Director. The board should approve the committee at the board meeting.
 - 2. Section 6.2 Selection of Officers
 - a. The Officers of OSU shall be selected through a process determined by the Selection Committee of the Board of Directors. The Selection Committee makes recommendations to the President of California State University, Monterey Bay who will officially appoint Officers for one-year academic terms. Officers may be reelected for successive terms without limit.

Carisse Ballard Presents

- iv. Discussion about having more study spaces available in the OSU during WTF and Finals week
 - 1. With increased enrollment this year, the library has been seeing a 25% increase in use this semester. Carisse expects the library to be pretty full as we near finals.
 - 2. Board comments: We normally open additional study rooms (311, 211, 219), but perhaps we can open up more quiet study spaces. OC3 may be able to stay open later. We could try quiet hours in the OSU, but may be difficult because of open air spaces. 210 will be opened up as a study hall. We could have extension cords, and free food. No reset needed until the next day. OSU plans to accommodate the request based on board recommendations.

Jeff Rensel Presents

- v. Executive Board Evaluations
 - 1. Closed Session began at **1:06 PM** to discuss Executive Board member evaluations and compensation.
 - 2. Executive Board members were asked to leave the meeting for Closed Session.
 - 3. Jeff reviewed the Executive Board Evaluations (self-evaluation, peer evaluation) with the OSU Board. The board approved the

evaluations and the associated compensation for the executive board for Fall 2024 (7-0-0)

4. The Executive Board was invited back to the meeting.
5. The Executive Board was informed that the evaluations and compensation packages were approved and all members were thanked for their work on the Exec Board.

1:13 PM

Ashley Hancock and Bianca Herrera Present

- d. OSU Suggestion Box - *The suggestion box is a small box at the front desk of the OSU (and virtually) where students can submit suggestions to be taken into consideration by our board.*
 - i. No suggestions to report.

1:14 PM

VI. OSU UPDATES

Jeff Rensel Presents

- A. OSU Board Member Highlight reminder
 - a. We are still looking to highlight OSU Board members on the OSU Instagram account. Please be sure to complete this FORM. We will only share what you are comfortable with. This helps with our recruitment efforts
- B. The OSU and Student Veteran Services hosted a successful Veterans Day Celebration on Thursday, Nov. 14th. The event was well attended and was appreciated by our veteran and campus community.
- C. OSU Winter Break Hours
 - a. Friday 12/20: Last day on regular hours
 - b. Saturday 12/21 + Sunday 12/22: First weekend OSU closed
 - c. Monday 12/23: First day of adjusted hours (8am - 5pm)
 - d. *Tuesday 12/24: Adjusted Hours (8am - 5pm)
 - e. Wednesday 12/25: OSU Closed (Christmas Day)
 - f. Thursday 12/26 - Tuesday 12/31: OSU Closed (Winter Break; observed holidays)
 - g. Wednesday 1/1/25: OSU Closed (New Year's Day)
 - h. Thursday 1/2/25 - Thursday 1/16/25: Adjusted Hours (8am - 5pm)
 - i. Friday 1/17/25: First day of regular hours (student move-in day)

1:16 PM

VII. OC3 UPDATES

Rudy Medina, Director of OC3, Presents

- A. Fall Overview
- B. Ignite Retreat - Extended deadline to 12/8
 - a. Board members encouraged to apply !
- C. All Black Gala - February 23rd, 2025
 - a. In the middle of planning
- D. International Women's Day

- a. In the middle of planning, they might bring 2 renowned muralists.
- E. Happy Holidays

1:17 PM

VIII. ANNOUNCEMENTS

- A. OSU Winter Celebration is today! Stop by for hot chocolate, sweet treats, games, and to celebrate 4 of our graduating student assistants.
- B. Speakers for next meetings
 - a. Feb meeting - Resilience Central Coast Campaign (LESLEY)
<https://resilientmontereycounty.org/>
 - b. March - Dining Presentation? Angelo Casiano
 - c. April - Sustainability? Derek Martin
 - d. May - Facilities Management? Julie Wyrick
- C. Late Night Study Hours & Study Rooms
- D. Welcome Back Week - be sure to check out the Welcome Back Week Schedule here:
<https://csumb.edu/traditions/welcome-back-week/>

1:18 PM

IX. ADJOURN

Lesley Solano motions to adjourn the meeting.
Sarah Walter seconds the motion.
All approved the motion.
Meeting adjourned at **1:19 PM**.

