

Graduate Academic Objective Change Request

DATE:

Instructions: This form is used to request an academic objective change from graduate degree to credential or certificate and from certificate to graduate degree. Credential students may not use this form to change to a graduate degree.

- 1. Discuss this request with your current and proposed program coordinators.
- 2. Complete all parts of the form and obtain any additional authorizations.
- 3. Submit the form to your new program department for review.
- 4. Department submits completed form to the Office of the Registrar for processing no later than the open enrollment date for the term for which the change is effective.
- 5. You will be notified via email of request status. All communication will be sent via CSUMB email.

Part 1: Student Information

New Objective:

Term Change effective:

Part 1: Student Information			
Student ID	Last Name	First Name	
Phone Number	E-mail Address		
Part 2: Academic Objective Informat	tion		
Current Objective:			

Part 3: Additional Authorizations (Signature required if applicable)

Fall 20

Authorizing Areas & Type of Authorization	Required For	Signature	Date
Financial Aid Representative Consult	FA recipients		
Current Grad Program Coordinator Approval	Grad Students		
International Programs Advisor Approval	Intl F1/J1 Stdnts		
VA Coordinator Consult	Veterans Benefits		

Spring 20

Part 4: Student Signature

STUDENT SIGNATURE:

By signing this form, I certify that all information contained herein is correct and complete. I understand that this academic objective change can only be completed once and it may change my eligibility for financial aid or VA benefits.

DEPARTMENT USE ONLY		
New program coordinator/or designee's printed name:		
New program coordinator/or designee's signature:	Date:	
	Approve	Deny

New Program Admission: Full Admit, Cred/Cert (5) Conditional, Cred/Cert (C)
Credential series update: Confirm term change effective: