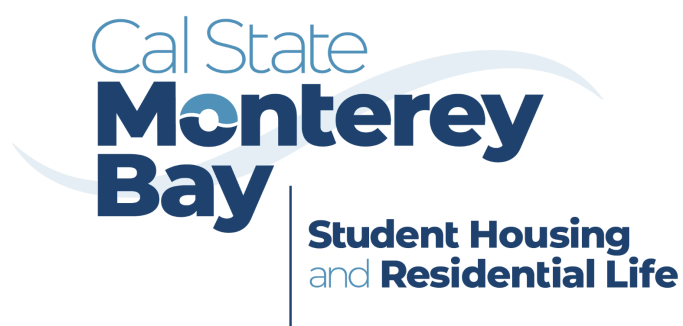




2026-2027 Community Standards

In alignment with California State University, Monterey Bay's (CSUMB) campus mission statement, "To prepare students to contribute responsibly to California and the global community by providing transformative learning experiences in an inclusive environment", Student Housing and Residential Life (SHRL) acknowledges that civility, understanding, and mutual respect are responsibilities of all members of the university community and its visitors. As a student at CSUMB, you are not only a member of the larger university community but also a member of the community within your residence hall, suite, apartment, or court. By signing a license agreement to live within student housing you have acknowledged you are aware of, and will comply with, all policies outlined.

It is the responsibility of each member of our community and all residential students are responsible for knowing and following the CSUMB Student Conduct Code; Student Housing and Residential Life Community Standards; agreements set forth in the Housing License agreement; relevant and applicable federal, state and local laws; university administrative codes; and revised statutes. Residents are accountable for all their activities, including those that occur within their assigned space and common living areas. At all times, residents are responsible for their own behavior as well as the actions of their guests. Residents and guests are expected to cooperate with all reasonable university staff requests.

It is an expectation of all CSUMB students to report violations of policies found within this document because it strengthens our campus community. *Timely reporting of serious violations plays an important role in maintaining a safe, respectful, and accountable community. Reporting allows the institution to provide support, address concerns effectively, and respond as needed. In some cases, unresolved concerns may be addressed through community standards or student conduct processes if conduct is determined to be chargeable under applicable laws.* Alleged violations of any of the aforementioned will be addressed by SHRL staff, and may be

also referred to/from the Office of Student Conduct, the campus University Police Department or Office of Title IX/Discrimination, Harassment, Retaliation.

SHRL staff members take an educational approach to the conduct process with students, emphasizing the importance of following Community Standards, CSUMB policies, and federal, state, and local laws to ensure a safe environment for everyone so all students can focus on academic success. The educational process includes explaining expectations of a student, the reasons why Community Standards and policies exist and supporting individual rights, as well as the rights and interests of all community members. Additionally, the staff provides possible outcomes that may be imposed, including, but not limited to, restitution costs, should a student choose to violate a policy. Furthermore, individuals and/or residential communities may be held financially responsible for repairing damages, painting costs, and general maintenance related to policy violations.

SHRL communities consist of East Campus Frederick Parks, Main Campus residence halls (Gavilan, Cypress, Asilomar, Willet, Manzanita, Yarrow, Avocet, Tortuga, Sanderling), North Quad (Pinnacles, Vineyard, Strawberry) and Promontory. SHRL, as referenced in this document, refers to all SHRL property including, but not limited to, residential halls, programming spaces, and the exteriors of any SHRL community.

SHRL team members will communicate with students via their CSUMB email. Based on the university [Student Email Notification Policy](#) it is every student's responsibility to check university-issued email accounts on a consistent and frequent basis. Failure to check this university-issued email account does not negate a student's responsibility for information.

Note- visible photographs and videos of students participating in policy violations within university housing facilities may be used as evidence of a Community Standard violation.

If you need any accommodations through this process please reach out to your Residential Life Coordinator (link to directory page) with questions.

Please see the [website](#) for more information about the process and possible outcomes for violation of any of the Community Standards included.

SHRL reserves the right to update this policy guide at any time.

1 Alcohol

This policy applies to all individuals living within and/or visiting SHRL communities and surrounding areas. The presence of alcohol paraphernalia such as empty cans,

bottles, or packaging may be considered as evidence that possession and/or use has occurred, and individuals will be required to dispose of prohibited items.

Note- Those who are 21 years of age have the legal right to purchase, possess, and consume alcohol, yet they may not provide or consume in the presence of minors. If you reside with a resident under 21, you must store your alcohol in your own room and follow all specifics of this policy as outlined.

1.1 Drinking or simulated drinking games (i.e. beer die, water pong, etc.) are strictly prohibited.

1.2 The collection, possession, or display of alcohol containers/paraphernalia include, but are not limited to, flasks, shot glasses, empty containers, beer bongs, and kegs are prohibited.

1.3 For individuals not of legal age (21), the use, possession, manufacture, and distribution of alcoholic beverages is prohibited in and around SHRL communities. For those 21 and over, the manufacture and distribution of alcoholic beverages is prohibited in and around SHRL communities.

1.4 As mandated by the law, residents who are of legal age may not provide, consume in the presence of, or distribute alcohol to those who are not 21.

1.5 Possession or consumption of alcohol in a public space is strictly prohibited, including, but not limited to: lawns, courtyards, court islands, parking lots, grounds, etc. Possessing an open alcoholic beverage container in a public space is illegal and prohibited on university property. An open container includes cans, bottles, cups, and similar vessels.

