



**OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING MINUTES**

Friday, March 6, 2026

8:30 ~~PM~~ - 9:45 PM

OSU Room 310 & Zoom: <https://csumb.zoom.us/j/85342338109>

I. CALL TO ORDER

Philip Gianino motions to start the meeting.

Meeting started at **8:31 AM**.

II. ROLL CALL

Board Directors:

- a. Philip Gianino, Chair - Present
- b. Milo Drake, Vice Chair - Present
- c. Adan Olague, Treasurer - Present
- d. Savanah Browder, Secretary - Present
- e. Blanca Herrera, Student Director - Present
- f. Jasmyn Meyer, Student Director - Present
- g. Arshpreet Kaur (AK), Student Director - Present
- h. David Santizo, Student Director - Present (Left at 9:00am)
- i. Flavio Cuevas, Student Director - Present
- j. Babita Gupta, Faculty Representative - Present
- k. Carisse Ballard, Alumni Representative - Present
- l. Jenny McAdams, Community Representative - Present
- m. Jeff Rensel, Director (appointed) - Present
- n. Ben Corpus, VP EMSA (appointed) - Designee Dr. Reuben Rodriguez-Present

III. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

<https://csumb.edu/osu/board-of-directors/agendas-minutes/>

Philip asks for approval of the meeting minutes for 2.6.26.

Philip motions to approve.

Jeff seconds the motion.

The motion passes 14-0-0 at **8:34 AM**.

IV. APPROVAL OF AGENDA 2.6.2026

Philip Gianino asks for approval for agenda items.

Philip motions to approve.

Jeff seconds the motion.

The motion passes 14-0-0 at **8:35 AM**.

V. BUSINESS ITEMS

8:35 AM

Savanah Browder Presents

A. Monthly Meeting/Agenda

- a. Overview of today's meeting and what we will be discussing.

8:35 AM

Philip Gianino Presents

- ##### **B. Public Forum** (At this time members of the public may approach the OSU Board about items not already listed on this agenda. Public comment is an opportunity for members of the public to directly address the OSU Board on any item, affecting the OSU or the campus community.)

- a. No members of the public present.

8:36 AM

Philip Gianino Presents

C. Special Guest: Otter Kitchens

- a. Carlos Castillo, Resident District Manager & Angelo Casiano, Sr. Director of Dining Services & Marketing
- b. Fall projects included the opening of new food spots that come directly from student feedback on campus such as seaside subs, raft house grill, Wild Blue.
- c. Carlos shared that Otter Kitchens is constantly introducing new menu options, specials, events and collaborations.
- d. Philip inquired about the "Feed Each Otter" collaborations and donations with basic needs. Carlos shared that there are still discussions happening.
- e. Otter Choice stations have added popular action items, expanding pasta selections, and specialty items.

9:00 AM


Flavio Presents

D. OSU Suggestion Box - *The suggestion box is a small box at the front desk of the OSU (and virtually) where students can submit suggestions to be taken into consideration by our board.*

- a. *3 notes- Comments asking for the stained furniture to be cleaned, places to sit, "a pay raise"*

9:07 AM

E. Committee of the Board

- a. Health & Wellness Committee (David Santizo/Flavio Cuevas)
 - i. LEGO Event is moving forward with The Brick Lab. The event is scheduled Wednesday, April 15th, with two sessions at 3pm and 5pm. The two 1-hour long sessions will include a pool of pieces for people to pick and build from and have 3-4 themed 'make and take' build options. The event is taking place in the Rookery.
- b. Budget Committee (Adan Olague)
 - i. Mid-Year meeting is scheduled on Tuesday, March 24th, 2026.
 - ii. The OSU has received the Spring 2026 Return of Surplus of \$750,000.
 - iii. Mid-Year financials will be reviewed at the April 10th OSU Board meeting.
- c. Audit Committee (Carisse Ballard)
 - i. No new updates
 - ii. Next meeting set in June
- d. Art Committee (Milo Drake)
 - i. Shared an opportunity for a new Art Exhibit in the OSU - Egg in Adirondack Chair, the display would take place 3/13/26-5/15/26. This exhibit is another way to bring art into the OSU.
 - ii. The concept of the piece includes a blue egg on an adirondack chair:  Art at the OSU - Blue Egg - Pete Howley
 1. Philip Gianino motions to approve the display of the exhibit as shown.
Milo Seconds the motion
The motion passes 13-0-0 at **9:21 AM**.
 - iii. Wire frame exhibit (Motion has already passed for purchasing and installing wire frames) - Art committee will *begin* marketing to find student artists willing to display art before spring break.
 1. Jeff stated that the wire frames can be mounted in advance for marketing purposes - let students see where the art would go.

