

## How to request an EFC/SAI Appeal

Your financial aid for the upcoming **2025-2026** academic year will be based on the **2023** income information provided on your FAFSA. However, if significant circumstances have impacted you and/or your family's income since submitting your FAFSA, you can petition our office for a 2025-2026 Professional Judgment: Special Circumstance – EFC/SAI Appeal.

The following are some reasons to request a Family Contribution Appeal:

- Termination or change in employment
- Significant loss of income during the last 12 months
- Death of a parent or spouse
- Divorce or separation
- Loss of a one-time payout, such as IRA distribution

If any items listed above pertain to you and/or your family, create or log into your [CSUMB Student Forms](#) account and complete the Family Contribution Appeal.

### Create Your [CSUMB Student Forms](#) Account

If you have not already created a [CSUMB Student Forms](#) account, you'll be asked for some basic information during this one-time account creation process. This information is used to validate your identity so that an electronic signature can be used on future forms. Please ensure that your first name, last name, date of birth, and social security number/Dream Act ID matches exactly what you provided on your FAFSA/CADAA.

1. Go to CSUMB Student Forms
2. Click 'Create Account' link
3. Enter/confirm your student information
4. Click 'Create Account' button and log in

If you received Error Code 1010, please compare your name, SSN/Dream Act ID, and date of birth with what was provided on your FAFSA/CADAA.

### Request a Family Contribution Appeal

Once your [CSUMB Student Forms](#) account has been created, or if you have previously created an account, follow the steps below to request a Family Contribution Appeal:

1. Click **Manage Request** on the top right corner of the main "Needs Action" page
2. Select the + sign next to 2025-2026 Professional Judgment: Special Circumstance – EFC/SAI Appeal.
3. Enter comments with the reason for your request (you may type one of the reasons listed above) & submit
4. A new task will appear on your "Needs Action" page titled 2025-2026 Professional Judgment: Special Circumstance – EFC/SAI Appeal.

Complete all the sections provided in the SAI Appeal form and include all of the required documentation. **You must also provide a detailed statement describing how the change in income has affected you and your family and submit supporting documentation.** 2023 federal income taxes must be filed to be considered.

Financial aid offer notifications will be sent out in June. The Family Contribution Appeal may be completed before or after receiving your financial aid offer. Submitting the form does not guarantee an increase or adjustment to the financial aid you will receive. Please allow 4-6 weeks for processing.