2 Barbecuing and fire pit usage

Main Campus

Personal barbecue grills (gas, charcoal, or electric) are prohibited on Main Campus. Students on Main Campus may only utilize barbecue grills installed by the university. Only charcoal and store-bought lighter fluid may be used in university-designated barbecue grills. Other accelerants (gasoline, wood, wood chips, pellets etc.) are not allowed. Charcoal and/or store-bought lighter fluid may not be stored in any student housing residential facility. Used charcoal must be disposed of safely.

East Campus

Students living in East Campus may utilize barbecue grills (not charcoal) in backyards and driveways. Barbecue grills are not permitted on balconies. Barbecue grills must be at least 10 feet away from the building, and never inside the building or garage while in use. All other restrictions listed above apply.

- 2.1 Improper use and/or leaving barbecue grills unattended while in use is prohibited.
- 2.2 Utilizing barbecue grills outside of Quiet Hours parameters is prohibited.
- 2.3 Usage of a barbecue grill on an upstairs balcony of an East Campus unit is prohibited.
- 2.4 Fire pits are prohibited in all residential communities, including East Campus.

3 Building and Room Access

Main Campus residents need their Otter ID Card to access their building. If an Otter ID Card malfunctions, it is the resident's responsibility to get the card serviced immediately – this can be done by visiting the SHRL desk or emailing studenthousing@csumb.edu. If a resident loses their key(s) or temporary access card, they must immediately notify SHRL at the Main Campus Housing office, the Promontory Leasing office, or the Student Housing Facilities Office at 2801 Saratoga Court. If a key or access card is lost outside of business hours, the resident must immediately call their RA/CA on Duty.

Individuals whose license has been revoked may not be allowed access to any residential facility.

Unauthorized room/suite/apartment change will result in the student being assessed a \$75.00 improper check-out fine.

- 3.1 Providing access to buildings, or rooms within buildings, to those other than residents, staff, or invited guests by any means including, but not limited to, failing to lock or secure doors; propping entrance doors; duplicating/lending of room key or Otter ID Card; or allowing a person entrance into a building and leaving them unattended in a public place, is prohibited.
- 3.2 Unauthorized entry into an assignment/living space other than your own and/or presence on rooftops, ledges, or areas marked for restricted access in any residential building or university facility is prohibited.
- 3.3 Entrance into or exit from any building/space through a window is prohibited (unless in an emergency situation).
- 3.4 Residents must follow all relocation, room assignment, and placement timelines communicated by Student Housing and Residential Life.
- 3.5 Residents may not occupy any open bedspaces. All open bedspaces need to remain accessible to allow for a new resident to move in.

4 Cohabitation

As outlined in the license agreement, cohabitation is not permitted within Student Housing. Cohabitation includes when a person who is not assigned to a particular room/suite/apartment uses that room/suite/apartment as if they were living there.

4.1 Cohabitation is prohibited.

Please note this policy will have the following outcomes:

- First occurrence: \$250 fine plus written warning and/or additional educational sanctions as determined by a hearing officer
- Second occurrence: \$250 fine plus housing probation
- Third occurrence: Housing license termination

5 Cannabis

Proposition 215 and the California Medical Marijuana Program are not recognized by the federal government. Therefore, due to CSUMB being a federally-funded institution, SHRL does not recognize medical cannabis cards. Residents who do possess a card will need to find a place to purchase, store, and use it legally, off campus. Residents possessing cannabis and/or paraphernalia on campus will be required to dispose of any cannabis and/or paraphernalia immediately.

Evidence of cannabis that may lead to a housing staff investigation includes but is not limited to, smell, smoke, seeds, residue, presence of odor, fans, towels near or under doors, open windows, attempts to mask scents, bongs, pipes, clips, and plant cultivation.

5.1 Use, possession, manufacture, and distribution of cannabis in and around SHRL buildings is prohibited.

5.2 Residents may not possess cannabis paraphernalia including, but not limited to: pipes, bongs, hookahs, scales, vaporizers, grinders, smoke buddies, roach clips, rolling papers, and any item fashioned for the purpose of facilitating cannabis use.

6 Compliance

Residents must comply with reasonable requests from SHRL staff. See [Time, Place, Manner policy](#) for more information.

6.1 Residents are responsible for providing proper identification when requested and may not prevent and/or disrupt staff members fulfilling their responsibilities.

- 6.2 Residents will be responsible for adhering to communications and instructions provided by SHRL via CSUMB email, postings, community meetings, or text messages.
- 6.3 Residents must not assist in any policy violation.
- 6.4 Residents must complete and abide by their roommate agreement. Residents seeking to amend their roommate agreement should contact their RA/CA for mediation.

7 Disorderly Conduct

- 7.1 Fighting, battery, assault, violence, threats of violence or physical abuse is prohibited in and around the residential communities.
- 7.2 Creating an inhospitable environment, harassment, or threats through discrimination, intimidation, ridicule, or insult toward any person is prohibited.
- 7.3 Acts of hate or bias targeted toward a person or group are prohibited.
- 7.4 Inability to exercise care for one's own, another's, or community health, safety, and/or property due in part or whole to being under the influence of alcohol or a controlled substance is prohibited.

8 Drugs and Paraphernalia

The University Police Department may confiscate any illegal drugs found on campus, and students will be referred to the Student Conduct Office. Note this does not apply to cannabis, see cannabis section for specifics.

- 8.1 Residents must not use, possess, manufacture, or distribute illegal drugs. This includes the distribution or selling of over-the-counter or prescription drugs.
- 8.2 Residents may not possess drug paraphernalia, which includes any item fashioned for the purpose of facilitating drug use.