- 2. The board agreed to a flexible timeline for the marketing period in order to give students a chance to apply.
- iv. Working with alumni to create a “paint by numbers” mural for Fall Semester. An artist has been identified to possibly assist.
- e. Women’s Leadership Committee (Arshpreet Kaur)
 - i. AK to discuss additional details of the committee with Jeff.
 - ii. No new updates.
- f. OSU Board Selection Committee (Jeff Rensel, Flavio Cuevas, Philip Gianino, Carisse Ballard)
 - i. The OSU Board Application is live: [2026-2027 OSU Board Application](#)
 - ii. Recruitment Schedule:
 - 1. March 2 - April 3: Recruitment month/Tabling
 - 2. April 3: Application deadline (end of Spring Break)
 - 3. April 8-17: Schedule & Conduct Interviews
 - 4. April 20: Selection Committee sends recommendation to OSU Board
 - 5. May 1: Board Meeting - OSU Board reviews and approves 2026-2027 OSU Board Selection, Appointments sent to CSUMB President
 - 6. June 5: Board Meeting (Zoom) - Annual Board meeting and Installation of New Board
 - iii. Be sure to promote involvement with others. OSU Board members will provide information at tabling events.

9:29 AM

Philip Gianino Presents

F. New Business

- a. Jeff shared an article about campus Water Fountains and information about the one that is listed in the OSU (Philip/Jeff)
 - i. Recent Article:
 - <https://thelutrinae.com/2026/02/hydrated-but-at-what-cost-five-bes-t-and-worst-campus-water-stations/>
 - ii. Jeff recommended evaluating an updated Elkay machine or transitioning to a new Flo Water system.
 - iii. The board agreed to seek out solutions and review at a future meeting.
- b. OSU/Corporation Loan Agreement (Jeff)

- i. Jeff shared that on-going discussions are happening regarding the outstanding loans from University Corporation to the OSU for the additional funding of the OSU construction project. Additional details of the payback schedule created by Admin and Finance will be shared with the board at a future date.
- c. OSU Board Bylaws and Resolution Update (Jeff/Carisse)
 - i. Recommendations for updates
 - 1. Otter Student Union Board of Directors Bylaws
 - a. Update #2: Section 5.3 Audit Committee
 - b. At all times that OSU is required by applicable law to have an independent audit. The OSU shall have an Audit Committee consisting of at least two Directors of the Board. The Audit Committee members shall serve as members of the joint University Corporation/OSU Audit Committee. The Audit Committee Members shall be responsible for recommending to the BOD the retention and termination of the independent auditor and may negotiate the independent auditor's compensation on behalf of the BOD. The audit committee shall confer with Corporation and the auditor to satisfy its members that the financial affairs of the BOD are in order, shall review and determine whether to accept the audit, shall assure that any non-audit services performed by the auditing firm conform to standards for auditor independence and shall approve performance of non-audit services by the auditing firm. The committee shall present an update to the BOD on the financial affairs of the OSU on at least an annual basis. The committee shall comply with all applicable state and federal law, and CSU, CSUMB, and University Corporation policies in executing its duties and in advising the Board.
 - 2. Observation
 - a. The current structure of the OSU Audit committee needs to be updated. Audit Committee Members must be part of the Board of Directors but cannot have a financial interest and must be distinct from

the budget committee. This is outlined in the California Government Code §12586.

