



OTTER STUDENT UNION AT CSU MONTEREY BAY
BOARD OF DIRECTORS
ORGANIZATIONAL AND BUSINESS MEETING AGENDA

Thursday, May 4, 2023

6:00 PM - 7:15 PM

OSU Room 310 & via Zoom

<https://csumb.zoom.us/j/88166214067>

I. CALL TO ORDER:

Nawied Amin motions to start the meeting.

Meeting started at **6:03 PM**.

II. ROLL CALL:

Board Directors:

- a. Andres Mena, Chair Present
- b. Sean Meeks, Vice Chair Present
- c. Dylan Master, Treasurer Present
- d. Anisha Jadhav, Secretary, Present
- e. David Ledesma, Student, Absent
- f. Kassandra Fimbres, Student, Present
- g. Nawied Amin, Student, Present
- H. Dylan Woodbridge, Student, Present
- i. Patterson Emesibe, Alumni, Present
- k. Chris Illig, Community, Present
- l. Jeff Rensel, OSU Director, Present
- m. John Fraire, PhD, Interim VPSA, Absent

III. APPROVAL OF AGENDA:

Andres Mena asks for approval for agenda items.

Dylan Woodbridge motions to approve.

Sean Meeks approved the motion.

The motion passes 10-0-0 at **6:04 PM**.

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

(<https://csumb.edu/osu/board-directors/agendas-minutes/>)

Minutes 4/6/23:

https://docs.google.com/document/d/1aTfuB-y840aTyWIBdwhiLnaWrmctj3GJiT_pnHtCp_sc/edit

The motion passes 10-0-0 at **6:05 PM**.

V. BUSINESS ITEMS:

1. Public Forum:

Public comment is an opportunity for members of the public to directly address the OSU Board on any item affecting the Otter Student Union organization or our campus community.

- No public present.

2. Guest Speakers:

a. Campus Planning - Fitness Center Review/Input (Matt Kelly):

Matt Kelly, the guest speaker presented about the campus planning regarding the Fitness Center Review/ Inputs. Following are some notes from his presentation:

- The architects are working on opening up the space for safety reasons, eliminating blind spots. They are hoping to have brainstorming sessions to generate good ideas for the space. There may be potential changes in the hours of operation, but specific plans are not known yet.
- A survey was conducted among students regarding hours of operation, with the highest preference for 24-hour access and a majority favoring hours between 6:00 a.m. and 10:00 p.m.
- Glenn Nelson's office and Recreation are reviewing the hours of operation and considering student needs for early morning and late-night access.
- Traditional equipment like treadmills may not all have connectivity for students to hook up their devices, as it depends on the machines that are electrically equipped. Students will likely bring their own devices for music, but some machines may have connectivity options. There may be certain fixed equipment in the gym, but they are reevaluating the equipment and focusing on multi-use equipment. There won't necessarily be rotational equipment, but efforts are being made to provide a variety of equipment that caters to different exercises and workouts.
- The focus is on having multiple half racks and other machinery to accommodate different needs and ensure access for everyone.
- Andres Mena asked a query about if there was any contact that we can give feedback to. To which Matt replied that the email is the most convenient way to contact and provide feedback with.

b. Raft Weekend 5K - OSU support (Kaci Turpin):

Kaci Turpin presented a new 5K Monte's Run project. The following are a few notes from the presentation.

- The event is called **Monte's 5K Run** and it will take place during the reunion and family traditions weekend, which is similar to homecoming. The event is scheduled between October 13th and 15th, with the planning committee aiming for October 14th. The

race will start at 9:00 a.m. and the target audience is primarily students.

- The goal is to receive registrations from staff, faculty, community members, and supporters, with proceeds going towards a student scholarship fund. Students will be able to participate in the event for free, promoting a sense of well-being and belonging on campus. The race route will be centered on campus to showcase its beauty and create a sense of pride. The start and finish line will be at the Otter Student Union, making it convenient for participants.
- The Otter Student Union will serve as the main hub of the event, with a race arch, barricades, and an expected large turnout.
- Jeff expressed enthusiasm about the interdepartmental effort and the opportunity to bring people together on campus. He mentioned the success of similar events at other campuses, highlighting the importance of Rack Weekend. Jeff suggested seeking financial support from the OSU board and utilizing existing budget resources. He emphasized the need for community involvement and everyone's contribution to the funding request. Jeff also acknowledged the suitability of the physical space at OSU for hosting the event. Lastly, he provided information about the required funding, including the items covered and the potential cost savings from bulk orders.
- The ask for this project and get financial support is of \$1700 which includes support for the finish line chart, barricades, timing strip, chips, basic bibs (custom), audio and coordination with registration website platforms.
- Nawied Amin motions for **\$1700 for financial support for the 5K run** raft weekend.
- Patterson Emesibe seconds for the motion.
- Andres Mena passes the motion with a vote of 10-0-0 at **6:24PM**.