9 Electrical or Battery-Operated Appliances

The use of appliances with an exposed heating element or that provide intense heat is prohibited. This includes but is not limited to, hot plates, hot oil fryers, personal space heaters, sun lamps, candles, wax warmers, wax melters, coffee pots, and all other appliances and devices with open heating coils and/or plated heating surfaces.

Acceptable kitchen appliances that can be used in communal kitchens of the residence halls, suites, and apartments include air fryers, electric fry pans, pod-based coffee machines, toasters, toaster ovens, rice cookers, and blenders.

Microwaves

Microwaves cannot exceed 850 watts and must be UL-approved for both the unit and the power cord. One microwave is provided in each North Quad and Promontory unit. Main Campus and East Campus residents are permitted **one** microwave per unit (i.e. room, suite, apartment).

Refrigerators

One full-sized refrigerator is provided in each North Quad, Promontory, and East Campus unit.

Individual bedrooms, including shared residence hall rooms on Main Campus, are permitted **one** mini refrigerator per bedroom. The mini refrigerator must have a rated capacity of no more than 5.2 cubic feet, UL approved for both the refrigerator and the power cord, operate on 10 amps or less, and not be self-defrosting in order to be permitted. Individuals with approved accommodations through Student Disability and Accessibility Center (SDAC) may have a personal or additional refrigerator (i.e. storage of medications).

Candles and other items

Residents are expected not to bring or use candles, wick lamps, incense, electric blankets, hoverboards, extension cords, halogen lamps, lava lamps, plug-ins, lighters, cigarettes, pipes, cigars, or other “smoke-emanating” products, including e-cigarettes, lighters, vapor devices, etc. or any decorations with potential open flames (whether lit or unlit) in their residential room and/or common areas of any residential building.

9.1 Residents must use approved appliances in designated community/residential spaces.

9.2 Use of extension cords or “daisy chaining”, with the exception of UL-approved power strips with surge protectors, is prohibited. Power strips must include a surge protector (on/off switch and reset button).

9.3 Residential rooms are allowed one mini refrigerator and microwave.

9.4 All items under “*Candles & other items*” are prohibited.

10 Facilities

In order to maintain, fix, or update the conditions of CSUMB residential facilities, staff from SHRL and identified maintenance staff reserve the right to enter residential living spaces when maintenance is requested by students. Maintenance staff may also enter when requested by staff on behalf of students when work needs to be completed with at least a 24-hour notice, or they may enter immediately if a facilities-related emergency exists. SHRL reserves the right to contact the Health Department if the space is deemed hazardous.

10.1 Residents shall not place any personal items in the common areas of the community (i.e., furniture, tires, trash, etc.). Common areas include, community kitchens, bathrooms, lobbies, driveways, front/side yards, center islands and all other areas outside enclosed backyards.

10.2 Structural additions or alterations to SHRL facilities are strictly prohibited without written permission by the Deputy Building Official.

10.3 Resident(s) must report a facility concern promptly including but not limited to damage, repair, replacement, pest control, etc..

10.4 Failure to relocate, move personal possessions promptly, and/or causing facilities work to be delayed is prohibited.

11 Fire and Life Safety

Health and safety inspections will occur once each semester (*Review Housing and Dining License 20c section - Right of Entry*); residents will receive at least 24-hour notice prior to these inspections. These inspections are designed to seek out and correct potentially dangerous situations before they cause damage or harm. SHRL staff will identify Community Standard violations, as well as maintenance and cleanliness concerns.

Guidance regarding combustible signs and decorations is subject to review and may be updated each semester in accordance with State Fire Marshal guidelines.

Ceiling clearance: Storage shall be maintained 2 feet (610 mm) or more below the ceiling in non-sprinklered areas of buildings or a minimum of 18 inches (457 mm) below sprinkler head deflectors in sprinklered areas of buildings (California Fire Code 315.3.1).

11.1 Hanging decorations or other objects from the sprinkler systems and ceiling is prohibited.

11.2 If a sprinkler is set off accidentally or intentionally, the individual(s) involved will be responsible for all costs associated with cleanup and damage.

11.3 Evacuation during a building fire alarm is mandated. Additionally, fire/emergency personnel may issue a citation to individual(s) who fail to evacuate.

11.4 Tampering with, removal of, or misuse of any fire and life safety equipment, including, but not limited to, fire alarm pull stations, fire extinguishers, fire hoses, fire sprinklers, smoke detectors, exit signs, and emergency evacuation instructions, is prohibited.

11.5 All doors between the corridor and each dwelling unit are restricted to 20% coverage of combustible signs and decorations.

11.6 Inside individual dwelling units, a maximum of 50% of wall surfaces are allowed to be covered by paper posters or combustible decorations.

11.7 Corridors are restricted to a maximum of 10% of wall surfaces being covered by paper posters or combustible decorations.

11.8 Flammable liquids must be handled and stored according to the California Fire Code and Title 19 Code of Regulations.

11.9 Residents may not inhabit any space of the community or unit that is not an official room assignment (i.e. garage, laundry room, closet, etc.)

Please note this policy will have the following outcomes:

- First occurrence: \$250 fine plus written warning and/or additional educational sanctions as determined by a hearing officer
- Second occurrence: \$250 fine plus housing probation
- Third occurrence: Housing license termination

12 Firearms and Weapons

Weapons are prohibited on campus premises, including, but not limited to: replicas, firearms (defined as any gun from which a shot, readily capable of producing death or physical injury, may be discharged; rifles, pistols, or handguns designated to fire bullets, BBs, pellets, or shots, including paintballs, airsoft guns, Nerf/water guns, regardless of propellant used or if no propellant is used as in starter or blank guns/pistols), or "Electronic dart or stun guns".

