

## Youth Protection Program Virtual Conduct Expectations

It is important that our participants and guests feel welcomed and safe in our programs. This Virtual Conduct Expectations embodies the spirit of CSUMB and is intended to help everyone feel comfortable and thrive. As a CSUMB participant or guest, we ask you to agree to follow these virtual expectations which are rooted in our core values.

These requirements also serve as an extension and supplement to any codes of conduct students and participants must abide by for in-person programming.

1. Appropriate Video Call Etiquette:
  - When registering/signing-in for any video call or meeting, please use your **First & Last Name** (not a random username), as well as your **School** in parentheses.  
**Example:** Curious George (Monkey Acad.). This helps us to ensure the privacy of our meetings.
  - Please find a quiet area and call in at the scheduled meeting time so that you can be fully present in the virtual experience. We ask that all participants have their video function on their device if possible so we can see and hear you.
  - Please do your best to keep background noise or distractions to a minimum. Mute yourself when you are not speaking.
  - Please do not take your phone or computer to the bathroom.
  - Please ensure that personal hygiene items/garments are safely stored out of sight.
  - Please ensure that inappropriate photos, posters or background images are not visible.
  - Photos and videos of others without the expressed consent is prohibited.
2. Cell phones, music players/speakers, or other wireless communications should not be used during meetings or formal programming time.
3. Appropriate attire: Appropriate attire must always be worn. Clothing with vulgar language, obscene gestures, racial slurs, or anything that contributes to a hostile environment or would be considered inappropriate in a CSUMB program is not allowed. Appropriate tops and bottoms should be worn.
4. Appropriate language: Vulgar language, including swearing, name-calling or shouting/yelling at others is prohibited. When communicating in the chat box, please do not send links, photos or information that is not aligned with our CSUMB core values.
5. Appropriate Interactions: Participants shall demonstrate respectful, responsible, caring, and honest conduct before, during, and after all CSUMB virtual interactions. This includes but is not limited to: social media, physical and verbal interactions, electronic communication. Above all else, other people's needs/requests must be respected. *Bullying of any kind will not be tolerated. This includes but is not limited to physical, verbal, mental, cyberbullying.*
6. All delegates share the responsibility for their actions when violations committed by students or adults are witnessed. Those present who do not act to remedy and report the violation shall be considered participants. There are no "innocent bystanders."
7. Creating a welcoming environment: Respect others' cultures and personal way of being. We strive to create a safe emotional and physical space. We encourage participants to honor diversity in all dimensions and respect opinions or perspectives. CSUMB stands up against all forms of bullying, discrimination, and racism.

Youth Protection Program  
**Virtual Conduct Expectations**

8. Appropriate conduct: Any other conduct of an inappropriate, threatening, or offensive nature will be investigated/evaluated by CSUMB staff. Participants that do not abide by this agreement may be prohibited from participating in future virtual events or in-person activities.
9. Physical intimacy between participants is always inappropriate during CSUMB programs. This includes, but is not limited to: romantic interactions, unwanted or inappropriate physical contact, unwanted comments/conversation, etc.
10. Alcohol, Tobacco and Drugs: The use of alcohol, tobacco, and drugs (including e-cigs/ tobacco-like products) is not permitted in or outside of ALL virtual calls. Participants that show, obtain, see in the background, make references to, or use during the virtual calls will be removed from meeting and removed from future virtual and in-person events. Law enforcement may be involved if necessary.
11. Participants are not required to be on video/camera to participate in the program. However, please be aware there are some programs in which monitoring a participant's behavior, mannerisms, hand-eye coordination, how they posture themselves while reading, and how they present themselves to a class will require them to be visible.

If a participant or guest feels uncomfortable in confronting someone directly about offensive behavior or other issues that are in violation of this conduct expectations, we ask that you please report the behavior or issue to CSUMB staff.

To create and maintain a space that embodies our core values, CSUMB is serious about being clear regarding activities that are not allowed. If you violate this code of conduct, consequences can include termination of program privileges, being removed from all virtual programming, and involving appropriate legal authority. The CSUMB reserves the right to make situational decisions based on our policies, mission, and values.

By taking part in CSUMB programs, all participants, along with their parents/guardians, agree to this code of conduct. If you have any questions concerning the above policies, please contact Jennifer Geertsen by emailing: [risk@csumb.edu](mailto:risk@csumb.edu).

**Minor/Youth Participant Information:**

\_\_\_\_\_

**Last Name**

\_\_\_\_\_

**First Name**

\_\_\_\_\_

**MI**

**Minor/Youth participants parent or guardians' information:**

\_\_\_\_\_

**Printed Name**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**