3. Recommendation

- a. Section 5.3 Audit Committee: At all times OSU is required by applicable law to have an independent audit. The OSU shall have an Audit Committee consisting of at least one Director of the Board. The Audit Committee member shall serve as a member of the joint campus Auxiliary Audit Committee. The Audit Committee Member shall be responsible for recommending to the BOD the retention and termination of the independent auditor and may negotiate the independent auditor's compensation on behalf of the BOD. The audit committee member shall confer with Corporation and the auditor to satisfy its members that the financial affairs of the BOD are in order, shall review and determine whether to accept the audit, shall assure that any non-audit services performed by the auditing firm conform to standards for auditor independence and shall approve performance of non-audit services by the auditing firm. The committee member shall present an update to the BOD on the financial affairs of the OSU on at least an annual basis. The committee member shall comply with all applicable state and federal law, and CSU, CSUMB, and University Corporation policies in executing its duties and in advising the Board.

ii. Jeff motions to approve a changes in the OSU Bylaws

Babita Gupta seconds the motion

Motion passes **13-0-0 at 9:37AM**

iii. OSU Bylaws Statement & Resolution

1. Section 4.3 Board of Directors Composition, Terms, and Duties; Liaisons
 - a. Designated Directors of the Board. The OSU Director or designee and the Vice President for Student Affairs or a designee.
2. OSU Board Resolution
 - a. Adopted Feb. 7th, 2025

- b. Resolution to Align the Otter Student Union Board of Directors with California State University, Monterey Bay's mission and strategic goals.
 - c. 5. Role of the Vice President for Enrollment Management and Student Affairs: The Vice President for Enrollment Management and Student Affairs, as a designated board member, will serve as the day-to-day supervisor of the OSU Director and OC3 Director. The Vice President for Enrollment Management and Student Affairs will provide the annual performance evaluation, approve time off, and provide guidance on matters related to student affairs and the university's overall mission per the respective job description.
- 3. Observation
 - a. The OSU Bylaws currently state that the designated Director of the board includes the OSU director and the Vice President for Student Affairs. This statement has not been updated to reflect the updated Enrollment Management and Student Affairs division.
 - b. The OSU Board Resolution adopted on Feb. 7, 2025, does not include "or a designee." as day-to-day supervisor for OSU Director and OC3 Director.
- 4. Recommendation
 - a. Update Section 4.3 Board of Directors Composition, Terms, and Duties; Liaisons
 - b. Designated Directors of the Board. The OSU Director or designee and the Vice President for Enrollment Management & Student Affairs or designee.
- 5. Update OSU Board Resolution 2.7.2025
 - a. 5. Role of the Vice President for Enrollment Management and Student Affairs: The Vice President for Enrollment Management and Student Affairs or designee, as a designated board member, will serve as the day-to-day supervisor of the OSU Director and OC3 Director. The Vice President for Enrollment Management and Student Affairs or

designee will provide the annual performance evaluation, approve time off, and provide guidance on matters related to student affairs and the university's overall mission per the respective job description.

- iv. Jeff motions to update the OSU Board Resolution 2.7.2025
Carrise seconds the motion
Motion passes **13-0-0 at 9:40 AM**

9:40 AM

Philip Gianino Presents

G. Old Business

- a. March and April have been set up for tabling for the OSU Survey (March 1st to end of March), OSU Board Recruitment(3/16 to 3/26), and Wonderfil (April 4th)
 - i. [Spring Tabling Sign-up](#)
- b. OSU Board Meeting Date/Time for Spring 2026
 - i. Keeping the same current meeting time for the remainder of the meetings.
- c. Stair Cushions - Jeff shared that the order has been placed, and is expected to arrive in March and to be installed in April.
- d. Student Flyer Bulletin Board - Jeff shared that the bulletin board has been ordered
 - i. Installation will be the area near the battery recycling bin on the OSU 2nd Floor.

9:44 AM

Milo Drake & AK Present

H. Associated Students Liaison/Updates

- a. Currently campaigning with elections happening at the end of March.