Only knives specifically purchased for culinary activities are permitted and must be kept in kitchen areas. Knives (including, but not limited to, hunting, switchblade, gravity, "Butterfly," sport, daggers, cane swords, decorative, or throwing of any size or any large blade kitchen knife displayed in public areas); bows and arrows, crossbows, slingshots, or similar devices; ammunition; noxious materials, or any unauthorized hazardous materials or chemicals; other weapons, including, but not limited to, batons, Billy clubs, nightsticks blackjacks, slapjacks, slap gloves, brass knuckles, Pilum ballistic knives, "Chuka sticks", "Kung Fu stars", or other martial arts equipment; explosives and fireworks of any sort or any other weapon described in the California State Penal Law, are prohibited on University property.

12.1 Residents must not possess weapons or explosives (including toys or replicas).

12.2 Residents may not possess knives with a blade longer than 2.5 inches (California State Penal Code Section 626.10) and not determined to be for kitchen use.

13 Furniture

Furniture provided by SHRL/East Campus Housing may not be transferred or exchanged between residential rooms/apartments/suites, nor can furniture be removed or stored elsewhere within or outside housing facilities. Modifications to University furniture, including removal of bed rails and ladders is prohibited. For East Campus residents, East Campus Housing will provide you with information regarding its yearly large item pickup.

Any modification or lofting of a resident's bed that is not designed to be raised is strictly prohibited (e.g. residents are prohibited from raising beds with cinder masonry blocks, chain link fence poles, lumber of any sort, etc.). Beds, whether a bunk bed or not, must not impede escape or rescue during a fire or other disaster and must not obstruct, block any windows or doors or be at the same level, or higher, as the bottom of any window sill. Residents will use provided ladders to enter and exit lofted beds. Lofted beds are subject to inspection and approval by the University. Should it be discovered the bunk bed or loft has been modified in any way, the residents will have 24 hours to return the bed to the approved set up. If the bed is not returned to its original set up, it will be removed by staff; and all the residents of the room will be charged a removal fee.

13.1 Moving community furniture into a resident's room is prohibited.

Removing any University furniture outside their designated area will be considered theft.

13.2 Furniture or other items may not block doors to rooms or buildings or emergency equipment, including, but not limited to, fire extinguishers and AEDs.

13.3 All furniture should be in its original configuration before checking out of the residential room/apartment/suite.

13.4 Abandoning personal furnishing on SHRL/East Campus Housing property is prohibited. Frederick Park residents can request furnishing removal through East Campus Housing at an additional cost.

13.5 No items except patio furniture designed for outdoor use may be placed on patios or balconies in East Campus.

13.6 Residents must follow all regulations outlined in the furniture policy.

13.7 Beds must not be moved. Beds are strategically located where they do not impede escape or rescue during a fire or other emergency. Beds must not block any exit path, doorway, or window opening.

13.8 Students may not bring their own mattress without written approval and inspection by authorized SHRL staff.

13.9 Mattress toppers must provide at least five (5)-inches of clearance between the top of the topper and the top of the bed frame rail(s).

13.10 Students must follow safety protocols and are encouraged to immediately report problems and repair needs relating to beds and bed safety equipment. For bed adjustment requests or concerns, please submit a work order in the Housing Portal. SHRL will review the request to determine feasibility of repair or replacement. No adjustments should be made except those approved and performed by campus maintenance staff.

14 Gambling

Gambling or wagering of any kind is prohibited; this includes card games and betting pools.

14.1 Gambling of any kind is prohibited.

15 Guests and Visitors

A guest shall be defined as any individual who does not hold a housing license. A visitor is any individual who is a license holder and who does not reside within the specific community that they are visiting.

The resident must be physically present with any guest(s) at all times while they are visiting, is responsible for the behavior of all guests, and will be held accountable. Residents may not host anyone who is known to be banned from CSUMB facilities.

Residents may be held responsible for policies their guests/visitors violate.

Subject to prior discussion with, and the express approval of all roommates/suitemates and after the Overnight Guest/Visitor is registered through the above form, a student may host an overnight guest/visitor. In the interests of the rights of roommates, suitemates, and other residents, there are limits to the duration and frequency of such visits. Further, as always, the resident "host" is responsible for the behavior of their guest/visitor.

A guest shall be defined as any individual who does not hold a housing license. A visitor is any individual who is a license holder and who does not reside within the specific community that they are visiting.

All overnight residential visitors and non-residential overnight guests must be registered with the Student Housing and Residential Life. The purpose of this registration is designed for the safety of residents, guests, and other members of the

University community. Failure to register an overnight guest will result in disciplinary action.

Registration of an Overnight Guest/Visitor within CSUMB housing:

Please complete this overnight registration form to register your guest/visitor.

The host student's completion of this form verifies that they agree to abide by the terms and conditions of the Guest Policy. Upon completion, the student submitting the request will receive an email copy of the submission through the form. It is recommended to keep track of this email for your records and in the event of being asked by staff for verification of completion.

