ACADEMIC PERSONNEL CALENDAR
AY 2025-2026

ELECTIONS: University RTP Committee 8/25/2025 - 8/29/2025 Univ. Professional Leave Committee 8/25/2025 - 8/29/2025 Department Committees 9/2/2025 - 9/8/2025	Deadline for notifying Academic Personnel	Departments distribute evaluation forms to faculty, staff, and students	Faculty Submit Materials By/ WPAF Closed	Department Chair Evaluation Forms from faculty, staff and students due to Dean	Emerit Nominations due to Dean	Sch/Div/ Dept Committee Evaluation Due	Department Chair's Evaluation Due	Dean's Evaluation Due	University RTP/PL Committee's Evaluation Due	Provost's Evaluation or Decision Due	President's Final Decision Due
Periodic Evaluation: Tenure-Track Faculty (usually 1st yr. regardless of tenure credit, 3rd and 5th yr.)			2/2/2026			3/6/2026		4/10/2026			
Retention Review: Tenure-Track Faculty (2nd yr. & faculty granted 1 yr. tenure credit = 3rd yr.)			9/15/2025			10/10/2025		10/31/2025	12/5/2025	1/23/2026	
Retention/Tenure/Promotion Review: Tenure-Track Faculty (usually 4th and 6th yr.)			1/16/2026			2/6/2026		2/27/2026	3/27/2026	5/1/2026	
Faculty Applying for Promotion, Early Promotion, or Early Tenure	8/22/2025										
Post-Tenure Evaluation			9/22/2025			10/17/2025		11/14/2025			
Department Chair's Evaluation		9/2/2025		9/29/2025				12/5/2025			
Sabbatical Leave	8/22/2025		9/5/2025 (3/2/2026 for off-cycle DIP)			9/26/2025		10/17/2025	11/21/2025	12/12/2025	
Difference in Pay Leave											
Faculty Early Retirement Program (FERP)	Applications for 12-month faculty due by 1/2/2026. Applications for AY faculty due by 2/2/2026. Please submit to Department Chair.										
Emerit Nomination & Recommendation					2/2/2026			2/20/2026		3/13/2026	4/3/2026
Range Elevation			2/2/2026			2/20/2026		3/13/2026	Panel to convene w/in 30 days of notification of denial. Decision due w/in 30 days of hearing case.		
Annual Lecturer Evaluations											
Part-Time Lecturer		Fall - By 9/2/2025 Spring - By 2/2/2026	2/13/2026				3/6/2026	4/17/2026			
Full-Time Lecturer						3/6/2026					
Cumulative Lecturer Evaluations											
Part-Time Lecturer		Fall - By 9/02/2025 Spring - By 2/2/2026	3/6/2026 to Dean					5/1/2026			
Full-Time Lecturer											

Rebuttals are due within 10 days of receipt of evaluations/reviews.