3. New Business Items:

a. OSU Exec Board Duties (Jeff):

- Jeff recommended aligning additional duties with important initiatives and established priorities. He reminded the board about the specific role descriptions outlined in the final laws. He expressed concern about potentially losing that connection if there is no representative from Associated Students on the board.
- Jeff suggested improving marketing and promotional efforts for board recruitment, acknowledging the successful efforts made by certain individuals in the past year. He proposed assigning board members to established committees at the beginning of the semester, allowing for student input and feedback.

- Jeff mentioned that these were his recommendations and offered to address any questions from the board, considering the limited time remaining in the meeting.
- Patterson asked a question about if there is any community support training or collaboration with the Community Foundation to educate boards about governance. To which Jeff replied positively, and shared some recommendations.

b. Executive Board Evaluations (Jeff):

Everyone, except the Executive Board members, were asked to step out momentarily. Jeff kindly requested everyone to fill out surveys regarding the board members' work and service to the OSU Board of Directors. He further shared that their feedback was valuable and would help us as a whole to assess our performance and identify areas for improvement. Thank you for your cooperation.

Congratulations were shared to all the board members for their dedication and hard work. All the members voted (6-0-0) positively on behalf of all the OSU Executive Board Members.

4. Board and Committee Updates:

a. Suggestion Box Review (Kassy):

- During the meeting, Kassy provided an update on the discussion we had in April regarding the availability of study rooms on campus. She mentioned that we received a significant number of 10 suggestions during that time.
- Kassy emphasized that it's important to consider alternative spaces for studying, such as the library, where students can make online reservations or call ahead to check availability. She also mentioned that the recently introduced Esports Lounge may not be well-known yet, but it could potentially serve as another option for studying.
- Kassy highlighted the idea of converting underutilized meeting rooms, specifically rooms 211 and 311, into study rooms during specific days or hours of the week.
- She then asked if there were any other suggestions or concerns brought up during the meeting, as it seemed like the remaining topics discussed were unrelated to this matter.
- Jeff discussed the availability of study rooms on campus during the meeting. He recognized the challenge of finding suitable spaces but highlighted our centralized location and pleasant environment as factors that make us popular among students. Jeff mentioned that rooms 211 and 311 will be converted into study spaces during finals week to cater to students' needs.
- Kassy raised the concern of the Esports Lounge potentially occupying other rooms, considering the diverse interests and demands for available spaces.
- Data analysis is being conducted using Diana's 25 Live skills usage numbers to optimize space utilization and potentially create more study areas.

- Jeff acknowledged the complexity of the process as designating a room for studying means it becomes unavailable for other purposes like conferences or meetings. He emphasized the commitment to finding a balance between the University's various needs and assured continued efforts to address this issue.
- Andres asked for any more comments or questions. After that, he moved on to the next business item.

b. Art Committee (Dylan/Anisha):

- Dylan informed the meeting about a potential partnership with Venture Gallery, a local gallery in downtown Monterey, to bring art into the building. Venture Gallery has expressed interest in collaborating and has some questions regarding the selection process for the art pieces. Dylan proposed either voting on key spaces for the art during main meetings or establishing an art committee to make the selection. Dylan sought input from the board on their preferences regarding the selection process.
- Andres suggested that an art committee could be responsible for selecting art pieces and presenting them as options to the board.
- The committee would conduct an initial screening of the art and then the board would vote on the final selection.
- Dylan raised a question regarding the approval process for the size of art paintings. He emphasized the need for size requirements based on the specific locations within the building where the artwork will be displayed.
- Jeff suggested aligning the artwork with the purpose and design of the space. He emphasized the importance of considering the size of the artwork in relation to the available space. Jeff proposed asking questions such as whether the artwork aligns with the intended purpose and if it fits the desired size requirements.
- Dylan proposed creating a space for the community to display artwork, including pieces from local galleries and students on campus. He suggested coordinating multiple displays simultaneously.
- There were concerns about insurance, but Dylan assured that the necessary coverage was already in place.
- The question of who would hang the art and the method to be used was raised, and Dylan mentioned the existing partnership with facilities for assistance.
- The duration of the displays, whether they would be cycled periodically or remain permanent, was discussed as a consideration.
- Kassy expressed uncertainty about the specific requirements for displaying artwork, suggesting that it could vary depending on the preferences of the individual artists.
- Dylan proposed the idea of having a monthly cycle for displaying artwork or designating certain spaces for permanent art pieces.
- Dylan's suggestion implied the need to determine the duration and arrangement of the displayed art.