The following conditions and procedures apply to the hosting of an overnight guest/visitor:

- A Guest/Visitor that stays within any CSUMB housing facility between the hours of 12:00 a.m. and 7:00 a.m., is considered an "Overnight Guest/Visitor" and is required to be registered.
- A resident may host an overnight guest/visitor in student housing with the prior consent of all roommates/suitemates.
- The total number of days a guest/visitor can stay is not to exceed 14 days over the course of the academic calendar year (i.e., July 1 - June 30).
- No unit may host more than two (2) overnight guests/visitors at one time.
- It is the responsibility of the resident to make sure their guest/visitor is aware of all housing policies. Guests are subject to the same rules and regulations as all residents. Residential Life staff will begin the Community Standards violation process for any alleged policy violations reported during the visit.
- No guest may be housed in a common area of a unit, a lounge, or any other public area of university managed housing.
- Minor guests (0–17 years old on East Campus, and 17 years old on Main Campus), including family members, may stay overnight with written consent from a parent or guardian. This written consent must include the parent or guardian's full name and verifiable contact information. This information must be provided at the end of the form as an attachment.

15.1 Residents and guests must follow all terms of the guest/visitor policy.

Gatherings

- Main campus - Including the licensee(s) who are present, a gathering of over (10) people in any residence hall room, North Quad Suite, North Quad Apartment, or Promontory Apartment is in violation of Community Standards.

- Main campus (Gavilan) - Including the licensee(s) who are present, a gathering of over (12) people in any residence hall room is in violation of Community Standards.
- If a gathering event occurs in a common area, the total number of people present is not to exceed posted fire code number.
- East Campus - The maximum number of individuals one can have is 10 guests or visitors.
- Gatherings that are over 20 people (including the licensees present) are a violation of the Student Housing & Residential Life Community Standards and are subject to conduct action. Gatherings over 50 people are subject to license termination.

15.2 Residents and guests must follow all terms of the gathering policy.

16 Laundry rooms

With each residential community on Main Campus housing over 100 residents, it is critical to make sure machines are available once your laundry has been washed or dried. Failing to remove belongings from the machine within 30 minutes of the end of the cycle, and/or the failure to remove belongings from the laundry room within 48 hours of completion, may result in those items being moved or discarded. The misuse or damage of community laundry machines is prohibited. Students are encouraged to follow the provided instructions within the laundry facilities to ensure that machines are able to perform adequately. This includes not overloading, lint removal, and proper usage of detergents. If you see any broken or damaged machines please report to SHRL through the work order system in your portal.

16.1 Providing access to laundry facilities to unauthorized individuals, including, but not limited to, guests and visitors, is prohibited.

17 Lock Outs and Lost Keys

Upon checking-in to your university housing assignment, you are assigned the key(s) that will provide you access to that room/suite/apartment. It is your responsibility to keep these keys in your possession at all times, including taking your key(s) with you when leaving your room/suite/apartment. The student housing staff are available to assist main campus residents if locked out (after you provide identification) in gaining access to your room in an emergency.

Main Campus & East Campus

Each student will receive two (2) lock outs at no charge after which, the following charges will be assessed:

- Lock outs 3 and 4 are \$10 each

- Any additional lock out is \$32 each, plus a referral to the community standards process.

East Campus

The Student Housing Facilities Team located at 2801 Saratoga Court is available to assist residents if they are locked out during their business hours of operations. Licensees who are locked out after hours will be responsible for contacting the RA/CA on Duty for assistance.

17.1 Excessive lock outs (meaning 5 or more in a semester) may result in the license holder being charged a service fee as well as being referred to student conduct.

17.2 If a resident loses their key(s) or temporary access card, they must immediately notify Student Housing at the Main Campus Housing office, the Promontory Leasing office, or The Student Housing Facilities Team located at 2801 Saratoga Court for East Campus. If a key or access card is lost outside of business hours the resident must immediately call their RA/CA on Duty.

Residents are responsible for any fees that accompany a re-key of the room/suite/apartment, and/or replacement of the temporary access card.

17.3 Installation of any door or area locks other than those provided by the facility is prohibited.

18 Mail

18.1 Taking or opening mail that is addressed to someone else is prohibited.

18.2 Residents may not use university mailboxes to distribute or receive any item that violates CSUMB policy.

19 Masks and Costumes

It is important that CSUMB staff are able to identify individuals in housing at all times to ensure the safety of the campus community.

19.1 Residents may not intentionally or unintentionally conceal their identification by wearing masks, costume hoods, face paint, or any other apparel that prevents visual identification.

20 Noise

For the purpose of our community, where providing an environment conducive to learning and student success are priorities, when quiet hours are in effect noise must not be disruptive to roommates and neighbors or audible outside a resident's room, suite, apartment, or community space. During quiet hours, noise created by musical

instruments, amplifying, stereos, and gatherings is prohibited. Prior to, and during, the final exam periods for fall and spring semesters, the SHRL communities honor 24-hour quiet hours. Violating Quiet Hours during these periods may result in immediate removal from the area. Information will be posted each semester to provide the dates and times for Quiet Hours during final exam periods.

Weekly Quiet Hours

- Sunday through Thursday: 10:00 p.m. to 8:00 a.m.
- Friday and Saturday: Midnight (12:00 a.m.) to 10:00 a.m.
- 24 hour quiet hours starting the Friday before finals week at midnight (12:00 a.m.) through the remainder of the academic semester

20.1 Courtesy/quiet hours must be followed at all times.

20.2 Residents must not use amplifying devices including, but not limited to, stereos, etc.

21 Noxious Odor

A noxious odor is any aroma of such intensity that it becomes apparent or offensive to others. Any odor can become noxious or offensive when it is too strong. Some examples are cigarette, cigar, or pipe smoke, perfume, air freshening spray, large amounts of dirty laundry, large amounts of trash, and cannabis smell.

21.1 Noxious odors are prohibited.

22 Parking

Parking permits are required in all parking lots on Main Campus and East Campus. North Quad, Promontory Apartment, and East Campus parking lots require a special permit that is issued only to the resident(s) of that residential facility. Parking permits for all housing areas can be obtained through Parking Services. Replacement cost for a lost permit in East Campus is \$10. Students can contact University Police - Parking Division to purchase a replacement permit.