9:45 AM

VI. OSU Updates

Jeff Rensel, Director-OSU

- A. OSU Large Projects & Black Box Cabaret
 - a. The OSU is working with Facilities Management to paint the exterior of the OSU in May 2026, and we are also exploring ways to address the beams above the Bayview Terrace.

- b. The Black Box Cabaret project is underway, a Programming Advisory Committee is being established to define the functional requirements and operational goals of the space. These plans will help shape the strategy, scope, and ultimate design of the upcoming renovations. Members from Visual & Public Art, Humanities & Communication, and the OSU team have been identified.
- B. Upcoming Programs and Events
- a. Otter Esports - Esports Cal State Cup
 - i. Saturday, March 7th 11:30am - 5pm
 - 1. Marvel Rivals team is participating
 - 2. Viewing party in the OSU Rookery/Game Room
 - b. OtterCare Glow Yoga
 - i. Saturday, March 21st at 1pm, OSU Ballroom
 - c. AS & OSU Movie Night: A Bug's Life
 - i. Tuesday, March 24th at 7pm, OSU Ballroom
 - d. The Strangers Project display has been expanded to the Library for additional engagement. We are also working with the Student Disability and Accessibility Center for student participation.

9:46 AM

VII. OC3 Updates

Rudy Medina, Director-OC3, Presents

- A. [International Women's Day](#)
 - a. 10:00 AM - 11:00 AM - Grounded in Who We Are: Affinity Center Open House
 - b. 11:00 AM - 12:00 PM - Lunch
 - c. 12:00 PM - 01:30 PM - Breakout #1:
 - i. My Body, My Choice: Indigenous Reproductive Justice
 - ii. Navigating Gender in Popular Culture
 - d. 02:00 PM - 03:30 PM - Breakout #2:
 - i. Whimsy, Wonder, and Femme Expansiveness- Talk & Craft
 - ii. She is Beauty, She is Grace, and She is Not Afraid to Protect Her
 - e. 04:00 PM - 05:30 PM - Keynote Workshop: Tiny Magazines, Big Expressions: Zine Making
 - f. 07:00 PM - 09:00 PM - Soft and Strong Voices: a Passion Mic
- B. Junk Jam - March 9th
- C. Ethnic Studies Conference - March 11th (150 students visiting campus)
- D. [Registration Party](#) - March 12th
- E. UBSUC Statewide Conference - March 14th (300 students visiting Campus)
- F. Mid-Term Study Night in Bldg. 12 - March 18th
- G. APIDA Night Festival - March 19th

H. Affinity Ceremonies Announcement

VIII. ANNOUNCEMENTS

A. None

9:50 AM

IX. ADJOURN

Philip motions to adjourn the meeting.

Jeff seconds the motion.

The motion passes 13-0-0 at **9:51 AM**.

Meeting adjourned at **9:51 AM**.

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

Legal Compliances Notices:

In compliance with the *Gloria Romero Open Meetings Act of 2000, California Education Code 89306.(a)* (1), any member of the campus community or public shall have the ability to directly address the OSU Board on any item on the agenda. Participation beyond addressing the committee more than once may be regulated if necessary in the interest of time.

In compliance with the American with Disabilities Act (ADA) of 1990 (42 U.S.C. Sec. 12132), if individuals need special assistance to access the OSU Board of Directors Meeting location or otherwise participate in the meeting, including auxiliary aids or services, please contact the Secretary at secretary@otterstudentunion.org. Notification at least forty-eight (48) hours prior to the meeting will enable the OSU Board of Directors to make reasonable arrangements to ensure accessibility to the meeting.

In compliance with the *California Public Records Act aka CPRA (California Government Code 7920.000 et seq)*, this agenda packet and all meeting materials distributed during this public meeting shall be made available upon request and if requested, in an appropriate alternate format to accommodate a person with a disability.