c. Budget Committee (Dylan/Jeff):

- Dylan shared that they didn't receive as much money from tuition fees as expected, but they were also spending less than budgeted. Overall, they were under budget in various areas, including some lump sum payments made every six months, such as administrative expenses.
- Jeff reported that overall, the budget is under control and there is a healthy account balance. The difference in revenue is primarily due to a decrease in student enrollment and fees. Some expenses were lower due to certain factors like staff absences and savings from a staff departure. Work-study programs contribute to the budget. The budget is based on projected numbers and does not include all expenses and revenues yet.
- Jeff mentioned that there will be further discussions with the finance team to update and finalize the budget for the next year.
- Andres asked about the difference in budget numbers based on enrollment, and Jeff indicated that specific data on that is currently unavailable. However, he mentioned that the numbers would likely increase.
- The budget committee will meet in the next meeting to present the projected spending for the following year.
- No further questions were mentioned.

d. OSU Board Selection Committee (Andres/Dylan/Jeff):

- On behalf of the OSU Board Selection Committee, we'd like to announce the slate of nominations for the 2023-2024 OSU Board of Directors. The following students have been selected for nomination to the OSU Board for the 2023-2024 Academic Year:
 - Dylan Woodbridge - Chair
 - Jianshan Chen Khalsa - Vice Chair
 - Lesley Solano - Secretary
 - Berenice Lemus - Treasurer
 - Citlaly Jauregui (OC3) - Student Director
 - Thomas Nigro - Student Director
 - Kassandra Fimbres (OSU student assistant) - Student Director
 - Caleb Hernandez (OSU student assistant) - Student Director
 - Ana Ruiz - Student Director
 - Megan Redican - Student Director
 - Muhammed Ali Ghazali - Student Director
- After board approval, outreach will be made to the selected students to confirm their interest in the positions. The appointments are presidential appointments, recommended by the board and approved by the president.

- Dr. Babita Gupta is re-joining, and a new community member representative is being sought. The alumni representative's interest in returning needs to be confirmed.
 - Once the presidential appointment is made, the members become official and will be introduced at the last meeting of the semester.
 - The board treasurer role will be passed on to Bernice for the audit committee in July.
 - A retreat will be held in August for the new board members.
 - Nawied motions to approve the slate nominations at **7:04 pm**.
 - Dylan Woodbridge seconds the motion.
 - Andres Mena passed the motion with a vote of 10-0-0 at **7:04 PM**.
- e. **Policy and Procedure Committee (Andres/Jeff):**
No updates.

VI. OSU UPDATES:

Jeff Rensel, Otter Student Union Director:

- The OSU satisfaction survey is still ongoing, and the link will be sent to the board for more feedback.
- Esports equipment has been ordered and is starting to arrive.
- May is mental health awareness month, and there will be activities planned.
- The organization will be hosting new student and transportation events in the summer.

VII. OC3 UPDATES Victoria Gomez, Otter Cross Cultural Center Coordinator:

- Victoria organized a successful event at work with a turnout of 30 people.
- They are currently hiring new student coordinators for the upcoming year.
- May ceremonies are happening, and the application process had a significant increase in registrations compared to last year.
- The event was held at the Monterey Conference Center in downtown Monterey.

VIII. ANNOUNCEMENTS:

1. Mental Health Awareness Month:

Next week, PTC will be promoting Mental Health Awareness Month through the "Otter Thursday" event. Jeff highlighted the availability of a PGCC website where students can seek mental health support.

2. OSU End of year celebration on May 10th, 2023 from 5:30 to 8pm:

- a. OSU End of Year Celebration - 5/10/23 5:30pm - 8pm, OSU Ballroom
- b. RSVP Link: <https://forms.gle/iPFqNbTzRM17uTnb6>

IX. ADJOURN:

Dylan Woodbridge motions to adjourn the meeting.

Andres Mena approved the motion.

Meeting adjourned at **7:11 pm**.

*Electronic submissions of agenda items:

- Email Secretary at secretary@otterstudentunion.org
- Include in the subject line "OSU Agenda Item"
- Provide title for the agenda item
- Provide a brief description of the agenda item
- Provide the name of the individual who will present the agenda item or a designated appointee
- If applicable, provide an attached written proposal for the item

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