All lawns, dirt areas, parks, driveways, sidewalks, asphalt recreational areas, wilderness areas, parking lots, roadways, and other designated areas, are the property of CSUMB and are subject to parking enforcement. Paved driveways between garages are for the sole use of the residents assigned to the designated units and not general parking.

For more information, please see the parking [website](#) including how to purchase a permit for a guest.

Minor vehicle adjustments may be accomplished provided work areas are kept clean at all times. Use of the garage space as storage for equipment, personal items, containers, vehicle parts, inoperable vehicles, or other items that would interfere with the ability to park a vehicle in the garage is prohibited. In addition, individuals will not, under any circumstances, use the garage to store flammable or toxic chemicals and/or waste. No major repairs to your vehicles are permitted on the property.

Guest parking

- Guests of East Campus Frederick Park Apartment license holders must also have a guest parking permit displayed between the hours of 3:00 a.m. to 6:00 a.m.
- Driveway parking is for licensed residents and/or their guests in front of or inside their garage only. You may make an agreement to share the middle space with your neighbors.
- This agreement must be between all residents that share the middle space. If an agreement cannot be made, the middle space becomes unusable by all residents.
- No guests of a license holder may use the middle space. The space is used as a first come basis and all vehicles must be operational and must rotate within 72 hours.

22.1 Residents must follow all parking regulations outlined in the policy guide and CSUMB Parking regulations/policies.

23 Pet/Animals

The licensee agrees to comply with all applicable ordinances, regulations, and laws governing pets, including Cal State Monterey Bay's [Animals on Campus Policy](#). Residents are not allowed to harass, feed, or take any wildlife on the property, including feral cats.

Pets

Only fish, in no larger than a 10-gallon tank (1 tank allowed per resident), are permitted in university residences without prior approval. No amphibians, reptiles, endangered or exotic animals, dangerous, illegal, or poisonous animals are permitted within any housing facility on campus.

We allow dogs and cats in East Campus apartments with annual approval from SHRL. The number of animals total (including ESAs and Pets) is limited to two (2) per apartment. A unit may have two small dogs or a combination of one (1) small dog and a cat or two (2) cats. Residents must be approved for pet registration with SHRL, and must reregister their pet each additional year on campus. Approved registration permits the animal to reside within the licensee's unit, and does not permit the animal to visit additional units on campus.

EC pet fee: The licensee in East Campus must pay a non-refundable pet fee in the amount of \$250.00 before bringing their pet to campus. The non-refundable fee shall be subject to full inspection of the apartment upon the licensee's move out and shall be considered based upon the condition of the apartment. This fee is not required for SDAC-approved animals.

Unapproved animals

*SHRL reserves the right to remove an animal immediately depending on the nature of the incident.

Possession of an unapproved animal is prohibited. This includes visiting animals, training animals, pet-sitting, or any other activity that results in unapproved animals present in student housing. Service animals are the only animals that may visit with their owner. If any unapproved animal is found on campus, the SPCA and UPD may be contacted to remove the animal from campus. In addition, the individual(s) who are responsible for the animal(s) are subject to the following conduct action:

1. First occurrence: \$250 fine plus written warning and/or additional educational sanctions as determined by a hearing officer
2. Second occurrence: \$250 fine plus housing probation
3. Third occurrence: Housing license termination

Emotional Support and Service Animal

If a resident has an Emotional Support Animal (ESA) or a service animal, it is the resident/owner's responsibility to apply for accommodation with the Student Disability and Accessibility Center (SDAC) and SHRL before bringing the animal to campus. If this accommodation is granted, the resident/owner assumes full responsibility for the care and upkeep, as well as any damage and/or cleaning fees of the room/suite/apartment. SHRL reserves the right to offset the cost of any damages to the community and may charge the individual appropriately. It is the resident/owner's responsibility to renew their accommodation with SDAC.

Pet and ESA/Service stipulations

The licensee agrees that SHRL may revoke permission to keep the animal on the premises by giving 3 days' notice. If you have submitted a deposit, it may be refundable subject to verification of the condition of the premises and in accordance with the applicable provisions with respect to security deposits at the end of the License term.

- Roommate responsibility: Roommates (non-pet owners) may also be held responsible for violating this policy. It is critical that residents communicate with each other to ensure that unapproved pets (aside from fish in a 10-gallon tank) are not present within student housing facilities. The roommate can show documentation that they did not know the animal was not approved if referred to the community standards process.

- Animal sitters: Non-roommate individuals, whom you would have to give a key to in order to gain access to your unit, are strictly prohibited. Staff will not provide entry to anyone who does not live in the unit at any time. Please see the [CSU Policy on Service and Emotional Support Animals for Students on Campus Section VI](#) for more information.
- Outdoor presence: Licensee agrees that pets will not be permitted outside licensee's unit unless restrained by a leash. Animals are not to be tied or staked outside the unit. Licensees may not leave an animal on balconies, porches or patios alone without supervision. Please note that landscape pesticides and chemicals are used on the grounds of the community and therefore special care should be taken when walking your pet. Residents must pick up any droppings occurring while their pet is outside of the unit. Patios and backyards should be kept clean of animal droppings (usually daily). Residents will dispose of animal waste by throwing it away in the garbage. Avoid leaving food outside for prolonged periods, as it will attract pests or wildlife.
- Cleanliness: The resident must keep a clean unit including, but not limited to, cleaning litter boxes and food and water dishes regularly, being mindful of droppings in the space, and cleaning the pet regularly. Should a resident's pet(s) bring fleas into the unit or other property of SHRL, the resident may be responsible for fees associated with eliminating flea presence. Please see the SHRL noxious odor policy for more information.
- Disturbance: The pet will not cause any damage, discomfort, annoyance, nuisance or in any way inconvenience or cause complaints from any other licensee.
- Vaccinations: Pet owners are required to provide proof of up to date vaccination of their pet to SHRL when registering their pets.
- Identification: It is strongly suggested that all animals carry some sort of identification tag showing their current address and telephone number on their collar. Dogs are required to have a current license and an identification tag at all times.
- Unspayed/unneutered pets: Residents with unspayed/unneutered pets will be required to supervise and securely confine animals to prevent accidental breeding. The licensee agrees that no offspring will be allowed to remain on the premises.