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

Legal Compliances Notices:

In compliance with the *Gloria Romero Open Meetings Act of 2000, California Education Code 89306.(a)* (1), any member of the campus community or public shall have the ability to directly address the OSU Board on any item on the agenda. Participation beyond addressing the committee more than once may be regulated if necessary in the interest of time.

In compliance with the American with Disabilities Act (ADA) of 1990 (42 U.S.C. Sec. 12132), if individuals need special assistance to access the OSU Board of Directors Meeting location or otherwise

participate in the meeting, including auxiliary aids or services, please contact the Secretary at secretary@otterstudentunion.org. Notification at least forty-eight (48) hours prior to the meeting will enable the OSU Board of Directors to make reasonable arrangements to ensure accessibility to the meeting.

In compliance with the California Public Records Act aka CPRA (California Government Code 6250-6270), this agenda packet and all meeting materials distributed during this public meeting shall be made available upon request and if requested, in an appropriate alternate format to accommodate a person with a disability.

ATHLETICS ANNUAL REPORT '23-24

VISION, MISSION AND PERFORMANCE



We believe the performance of our athletics department, as it relates to academic and competitive excellence, plays an important role in gaining recognition for our university as a comprehensive institution of higher learning and achievement.

Our vision is to be a premier athletics department in the CCAA, consistently competing for conference championships and qualifying for NCAA DII postseason competition. To accomplish this, we need to build on our foundation within the mission of the university and challenge ourselves to improve our performance day-by-day and year-by-year.



ATHLETICS ANNUAL REPORT

VISION, MISSION AND PERFORMANCE



Vision
Cal State Monterey Bay will be the premier collegiate athletics brand in the Monterey Bay region and a recognized CCAA and NCAA Division II leader in our pursuit of student-athlete success.

Mission
We will serve, challenge and support each other in pursuit of student-athlete success. We will empower our student-athletes to earn a degree, train and compete for championships and develop as responsible leaders.



ATHLETICS ANNUAL REPORT

VALUES



Opportunity: We embrace the opportunity to learn, grow and compete while aspiring to achieve big goals. Success is where preparation and opportunity meet.

Teamwork: We draw strength from every member of our team in pursuit of success. Student athlete success is a team game.

Trust: We build trust through open communication and fulfilling intentions. Success in any relationship or endeavor begins with trust.

Empowerment: We build strength, confidence and accountability through challenging experiences and positive leadership. Empowered teams take ownership and commit the energy necessary for success.

Respect: We honor ourselves and others with dignity, civility and compassion while embracing the principles of diversity and inclusion. Respect is a key component to building and sustaining successful teams.

Service: We encourage giving without expecting anything in return. A spirit of gratitude and service to others leads to success.



ATHLETICS ANNUAL REPORT

DEPARTMENT PRIORITIES



Student-Athletes
Empower and support all student-athletes to achieve their full potential in academics, athletics and personal success.

Coaches and Staff
Provide an inclusive and supportive environment that helps coaches and staff lead and develop student-athletes to reach their goals and pursue championships.

Cal State Monterey Bay Community
Welcome, value and engage all students, faculty, staff, alumni, fans and friends.



ATHLETICS ANNUAL REPORT

GOALS



Goal 1: Work with university leadership on a plan to ensure long term financial sustainability

Goal 2: Support student-athletes' academic goals, performance and efforts to graduate.

