



**OTTER STUDENT UNION AT CSU MONTEREY BAY**  
**BOARD OF DIRECTORS**  
**ORGANIZATIONAL AND BUSINESS MEETING MINUTES**

Friday, December 5, 2025

8:30 PM - 9:45 PM

OSU Room 310 & Zoom: <https://csumb.zoom.us/j/85342338109>

**I. CALL TO ORDER**

Philip Gianino motions to start the meeting.

Meeting started at **8:32 AM**.

**II. ROLL CALL**

**Board Directors:**

- a. Philip Gianino, Chair - Present
- b. Milo Drake, Vice Chair - Present
- c. Adan Olague, Treasurer - Present
- d. Savanah Browder, Secretary - Present
- e. Blanca Herrera, Student Director - Present
- f. Jasmyn Meyer, Student Director - Absent
- g. Arshpreet Kaur (AK), Student Director - Present (arrived at 8:47am)
- h. David Santizo, Student Director - Present
- i. Flavio Cuevas, Student Director - Present (arrived at 9:34am)
- j. Babita Gupta, Faculty Representative - Present
- k. Carisse Ballard, Alumni Representative - Present
- l. Jenny McAdams, Community Representative - Present (arrived at 9:34am)
- m. Jeff Rensel, Director (appointed) - Present
- n. Ben Corpus, VP EMSA (appointed) - Absent

**III. APPROVAL OF AGENDA 10.03.25**

Philip Gianino asks for approval for agenda items.

Philip Gianino motions to approve.

Carise Ballard seconds the motion.

The motion passes 9-0-0 at **8:33 AM**.

#### **IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

<https://csumb.edu/osu/board/agendas-minutes/>

Philip Gianino asks for approval of the meeting minutes.

Philip Gianino motions to approve.

Jeff Rensel seconds the motion.

The motion passes 9-0-0 at **8:34 AM**.

#### **V. BUSINESS ITEMS**

**8:35 AM**

*Savanah Browder Presents*

##### **A. Monthly Meeting/Agenda**

- a. Overview of today's meeting and what we will be discussing.

**8:36 AM**

*Philip Gianino Presents*

- B. Public Forum** (At this time members of the public may approach the OSU Board about items not already listed on this agenda. Public comment is an opportunity for members of the public to directly address the OSU Board on any item, affecting the OSU or the campus community.)

- a. No public present at the meeting

**8:36 AM**

*Philip Gianino Presents*

##### **C. Committee of the Board**

- a. Budget Committee (Adan Olague)
  - i. Jeff shared that there is a meeting set up in December to meet with the CFO to review the budget, the funding sources for the OSU and all agreements that are in place. The goal is to ensure that Admin and Finance are aware of the financial status of the OSU and how it operates.
- b. Audit Committee (Adan Olague/Carisse Ballard)
  - i. The Audit Committee met to finalize and review the audit and tax return for University Corporation. No other updates to report.
- c. Art Committee (Milo Drake) -
  - i. Tuesday Dec 9, "Spray Away Stress" Event
  - ii. Looking to install wire racks during break
  - iii. Evaluating a new meeting time for Art committee
  - iv. VPA has approved the new exhibit, discussing preparations through facilities management to install the Screen Printing Exhibit.

- d. Health & Wellness Committee (David Santizo)
  - i. Spray Away Stress Event - Tuesday, December 9th from 11:30am - 3:30pm on the OSU Main Quad Plaza.
    - 1. Event Link: <https://cglink.me/2hz/r1960153>
  - ii. “RESET for Spring” is occurring on January 20th in the OSU quad and rooms are reserved for the event.
  - iii. Coca cola collaboration on standby, discussions for potential collaboration ideas and tabling.
    - 1. Jeff suggested an alternative could be a Lego event and collaboration with the Library to bring the Brick Lab to campus for a stress relief event involving lego building.
- e. Women’s Leadership Committee (Arshpreet Kaur)
  - i. No new updates to share.

**8:48 AM**

*Philip Gianino & Jeff Rensel Present*

**D. New Business**

- a. Board participation - Per the bylaws OSU Board members must not miss 3 consecutive meetings in a row. The Board should review membership and reach out if/when members aren’t attending meetings. Jeff and Philip will reach out to board members.

**8:51 AM**

*Philip Gianino Presents*

**E. Special Guest: Nizhoni Chow-Garcia, Associate Vice President for Community & Belonging, Tribal Liaison**

- a. Nizhoni introduced herself and the Community & Belonging Department: <https://csumb.edu/belonging/>
- b. Initiatives include returning Native items back to Native tribes, Ombuds office, and Title IX.
- c. President’s committee is on Community and Belonging, their care initiatives include
- d. Providing resources to encourage community on campus and spaces for students, such as the Affinity centers.
- e. As a campus rep, works with UPD and workshops to assist students with any issues.
- f. Working on spaces such as women's initiative and native american initiatives, suggestions by students to bring the campus community together.

- g. With the recent Faculty Survey there were representative results , showing differences in managers having a more positive experience and connection to the university than other university staff. Moving forward with discussion groups, gathering data points, wellness initiatives, and further assessments to improve.