24.1 Possession of an unapproved animal - Residents may not keep, host, or allow any unapproved animals in SHRL housing, including temporary, visiting, pet-sitting, or training animals.

24.2 Failure to Register or Renew Animal Approval - All animals must be registered with SHRL and, when required, approved through SDAC. Failure to register, renew annually, or maintain approval is prohibited.

24.3 Exceeding the Allowed Number- Residents may not exceed the approved number or combination of animals in their unit.

24.4 Unauthorized Animal Access - Approved animals are allowed only in the resident's assigned unit or bedspace and may not enter other units or common interior areas.

24.5 Violation of ESA or Service Animal Accommodation Requirements - Residents must follow all SDAC and SHRL requirements related to ESA or service animal accommodations.

24.6 Animal-Related Damage to University Property - Residents are responsible for any animal-caused damage beyond normal wear and tear.

24.7 Failure to Maintain Cleanliness and Sanitation - Residents must maintain clean and sanitary conditions, including proper waste disposal. Fleas, odors, or waste accumulation are prohibited.

24.8 Animal Disturbance or Nuisance - Animals may not cause excessive noise, damage, or disruption to others.

24.9 Failure to Control or Supervise Animal - Animals must be properly supervised or restrained at all times.

24.10 Wildlife Interaction Violation - Residents may not harass, feed, capture, or interfere with wildlife, including feral cats.

24 Posting

Materials for posting by affiliated/outside entities must be verified, stamped and disseminated by a Housing professional staff member before being posted in any SHRL properties. Unapproved materials or materials that are in opposition of the [Time, Place and Manner Policy](#) will result in the referral to the student conduct process. All posted materials related to an event will be removed within 24 hours of the conclusion of the event with the exception of long-term programs sponsored by or through Student Housing. Signs that do not meet the educational goals and mission of the University, contain false, misleading, or fraudulent information, or use discriminating or offensive language are strictly prohibited. To request approval, please contact the main SHRL office.

Approved material must be provided to the SHRL office 7 days prior to the event. All materials must include event time(s), date(s), location(s) and contact information including the campus department sponsoring the event. Fliers will be distributed to the community staff to post. Individuals and/or residential communities may be held financially responsible for repairing damages, painting costs, and general maintenance related to improper posting or the removal of posted materials. The Associated Students Elections Committee may work with SHRL on posting options and expectations.

Stick chalk can be used and is restricted to exterior sidewalks and walkways exposed to natural elements. Please see Time, Place and Manner Policy for specific regulations.

24.1 Door-to-door solicitation, slide ads/fliers under doors, or display door hangers or postings without SHRL approval is prohibited.

24.2 Posting of unapproved material is prohibited.

25 Pranking

Pranking or playing a practical joke may result in injury, retaliation, or property damage and, depending on the nature, may be considered a form of bullying. Pranking other community members is strictly prohibited.

25.1 Pranking other community members is strictly prohibited.

26 Right of Entry

Student Housing and Residential Life may, alone or with others, enter the Licensed Space as outlined in section 20c of the Housing and Dining Plan License Agreement. Health and Safety checks will be completed once a semester. These inspections are designed to identify and correct potentially dangerous situations, such as maintenance and cleanliness concerns before they cause damage or harm. Student Housing and Residential Life staff will also identify Community Standard violations should they be in view, document the violation, and refer the resident(s) to the community standards process.

Residents will receive a 24-hour notice before these inspections. If you would like to be present, please contact your RA/CA ahead of time.

26.1 Failure to allow access or hinder any Student Housing and Residential Life staff member or their agent is prohibited.

27 Room personalization

CSUMB staff members and janitorial services clean each room/suite/apartment prior to and after occupancy. Thereafter it is the responsibility of the resident(s) to clean their individual and community space(s). All decorations must remain within your assigned room and not in the hallway. When facilities issues arise (i.e. broken windows, leaks, damaged Student Housing and Residential Life property, etc.) it is the student's responsibility to report the issue immediately through submitting a work order. All residential spaces are expected to be kept in a sanitary condition for the duration of occupancy and in a clean condition upon vacating. If a room/suite/apartment is not returned to its original clean condition upon checking out of their space, the resident(s) will be responsible for associated charges. For East

Campus residents, patios and balconies also must be maintained. Students may reach out to the East Campus office to request assistance with removing excess vegetation for a fee.

Real/artificial trees are not allowed in residential rooms, suites, common areas/breezeways, or apartments on Main Campus due to fire hazards. The use of electric decorative lights (string lights) is restricted to “miniature lights” that are either “U.L.” (Underwriter’s Laboratory) or “F.M.” (Factual Mutual) approved for Main Campus rooms, suites, and apartments. Floor mats in hallways are not allowed due to posing a possible tripping hazard.