MARCH 2026

PARTNERSHIP REVIEW

RECAPS | DATA | INSIGHTS



MEET THE ONSITE TEAM



Carlos Castillo
Resident District Manager



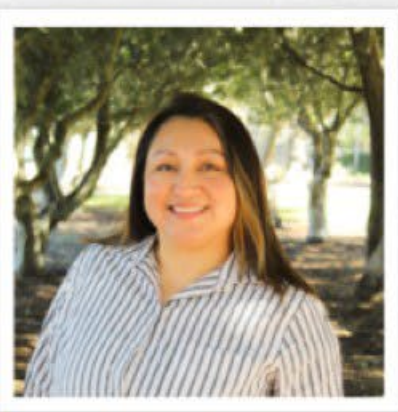
Abraham Ibarra
Campus Executive Chef



Manuel Silva
Senior Financial Analyst



Brenda Tullo
Director of Catering



Jennifer Camones
Director of Residential Dining



Angelo Casiano
Sr. Director of Dining Services &
Marketing



Charles Fox
Residential Sous Chef



Erika Vital Ramirez
HR Manager & Safety
Champion

A group of people and a mascot are shown in a blue-tinted photograph. The mascot is a brown bear wearing a blue cap with 'MTR' on it and a blue and white striped shirt. The people are wearing blue clothing, including a hoodie with 'MTR' and another with 'MTR' and a spider logo. A large blue semi-transparent overlay covers the center of the image, with the word 'OVERVIEW' written in white, bold, sans-serif capital letters.

OVERVIEW

FALL PROJECTS



RESIDENTIAL

**DINING COMMONS
RENOVATION &
MENU
ADJUSTMENTS**

RETAIL

**OPENING OF RAFT
HOUSE GRILL
(RHG)**

RETAIL

**OPENING OF
SEASIDE SUBS**

RETAIL

**OPENING OF WILD
BLUE**

RETAIL

**OPENING OF
RAMEN BAR**

RETAIL

**IMPLEMENTATION
OF MASHGIN AT
SEA STORE
MARKET**

RETAIL

**IMPLEMENTATION
OF TAVLO AT RHG
AND BURGER 831**

SUSTAINABILITY

**IMPLEMENTATION
OF SUSTAINABLE
PACKAGING
PROGRAM**

CATERING

**LAUNCH OF NEW
FULL-SERVICE
AND CASUAL
MENUS**

CONCESSIONS

**EXPANDED
SERVICE FOR
BASKETBALL**

MEAL PLANS

**EXPANDED SUPPORT FOR MANDATORY MEAL PLAN
MANAGEMENT AND COMMUNICATIONS**



A group of people and a mascot are shown in a celebratory pose, wearing blue clothing. The mascot is a brown bear-like creature wearing a blue cap with 'MTR' on it. The background shows a building with 'ER UNION' visible. A large, semi-transparent blue banner with the word 'SCORECARD' in white, bold, sans-serif font is overlaid across the center of the image.

