


President's Academic Delegations

Action	President's Designee
Academic Volunteer Appointments (Adjuncts)	Department Chairs/Deans
Appointment Letters of employees w/ faculty rank	
Coaches	VP for Student Affairs
Temporary Counselors	VP for Student Affairs
Temporary Librarians	Provost
Department Chair	Provost
Extended Education	Dean, Extended Education
Lecturers	Deans
Tenure-Track Faculty (including counselors and librarians)	Provost
Department Chair Evaluations	Deans
Difference in Pay Leaves	Deans
Disciplinary Notices, Faculty	AVP Academic Personnel
Emeritus Status	President
Faculty Disputes	AVP Academic Personnel
FERP (Faculty Early Retirement Program)	Provost
Grievances / Arbitrations	AVP Academic Personnel
Discrimination Complaints	Manager, EEO after review by AVP Academic Personnel
LWOP (Personal / Professional)	Deans
Market or Equity Increases	Provost
Range Elevations for Lecturers	Deans
PRTB (Pre-Retirement Reduction in Time Base)	Provost
Request for Reassignment:	
within College	Deans
across Colleges	Provost
Retreat Rights to Faculty	Provost/AVP Academic Personnel
Sabbatical Leaves	Provost
Salary Increase Notifications (per CBA)	AVP Academic Personnel
Special Consultants	Provost
Temporary Faculty Evaluations	Deans

Approved: 
 Eduardo M. Ochoa, President
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