27.1 Real/Artificial trees are prohibited on Main Campus.

27.2 The usage of decorative lights must follow appropriate safety guidelines.

27.3 All residential spaces are expected to be kept in a sanitary condition for the duration of occupancy and in a clean condition upon vacating and follow all personalization guidance found in this section.

28 Smoking

In accordance with the California State University Chancellor's Office Executive Order 1108, CSUMB is 100% Smoke-Free and Tobacco-Free. Smoking and the use of tobacco products are prohibited on all university properties.

“Smoke” or “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, cigarillo, pipe, hookah, or any other lighted or heated tobacco or plant product intended for inhalation, whether natural or synthetic, in any manner or in any form. “Smoke” or “Smoking” also includes the use of an electronic smoking device that creates an aerosol or vapor in any manner or in any form or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking. Please see the CSUMB campus compliance guidelines for CSUMB-specific compliance [information](#).

28.1 Smoking, including, but not limited to, electronic cigarette use and vaping, is prohibited on campus, including all SHRL communities.

29 Solicitation and Business Enterprises

Selling or promoting any service or product within the residential facilities without the expressed approval of the Director of SHRL or their designee is prohibited. This includes, but is not limited to, utilizing university resources to sustain business efforts, the misuse of mail services or excessive use of mail services for implementing a business, distributing merchandise, door-to-door soliciting, and/or in-person, electronic, or paper advertising.

29.1 Residents must follow all soliciting and business entrepreneur efforts as outlined in the policy guide and license agreement.

30 Sports

Due to the potential for personal injury and property damage, sports in hallways within all SHRL communities is prohibited. The intended use of basketball, hammocks, table tennis, volleyball, and pool equipment is permitted in designated areas only. Additionally, toy guns, water guns, and water balloons are not permitted on campus.

Should you be required to utilize an Unmanned Aircraft System (UAS) for the purpose of academics, please connect with your Residential Life Coordinator for approval. If approved, such system(s) may only be used 500 feet or more away from any residential facility.

30.1 Sport and similar activities are prohibited in all residential communities. Responsible parties will be held financially responsible for any damages.

30.2 Use of UAS, such as, but not limited to, remote-controlled airplanes, helicopters, drones, or other model aircrafts, is prohibited in or around any residential communities.

31 Theft

Violations of the theft policy will be referred to the Student Conduct Office and/or University Police Department.

31.1 Theft of University or another individual's personal property is prohibited.

32 Vandalism

Damage or removal of property owned or possessed by the State of California, CSUMB the University Corporation at Monterey Bay, SHRL, any community member or guest thereof is prohibited. Individuals and/or residential communities may be held financially responsible for repairing damages, painting costs, and general maintenance related to vandalism. Residents of the floors, halls, or apartments that are found responsible for these community damages may be required to pay a fee. Vandalism may be referred to the Student Conduct and/or the University Police Department. Residents may be required to pay for damages. Students who experience vandalism/damage to their own private property should refer to the University Police Department for assistance and their renter's insurance policy. (Residents are provided GradGuard renter's insurance as part of their housing license.)

32.1 Vandalism is prohibited to any building, property, security cameras, or signage including, but not limited to, bulletin boards, fliers, posters, and signs. Residents may be required to pay for damages and/or may be removed from housing.

33 Wheeled Devices

Wheeled devices refer to wheeled/recreational equipment with wheels, including, but not limited to: skateboards, bicycles, scooters, electric scooters, and hoverboards (or similar devices), off road vehicles (gators, dirt bikes, etc.). Wheeled devices shall be used for transportation outside residential areas only. Skateboards may only be operated on campus sidewalks, walkways, and paved paths. Bicycles shall be parked, stored, or left at the University only in areas specifically designated by the presence of racks or other devices designed for bicycle parking. In cases where wheeled devices are found stored in unapproved areas, a 48 hour removal notice will be placed on the wheeled device, after which point they will be removed by the University Police Department (UPD). Bicycles are only permitted inside university residence hall rooms, suites, and apartments with the consent of all roommates within the residence hall room, suite, or apartment.

30 days after the conclusion of a semester, if you do not obtain your bike from bike lockers or racks, UPD will remove your bike. UPD encourages residents to register their bicycles [here](#). For more information regarding campus policies and expectations please visit the [UPD website](#) for more information.

33.1 The use of wheeled devices indoors is prohibited. Additionally, the possession or charging of hoverboards (or similar devices) is prohibited.

33.2 The performance of tricks and/or jumps in residential and surrounding areas is not permitted at any time.

33.3 Storing, locking, charging, or parking wheeled devices in areas other than those specifically designated with racks or other devices designed for parking is prohibited.

34 Windows

Residents may not hang or place signs, flags, clothing, wet suits, banners, stickers, post-it notes, or decorative gels, etc., from or on any window or balcony. Drawing, painting, or writing on windows is prohibited. Screen removal is prohibited. Only provided blinds, curtains, or draperies may be used in resident rooms. Resident(s) will be billed for any screen and/or blind damages.

Note- Residential Life staff may use common space windows to promote community and events. These efforts must be approved by the Residential Life Coordinators.

34.1 Individual/unit windows are to be kept clear of any signage, writing, or displays.

34.2 Window hardware, restrictors and/or screens must not be tampered with, removed or adjusted. Screens must remain in place at all times.

34.3 No object of any kind may be thrown, dropped, pushed out of, placed outside of and/or allowed to fall from any residence hall window. Residents are expected not to drop, dump, or throw anything out of their windows (water, bottles, trash, cans, bodily fluids, etc.).