Goal 3: Prioritize health and well-being.

Goal 4: Position all sports for competitive success and compete to win conference championships

Goal 5: Establish our program as a recognized CCAA and NCAA DII leader in our pursuit of student-athlete success.

Goal 6: Respect our past, celebrate who we are and enhance our community's awareness of Cal State Monterey Bay Athletics.



ATHLETICS ANNUAL REPORT

COMPETITIVE EXCELLENCE



The ultimate goals for our program are to capture the **CCAA Heigert Commissioner's Cup** and consistently finish in the Top 100 of the **NCAA DII Learfield Director's Cup Standings**.

These are the most visible and recognized performance benchmarks of broad based, competitively successful intercollegiate athletic programs in the CCAA and NCAA DII.

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



CCAA HIEGERT CUP

Year	'23-24	'22-23	'21-22	'20-21	'19-20	'18-19	'17-18	'16-17	'15-16	'14-15
Place	7th	7th	9th	-----	-----	9th	12th	11th	11th	8th
Points	65.51	62.25	53.14	-----	-----	62.2	46.8	46.29	54.5	48



We finished seventh in the 2024 CCAA Hiebert Cup Standings with a score of **65.51**, our highest point total ever, eclipsing the 62.25 points we scored in 2022-23.

Baseball and men's golf led the way by winning conference championships. Women's golf placed second and men's soccer finished third to add to our record-breaking point total.

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



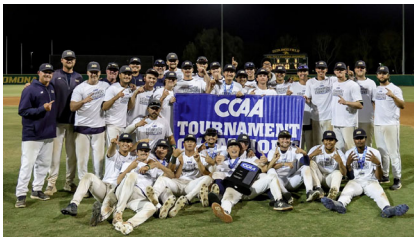
NCAA DII LEARFIELD DIRECTOR'S CUP

Year	'23-24	'22-23	'21-22	'20-21	'19-20	'18-19	'17-18	'16-17	'15-16	'14-15
Place	96th	187th	128th	---	---	150th	185th	144th	189th	178th
Points	212.5	80	154	---	---	126.75	95	134.75	96	97.5



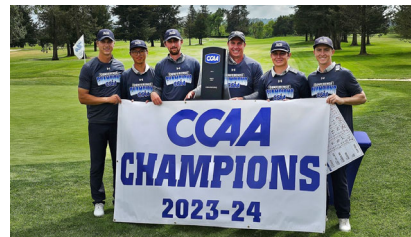
We achieved our best DII Learfield Director's Cup finish (96th) and highest point total (212.5) in school history this year. Baseball advanced to the super regional and finished tied for ninth nationally, collecting 64 points. The men's golf team placed 14th nationally (61.5 points), and women's golf made the NCAA regional (37 points). Men's soccer advanced to the second round of the NCAA Tournament, finishing 17th nationally (50 points).

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



Baseball won its third-straight CCAA regular season championship (fifth in program history), second consecutive CCAA tournament championship and advanced to the NCAA DII Super Regional for the second year in-a-row.

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



Men's Golf captured its fifth CCAA championship in program history and punched its ticket to the NCAA Championship with a fifth place finish at the NCAA Regional. This was the eighth time your Otters qualified for the NCAA Finals and 14th consecutive trip to the NCAA DII Tournament.

Simon Bjorken became the eighth golf student-athlete to win an individual CCAA Championship.

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



Women's Golf finished second in the CCAA Tournament, qualified for the NCAA Tournament and finished the season ranked #22 in the nation.

Your Otters posted the lowest team score in postseason history (292) in Round 2 of the NCAA Regional.

Cathy Tong carded the lowest individual score in program postseason history (5-under, 67).

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



Women's Cross Country finished fifth at the CCAA Championship, the best finish in school history.

Overall, seven student-athletes raced to top 60 finishes and scored for your Otters.

