

CHRISTOPHERSON BUSINESS TRAVEL

CSU Service Fees

Full Service Agent

Transaction	Billing	Amount	Billing Frequency	Form of Payment
Domestic	Per Passenger	\$26	Point of Sale	Corporate Credit Card
International	Per Ticket	\$35	Point of Sale	Corporate Credit Card
Hotel/Car Only	Per PNR	\$10	Point of Sale	Corporate Credit Card
Cruise / Tour / Misc.	Per PNR	\$10	Point of Sale	Corporate Credit Card
Assist Online w/ No Ticket	Per PNR	\$17	Point of Sale	Corporate Credit Card
Complex International	Per Ticket	\$50	Point of Sale	Corporate Credit Card
Reward Tickets	Per Ticket	\$50	Point of Sale	Corporate Credit Card
Exchange Domestic	Per Ticket	\$26	Point of Sale	Corporate Credit Card
Exchange International	Per Ticket	\$35	Point of Sale	Corporate Credit Card

Online Tool

Transaction	Billing	Amount	Billing Frequency	Form of Payment
Domestic	Per Ticket	\$5	Point of Sale	Corporate Credit Card
Hotel/Car Only	Per PNR	\$0	Point of Sale	Corporate Credit Card
Limo / Car Services	Per Ticket	\$0	Point of Sale	Corporate Credit Card
International	Per Ticket	\$5	Point of Sale	Corporate Credit Card
Exchange Domestic	Per Ticket	\$5	Point of Sale	Corporate Credit Card
Exchange International	Per Ticket	\$5	Point of Sale	Corporate Credit Card

Support Assist Online

Transaction	Billing	Amount	Billing Frequency	Form of Payment
Domestic	Per Ticket	\$17	Point of Sale	Corporate Credit Card
Hotel/Car Only	Per PNR	\$17	Point of Sale	Corporate Credit Card
Limo / Car Services	Per Ticket	\$17	Point of Sale	Corporate Credit Card
International	Per Ticket	\$17	Point of Sale	Corporate Credit Card
Exchange Domestic	Per Ticket	\$17	Point of Sale	Corporate Credit Card
Exchange International	Per Ticket	\$17	Point of Sale	Corporate Credit Card

Additional Services

Description	Amount	Billing
Hotel/PrepayLogic	\$3 per generated card	Monthly
Hotel and ground transportation	10% (to be applied to entire booking, excluding air travel)	Point of Sale
Meeting planning, tours, sightseeing	15%)to be applied to entire booking, excluding air travel)	Point of Sale
Agent booked -Domestic (Air) - 15 or more	\$24	Point of Sale
Agent booked - International (Air) - 15 or more	\$33	Point of Sale