SCORECARD

Our People



STUDENTS

UNION

TOTAL

71

63

174



GUEST EXPERIENCE



HAPPY OR NOT

93%

DINING COMMONS
POSITIVE %

HAPPY OR NOT

84%

OTTER EXPRESS
POSITIVE %

CHATBACK

269

TOTAL MESSAGES

SURVEYS

705

VOICE TO VISION
SURVEYS



GROUP DINING



ORIENTATION

4165

**NUMBER OF
GUESTS
SERVED**

TOURS

64

**NUMBER OF
GROUPS
SERVED**

CONFERENCES

559

**NUMBER OF
CONFERENCE
MEALS SERVED**

**RECRUITMENT
IMPACT**

**65% OF GUESTS VOTED THAT THE FOOD WAS THE BEST PART
OF ORIENTATION IN SPRING 2026!**



RETAIL



RETAIL

SPECIALS AND PROMOTIONS

20

LIMITED-TIME-OFFERS,
LOCATION HIGHLIGHTS

FIRST YEAR EATS

EDUCATION & ACTIVITIES

8

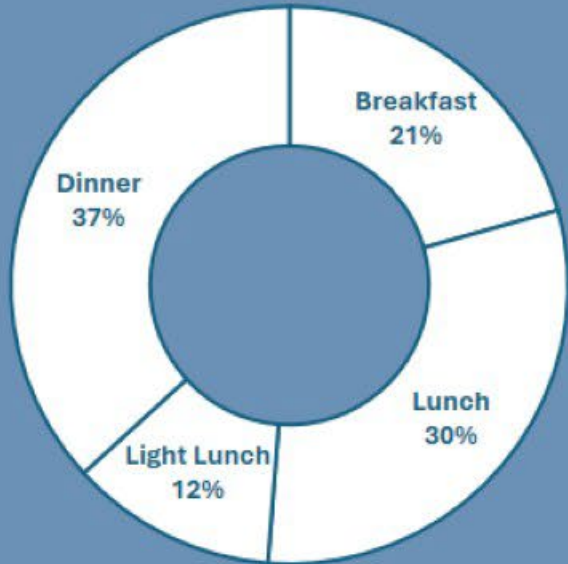
TRIVIA NIGHTS,
MINGLE EVENTS,
LUNCH & LEARNS



