



Interview Narrative Form  
Staff/Management Positions

Please submit this form to University Personnel along with all recruitment materials, including the search committee Interview Evaluation Sheets for all candidates. **NOTE:** Narratives must list strengths and weaknesses of all on-campus finalists. Additionally, please include information that highlights each candidates' Specialized Skills Required and Preferred Qualifications where applicable.

For assistance in completing this form, please call your University Personnel Generalist.

**Working Title:** \_\_\_\_\_

**Classification:** \_\_\_\_\_ **Recruitment #:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **Division:** \_\_\_\_\_

Use this space to list strengths and weaknesses of all on-campus finalists. Please use the attached Additional Sheet, if necessary.

**Committee Chair:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Hiring Manager:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of UP Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Sheet - Interview Narrative Form  
Staff/Management Positions

Please use this additional space (if necessary) to complete the Interview Narrative Form.