ATHLETICS ANNUAL REPORT COMPETITIVE EXCELLENCE



Men's Soccer achieved its best finish ever in the CCAA (3rd), earned a spot in the CCAA Tournament for the second straight year and advanced to the semifinals for the first time.

Your Otters were ranked as high as #15 nationally during the season and for the first time in school history qualified for the NCAA Tournament.

ATHLETICS ANNUAL REPORT ACADEMIC ACHIEVEMENT



Your Otters capped an incredible 2023-24 in competition with a CCAA leading 114 student-athletes on the All-Academic honor roll and 12 women's water polo student-athletes named to the WWPA All-Academic Team.

Congratulations to our deserving student-athletes and to our coaches, faculty and staff across campus for creating a supportive environment that fosters this level of academic success.



ATHLETICS ANNUAL REPORT ACADEMIC ACHIEVEMENT



Cal State Monterey Bay student-athletes are achieving success in the classroom. Our grade point average and academic success rate ranks among the top in the CCAA and above the national NCAA DII average, but we have room to improve in both GPA and graduation rates.

Student-Athletes Cumulative GPA: 3.29

- vs. CCAA: 3.21
- vs. NCAA DII: 3.16

Student-Athletes Graduation Rate: 82%

- vs. CCAA Average - 80%
- vs. NCAA DII Average - 78.8%



ATHLETICS ANNUAL REPORT ACADEMIC ACHIEVEMENT



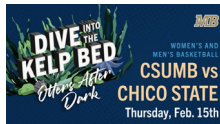
Sport	Fall '23 GPA	Spring '24 GPA	Cumulative GPA
Women's Soccer	3.55	3.50	3.57
Women's Golf	3.70	3.18	3.56
Men's Golf	3.50	3.50	3.54
Women's XC/Track	3.54	3.42	3.45
Water Polo	3.42	3.43	3.45
Volleyball	3.38	3.42	3.35
Women's Basketball	3.23	3.21	3.30
Basketball	3.19	3.27	3.27
Men's Soccer	3.16	3.31	3.23
Softball	3.32	3.02	3.15
Men's XC/Track	3.18	2.92	3.09
Baseball	3.16	2.86	3.09
Totals	3.32	3.20	3.29



ATHLETICS ANNUAL REPORT CAMPUS ENGAGEMENT



Otter Athletics was proud to collaborate on the first ever "Dive into the Kelp Bed" event at home basketball games. A capacity crowd enjoyed cheering and connecting with each Otter, a great display of school pride and spirit.



ATHLETICS ANNUAL REPORT COMMUNITY ENGAGEMENT



Athletics is often referred to as the "front porch" to a university since an institution's athletics programs and events often are what the surrounding community interacts with most. This philosophy has become a hallmark of strong Division II programs.

We actively engage with our community, which helps drive attendance to home games but also fosters relationships between our student-athletes and community members and develops more of a shared civic experience.

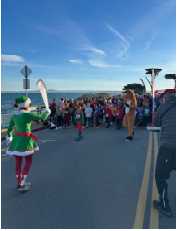
When we participate in quality community engagement activities it helps enhance our community's awareness of Cal State Monterey Bay.



ATHLETICS ANNUAL REPORT COMMUNITY ENGAGEMENT



Coaches and student-athlete leaders organize community engagement activities on a per team basis. Your Otters connected to the following community activities and events in 2023-24:



- Big Sur Marathon Foundation
- City of Marina Teen Center
- First Tee on Monterey Peninsula
- Monterey Bay Pirates Baseball
- Monterey County Breast Cancer Assistance Group
- Monterey Spine and Joint - Jingle Bell Run 5K
- Monterey Walk Against Alzheimers
- OIBA Youth Basketball Team
- Pacific Grove High School Water Polo
- Pacific Grove Recreation Department
- Salinas Valley Health - Community Health Day
- Salvation Army - Sabu's Safari Gala
- SAND Volleyball Club
- SPCA
- Surf Rider Foundation - Beach Clean Up
- Surfers Path Race Day
- Wahini Project - Beach Safety
- Washington Middle School
- Youth On Course