RESIDENTIAL



AVERAGE PATRONS PER MEAL PERIOD



DAILY AVERAGE

1,312

TOTAL MEALS
FALL 2025

155,327

DC

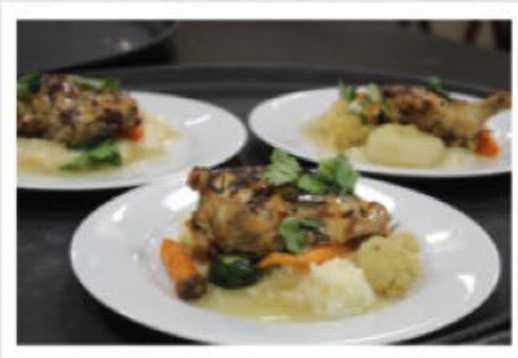
EVENTS AND
ACTIVITIES

15

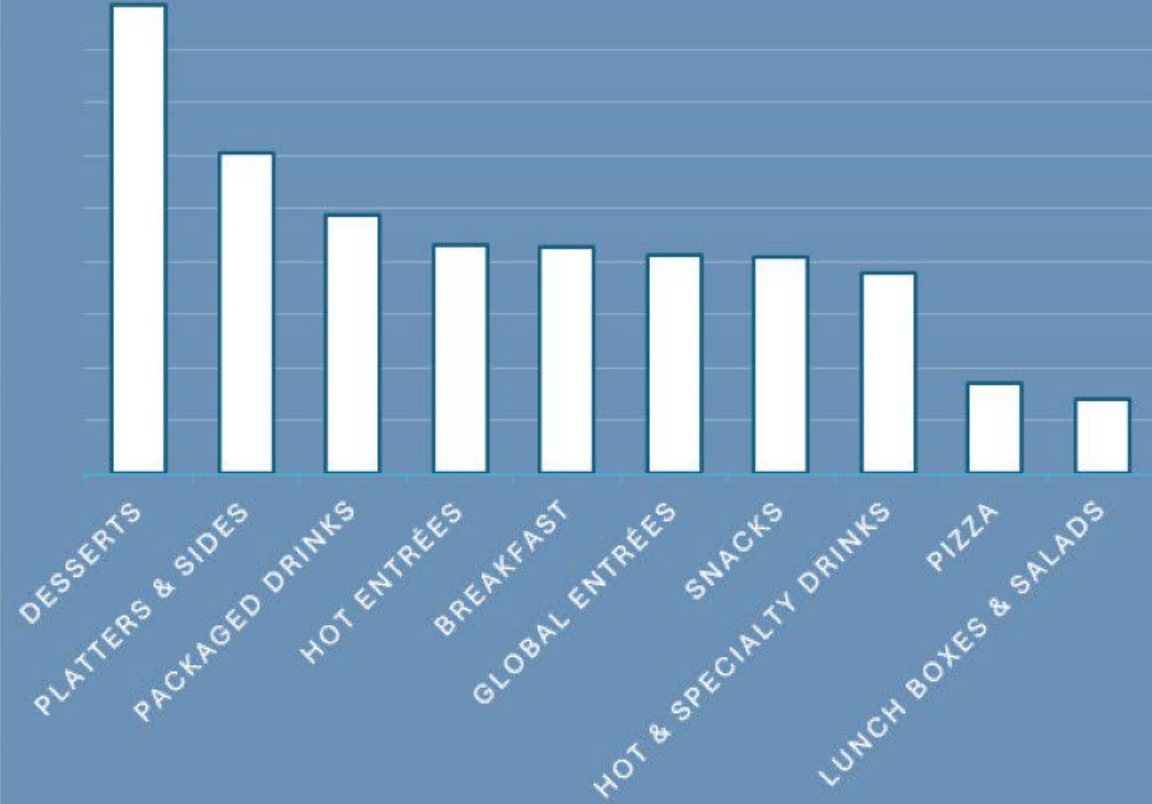
CULTURAL
SERIES, DIYS,
THEMED MEALS



CATERING



CATEGORY SALES



SPECIAL PROGRAMS



CAMPUS-WIDE

**SPECIAL
COLLABORATIONS**

26

**BLOCK PARTIES, RAFT
WEEKEND, OTTER
THURSDAYS**



SUSTAINABILITY



BASIC NEEDS

15
DAYS

FEED EACH OTTER

SSS PROGRAM

1346
DISTRIBUTED

**REEF-FILL &
GREEN BOX**

INTERNAL REVIEW



**2025-2026 GREEN
BUSINESS
CERTIFICATION**

CATERING

**BAG & BOX
REDUCATION
PROGRAM**

NEW INITIATIVE

BASIC NEEDS

1056
POUNDS

**FALL 2025 FOOD
DONATIONS**



A group of people and a mascot are shown in a blue-tinted photograph. The mascot is a brown bear wearing a blue cap with 'MTR' on it. The people are wearing blue hoodies and sweatshirts. A large white text overlay reads 'SPRING 2026'.

SPRING 2026



DINING COMMONS

OTTER CHOICE EXPANDED MENU

We are seeing great traction for the new **Otter Choice station** and are adding popular action items in our rotation:

- ❖ Stir Fry
- ❖ Potato Bar
- ❖ Loaded Fries
- ❖ Pasta Bar
- ❖ Korean Bowl
- ❖ And much more

EXPANDED PASTA SELECTION

We are replacing our regular pasta offerings with **composed pastas** including:

- ❖ Lasagnas
- ❖ Parmesan Bakes
- ❖ Rigatoni w/ Clam Sauce
- ❖ TikTok-Inspired recipes like Hot Cheeto Mac & Cheese

LAUNCHING SUPPER CLUB

We are adding a new engagement program that offers **specialty service** in the Dining Commons including elevated menu items, table-side service, table decorations, and live music.

DIETARY ACCOMODATIONS

With our strengthened relationship with SDAC and establishing policies for students with dietary restrictions, we are expanding our services. We are also adding **more vegan entrees** to our menu rotation.

RETAIL & CONCESSIONS

LEVEL UP

**NEW INITIATIVE
WHERE GUESTS
CAN LEVEL UP
THEIR MEAL
EXCHANGE**

RED'S DONUTS

**NEW LOCAL
PARTNER,
AVAILABLE AT
RAFT HOUSE
GRILL & LIBRARY
CAFE**

NEW MENU ITEMS

**PANINIS, WRAPS AND SOUP
BOWLS AT SEASIDE SUBS**

**CARNITAS FRIES AND APPLE
PIE AT RAFT HOUSE GRILL**

**PREMIUM MILKSHAKES AND
NASHVILLE HOT CHICKEN
FRIES AT BURGER 831**

**BAKED POTATOES AND
CHURROS AT SONO**

**AND MORE MEAL EXCHANGE
OPTIONS!**

LEBOULANGER

**NEW LOCAL
PARTNER FOR
SEASIDE SUBS &
LIBRARY CAFE**

LeBoulangier
THE BAKER Since 1922

CONCESSIONS

**EXPANDED
PARTNERSHIP
WITH ATHLETICS:
18 GAMES
COMPLETED**

**AND NOW
ACCEPTING
DINING DOLLARS!**