#### **F. New Business continued**

- a. OSU Executive Board Evaluations (Fall 2025) **9:20AM**
  - i. Closed Session (Facilitated by Jeff Rensel)
    - 1. Closed Session began at 9:22 AM to discuss Executive Board member evaluations and compensation.
    - 2. Executive Board members were asked to leave the meeting for Closed Session.
    - 3. Jeff reviewed the Executive Board Evaluations (self-evaluation, peer evaluation) with the OSU Board. The board approved the evaluations and the associated compensation for the executive board for Fall 2025 **(Approved 8-0-0)**
    - 4. The Executive Board was invited back to the meeting.
    - 5. The Executive Board was informed that the evaluations and compensation packages were approved and all members were thanked for their work on the Exec Board.

**9:32 AM**

#### **G. Old Business**

- a. Wonderfil Updates
  - i. Jeff presented a branded Refill Station wrap for the new Wonderfil Refill station. The graphics meet expectations for CSUMB Brand guidelines and complement existing themes in the Otter Student Union and include all of the current logos.
- b. Study Rooms
  - i. Jeff shared that the Study Rooms for Fall 2025 and extended hours will be available for students Dec. 14 - Dec. 18.
- c. Stair cushions
  - i. Jeff shared that the furniture company SCI is getting onboarded as a vendor and mentioned that Facilities will install the seat cushions.
- d. Bulletin Board
  - i. Per the suggestion box, the OSU Board will seek out an option for a bulletin board installation in the Spring 2026 semester.

9:35 AM

*Milo Drake & AK Present*

**H. Associated Students Liaison/Updates**

- a. Starting marketing for Otterlands soon, including one hour intermission with Coca-Cola and Monster Energy. Artist will be released at a later date.
  - i. Feb 3rd, SHRL shirt stamping
  - ii. Feb 4th, Affinity Center Culture Fest
  - iii. Feb 5th, 5:30 pm to 9 pm Otterlands Concert

9:37 AM

*David Santizo Presents*

**I. OSU Suggestion Box** - *The suggestion box is a small box at the front desk of the OSU (and virtually) where students can submit suggestions to be taken into consideration by our board.*

- a. There were 33 suggestions overall. 15 suggestions were for an OSU Bulletin Board. Other 15 suggestions were for food services and included an update or change to Burger 831, adding more options in the Library Cafe and adding a Taco Bell.

9:38 AM

**VI. OSU Updates**

*Jeff Rensel, Director-OSU, Presents*

- A. The OSU will have modified hours for Winter Break as follows:
  - a. **Sunday 12/14:** 10am - 12am (Finals)
  - b. **Monday 12/15 - Thursday 12/18:** 7am - 12am (Finals)
  - c. **Friday 12/19:** 7am - 10pm (last day of regular hours)
  - d. **Saturday 12/20 + Sunday 12/21:** CLOSED (first weekend OSU closed)
  - e. **Monday 12/22 - Thursday 1/1:** CLOSED (Winter Break)
  - f. **Friday 1/2:** 8am - 5pm (first day of adjusted hours)
  - g. **Monday 1/5 - Thursday 1/15:** 8am - 5pm
  - h. **Friday 1/16:** 7am - 10pm (first day of regular hours; Student Move-In Day)
- B. The OSU and Student Veteran Services hosted a successful Veterans Day Celebration on Thursday, Nov. 13th and the OSU was this year's venue for the Annual Campus Gingerbread Competition, which was also a success.
- C. The OSU Winter Celebration is today! Stop by for hot chocolate, sweet treats, games, and to celebrate graduating student assistants, from 11am - 2pm in the OSU Office.
- D. The next OSU Board meeting will be held Friday, February 6th, 2025 at 8:30am.

9:41 AM

## **VII. OC3 Updates**

*Rudy Medina, Director-OC3, Presents*

- A. Preparations have begun for the Spring Ignite Retreat. Applications will be open and students can apply for the retreat happening next semester in Santa Cruz.
- B. OC3 is preparing for a busy Spring Semester with several large events occurring in February including the All Black Gala, International Womxn's Day, and other events.

## **VIII. ANNOUNCEMENTS**

- A. The CCAA Doubleheader Home Opener for Men's and Women's Basketball is Saturday, Dec. 6th starting at 1pm (Women's game) and 3pm (Men's Game). Free mini CSUMB basketballs for the first 100 students. Teddy Bear Toss at half-time for the men's game that will benefit a local charity. Come cheer on your fellow Otters!
- B. Welcome Back Week starts January 19th. Be sure to check out the schedule of events here: <https://csumb.edu/traditions/welcome-back-week/>
- C. MLK Day of Service event is happening Jan. 19th and all members of the board are encouraged to volunteer.

**9:45 AM**

## **IX. ADJOURN**

Philip Gianino motions to adjourn the meeting.

Jeff Rensel seconds the motion.

The motion passes 12-0-0 at **9:46 AM**.

Meeting adjourned at **9:46 AM**.

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\*Electronic submissions of agenda items:

- Email Secretary at [secretary@otterstudentunion.org](mailto:secretary@otterstudentunion.org)
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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