ATHLETICS ANNUAL REPORT



**FOLLOW YOUR
OTTERS**
OTTERATHLETICS.COM
&
**@OTTERATHLETICS ON
INSTAGRAM,
X (TWITTER) AND**





1 Welcome Center Design



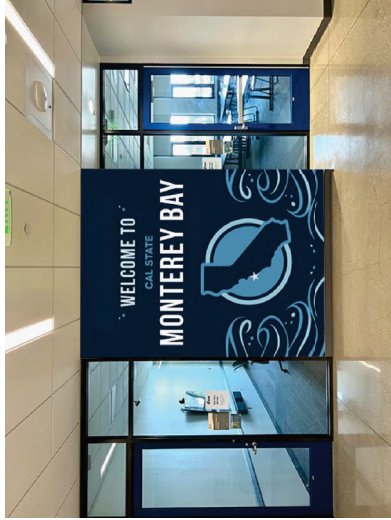
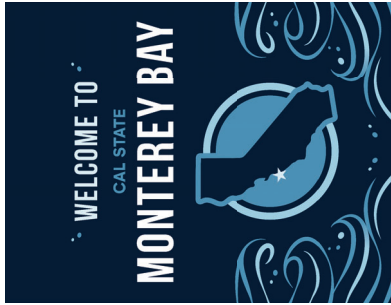
Welcome Center Mockup



2 Conference Room Door Design & Mockup



③ 2nd Floor Landing Wall Design & Mockup

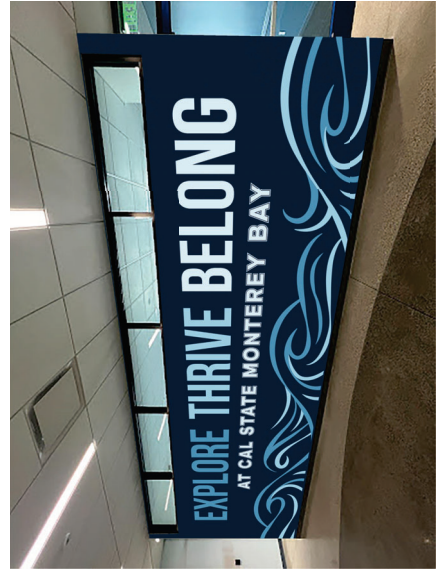


*Design is dependent on removal of existing wall directional signage and junction box cover

④ 2nd Floor Hallway Designs



2nd Floor Hallway Mockup

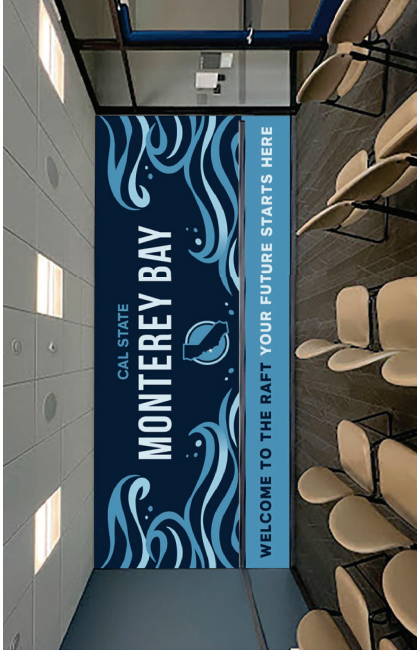


*Design is dependent on removal of existing wall directional signage and junction box cover

⑤ Conference Room Designs – Main Wall



Conference Room Mockup – Main Wall



⑥ Conference Room Designs – Dry Erase Board Wall



Conference Room Designs – Dry Erase Board Wall



Thank You!



Original Designs by Tristan Ruiz
Edited Designs by Karina Rios Alvarez