



100 Campus Center ~~~ Seaside, CA ~~~ 93955-8001

Community Relations Policy

I. Introduction

Title 5, California Code of Regulations, Section 42502(i) requires that each campus develop a policy on the accumulation and use of public relation funds. This policy should include “the policy and procedure on solicitation of funds, source of funds, amounts, and purpose for which the funds will be used, allowable expenditures, and procedures of control.”

Executive Order 761 from the Office of the Chancellor requires that each campus develop written policies and procedures regarding hospitality expenses.

II. Policy

The University Corporation at Monterey Bay has developed guidelines that comply with Executive Order 761. The Foundation of California State University, Monterey Bay (the “Foundation”) hereby adopts the Corporation’s Accumulation and Use of Public Relations Funds Policy in its entirety.

III. Adoption and Review

The Foundation Board of Directors has adopted this Accumulation and Use of Public Relations Funds Policy

This Accumulation and Use of Public Relations Funds Policy will be reviewed ten years from its adoption date to determine its utility and appropriateness. If circumstances require, this policy may be evaluated before that time to ensure compliance with substantial organizational, financial, or physical change(s) at the Foundation or any change required by law or other governing policy. Any proposed amendments or variations of this policy would require a majority approval by the Foundation Board of Directors.

IV. Related Documents

- A. Corporation Accumulation and Use of Public Relations Funds Policy
- B. Title 5 California Code of Regulations Section 42502(i)
- C. Executive Order No. 761: Hospitality, Payment or Reimbursement of Expenses